

## Milestones for PhD

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## Milestones for PhD

|   | Milestones                        | Due when?                                                                         | How to submit?                                                                                                                          |
|---|-----------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Advisory committee form           | by the 20th day of the 2nd semester registered                                    | First submit to your advisor for approval, then submit on Gryphform portal online                                                       |
| 2 | Graduate degree program form      | by the 20th day of the 2nd semester registered                                    | First submit to your advisor for approval, then submit on Gryphform portal online                                                       |
| 3 | Approval of dissertation proposal | by the end of the 3rd semester registered                                         | Form section on the department website. Email completed copy to the GPA<br><a href="mailto:psycgpa@uoguelph.ca">psycgpa@uoguelph.ca</a> |
| 4 | Completion of Qualifying Exam     | by 5th semester registered                                                        | See area graduate handbooks on departmental website                                                                                     |
| 5 | Defense of PhD dissertation       | by 12th semester registered (need set up 60 days minimum before oral examination) | Email the GPA<br><a href="mailto:psycgpa@uoguelph.ca">psycgpa@uoguelph.ca</a>                                                           |
| 6 | Progress report                   | Last day of every semester                                                        | First submit to your advisor for approval, then submit on Gryphform portal online                                                       |

Keep in mind that many of these deadlines require advance preparation to get approval from all committee members. For example, you should start planning your Advisory Committee Form and Graduate Degree Program Form at least a month before the deadline, your thesis proposal at least a semester before the deadline, your application to continue to the PhD about two months before the deadline, and your PhD thesis two to three semesters before the defence deadline.

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