PSYC*6690, Course Outline: Fall 2022

General Information

Due to the ongoing COVID-19 pandemic some courses are being offered virtually and some face to face. This course is offered using the Face-to-Face format with virtual components. The course has set day, time, and location of class.

Course Title: Cognitive Assessment of Children and Adolescents

Course Description

This course will provide learners with a foundational introduction to psychological assessment in children and adolescents with a focus on cognitive assessment. The course includes consideration of standards, ethics, uses, and interpretations of selected intelligence and cognitive measures with consideration for diverse populations and individual difference factors. Learners will consider ethical considerations in the application of psychological assessment and use of psychometric measures in cognitive assessment, the history and theory of intelligence testing in psychology, scoring and interpreting standardized cognitive measures, and understanding psychometric principles behind test development and the properties of various cognitive assessment measures. The purpose of this course is to introduce students to the foundations of psychological assessment with a focus on cognition, to teach the skills of individual cognitive assessment of children and adolescents, and, to develop professional skills related to the practice of psychology individually and in teams. Learners are encouraged to think critically through all topics, assignments, and materials, and to begin developing professional skills and competencies required for practice as a clinical psychologist.

Credit Weight: 0.50

Academic Department (or campus): Psychology (University of Guelph, Main Campus)

Semester Offering: Fall 2022

Class Schedule and Location: Thursday: 11:30am – 2:30pm (see exact times by week)

Note: Classes are scheduled to be delivered in person on campus. However, through the semester, classes may be held virtually (AD-S, Alternative Delivery Synchronous) depending on public health considerations, illnesses, etc. See notes below regarding technology requirements and setup.

Instructor Information

Instructor Name: Lara Genik, Ph.D., C. Psych.
Instructor Email: lgenik@uoguelph.ca
Office location and office hours: Virtual office hours via Zoom or MS Teams, by appointment
GTA Information

GTA Name: Katelyn Mullally  
GTA Email: kmullall@uoguelph.ca

GTA Name: Melissa Grubb  
GTA Email: grubb@uoguelph.ca

GTA office location and office hours: Virtual, via Zoom or MS Teams, as needed.

Course Content

Specific Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. Demonstrate knowledge of psychological assessment with a focus on cognitive and intelligence testing in children and adolescents.
2. Delineate major theoretical perspectives and history of cognitive and intellectual assessment in psychology.
3. Apply knowledge of equity and diversity-related issues relevant from both historical and contemporary practice perspectives in psychological assessment with a focus on cognitive/intellectual assessment in response to case problems.
4. Apply knowledge of ethical principles and professional practice standards related to psychological assessment in case problems and practical skill development.
5. Identify and delineate psychometric considerations relevant to the development, standardization, and selection of psychological measures with a focus on cognition and intelligence in children and adolescents.
6. Demonstrate knowledge and skills in administration of the Wechsler Intelligence Scale for Children-Fifth Edition (WISC-V), accurate scoring of the WISC-V, and developing skill in interpreting findings from the WISC-V.
7. Write a mock psychological assessment report synthesizing presenting concerns/case history; behavioural observations; test interpretation (WISC-V), case conceptualization, and recommendations.
8. Present feedback regarding overall cognitive functioning based on a mock psychological assessment in a child and/or adolescent.
9. Synthesize knowledge of psychological measurement and cognitive assessment through a test review presentation, demonstrating knowledge of the nature and purpose of the tool, psychometric properties, intended populations for administration, strengths and limitations of the measure, and practical selection and administration issues (e.g., cost, time, format, etc.).
10. Demonstrate skills in professionalism relevant to the practice of clinical psychology, through the completion of assigned group problems and all interactions with fellow learners, teaching assistants, course instructor, and Maplewoods staff and faculty, including communication, collaboration, punctuality, participation, critical thinking, problem-solving, proactive conflict resolution, and communication.
### CCAP Competency & Facets

#### Professionalism & Interpersonal Relationships

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<tr>
<td>2.</td>
<td>Demonstrates knowledge of others, including the macro- (e.g., work, national norms, etc.) and micro-environments (e.g., personal differences, family, culture, gender differences, etc.) in which people function.</td>
<td>Basic</td>
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<td>3.</td>
<td>Engages in a professional level and style of conduct and deportment (e.g., organization, timeliness, dress and hygiene, practicing within one’s competence).</td>
<td>Basic</td>
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<td>4.</td>
<td>Establishes and maintains trust and respect in the professional relationship (e.g., follows-through on commitments, proactively seeks out supervision when necessary).</td>
<td>Basic</td>
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<td>5.</td>
<td>Establishes and maintains professional relationships with clients from all populations served and appropriate interdisciplinary relationships with colleagues and learners.</td>
<td>Basic</td>
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<td>6.</td>
<td>Engages in reflective practice and adjusts personal approach, as needed, in professional contexts (e.g., self-care, communicating with colleagues, seeking supervision or feedback).</td>
<td>Basic</td>
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#### Assessment & Evaluation

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<tr>
<td>1.</td>
<td>Demonstrates knowledge of human populations served and human development.</td>
<td>Basic</td>
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<tr>
<td>2.</td>
<td>Demonstrates skill in formulating appropriate referral questions.</td>
<td>Basic</td>
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<tr>
<td>3.</td>
<td>Demonstrates knowledge of and selects appropriate psychological assessment methods, based on psychometric properties and evidence base, across referral and practice areas (e.g., cognitive, personality, diagnostic, strengths).</td>
<td>Basic</td>
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<td>4.</td>
<td>Appropriately applies assessment methods (standardized measures and clinical interviewing), consistent with case formulation, and scores and interprets assessment data.</td>
<td>Basic</td>
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<td>6.</td>
<td>Demonstrates knowledge of and ability to conceptualize cases with consideration to intra-, inter-personal, and systemic contexts, along with strengths.</td>
<td>Basic</td>
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<td>7.</td>
<td>Demonstrates skill in effective written and verbal communication (e.g., results from assessment, diagnostic feedback).</td>
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<td>8.</td>
<td>Demonstrates skill in developing recommendations and action plan based on assessment findings.</td>
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#### Intervention and Consultation
2. Demonstration knowledge of the relation between assessment and intervention.

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<tr>
<th><strong>Research</strong></th>
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<tr>
<td>1. Engages in critical consumption and interpretation of the scientific literature and performs scientific review and critique (i.e., evaluate its significance, limitations, and contribution).</td>
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<td>4. Demonstrates knowledge and skill in statistical and analytic approaches, and measurement theory, and their application to scientific inquiry.</td>
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<tr>
<td>7. Engages in effective communication (oral, written, visual) and dissemination of research (one's own research and broader literature) to diverse audiences.</td>
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<tr>
<th><strong>Ethics and Standards</strong></th>
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<td>1. Demonstrates knowledge of major ethical principles, issues, and dilemmas, and common professional issues relevant to the practice of psychology.</td>
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<td>2. Demonstrates knowledge of standards and codes of professional conduct.</td>
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<td>4. Proactively identifies and conceptualizes potential and actual ethical issues and dilemmas, using key ethical codes (i.e., CPA, TCPS), relevant jurisprudence and legislation, and CPA ethical decision-making process in resolving professional and ethical issues.</td>
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<tr>
<th><strong>Supervision</strong></th>
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<td>1. Demonstrates knowledge of the multiple roles, responsibilities, and acquisition of competencies in supervision (i.e., of supervisor and supervisee).</td>
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<tr>
<td>3. Demonstrates knowledge of the ethical, legal, and contextual issues of supervision (including both supervisor and supervisee).</td>
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**Lecture Content & Schedule:**

Please review this schedule together with assignment descriptions and rubrics, and course assignment deadlines. We will meet weekly throughout the term during scheduled class times. Students will also be expected to practice and demonstrate test administration skills outside of scheduled class times, including during in-person and virtual meetings with the TAs and Instructor. Please work with your TAs and Instructor to schedule required sessions and meetings in advance to ensure all course timelines and objectives are achieved. It is your responsibility to ensure adherence to the course schedule and assignments are submitted on time. We are also here to help support you in completing all course assignments and activities, so feel free to reach out anytime.
Week 1: Welcome, Course Outline, Introduction to PBL

Thursday September 8 – Wednesday September 14

Weekly Activities:
- Familiarize yourself with the course structure, timeline, and schedule of assessments by reviewing the course outline and material posted to Courselink
- Review: ‘Steps in Problem-based learning: Solving scenarios’ in the ‘Assessments’ area on Courselink
- Setup and practice accessing Maplewoods folder access with TA support
- Plan communication approaches for PBL collaborative learning as a group
- Begin research for problem #1 (Ethics and Test Security)
- Test your technology: Ensure your device can connect to Zoom and Teams, and contact instructor if you run into challenges.

Class Activities:
- Attend Instructor-facilitated class meeting
  - Welcome! Introductions and orientation to the course
  - Discuss and co-develop norms for learning together
  - Problem #1: Ethics: Review problem and plan for weekly activities

Assessments:
- Submit individual reflection characterizing contributions and learning for problem #1 (Ethics) in advance of class for Week 2. Submit your reflection to the Dropbox folder on Courselink by 11:59pm on Wednesday, September 14

Readings:

Week 2: Ethics and Professional Practice (PBL)

Thursday September 15 – Wednesday September 21

Weekly Activities:
• Orient self to WISC-V sign out and access procedures in class
• Begin exploring the WISC-V after presenting the ethics problem in class, review manual PDF for familiarity regarding test structure
• Watch WISC-V administration video(s) (saved in Maplewoods folder, see TAs for support)
• Begin research for problem #2 (History and Theory)

Class Activities:
• Attend Instructor-facilitated zoom meeting
  o Check-ins, housekeeping, and debriefs
  o Present PBL response to problem #1: Ethics
  o Problem #2: History and theory: Review problem and plan for weekly activities

Assessments:
• None

Readings:

Week 3: Practical Skills Week: Unpacking the WISC-V (TA Consultations)

Thursday September 22 – Wednesday September 28

Weekly Activities:
• Familiarize yourself with the test manual and organizational structure of the WISC-V and arrive to the week prepared to ‘unbox’ the WISC-V and learn about both the traditional and iPad facilitated administration formats
• Watch TA-prepared pre-recorded lecture (accessed via Courselink via MS Teams)
• Watch the WISC-V demonstration video(s) with a focus on the core subtests to support familiarity and inform discussions
• Begin practicing administration techniques and orientation to scoring
• Book TA consultation meeting times (in person/virtually, depending)
• Continue research for problem #2 (History and Theory)

Class Activities:
• No formal class meeting this week; reserve ‘class time’ for TA Consultation hours
  o TAs will lead consultation hours, either during the usual class meeting time, or on an ‘as needed’ basis this week. TAs will be free to respond to questions, provide support learning the WISC-V primary subtests, provide coaching/supervision, and attend to common FAQs. These sessions may be held in person or virtually depending on a range of considerations. Come ‘prepared’ to make best use of this time by having completed the ‘weekly activities’ (e.g., review TA instructional video, review WISC-V materials/manual, watch WISC-V demonstration/administration videos, etc.

Assessments:
• Submit individual reflection characterizing contributions and learning for problem #2 (History and Theory) in advance of class for Week 4. Submit your reflection to the Dropbox folder on Courselink by 11:59pm on Wednesday, September 28

Readings:

Week 4: History and Theory (PBL)

Thursday September 29 – Wednesday October 5

Weekly Activities:
• Practice to familiarity individually and in groups the WISC-V Primary subtests
• Ensure familiarity with the process of scoring the Primary subtests, the factor structure, and deriving the total raw scores, scaled scores, index scores, percentile ranks, confidence intervals, qualitative descriptions, SEM, and primary analysis of index and subtest level strengths and weaknesses (workshop focus)
• Review readings for “Psychometrics” problem to ensure familiarity with relevant validity and reliability considerations
• Begin research for problem #3 (Psychometrics)
• Take time to read, reflect, learn, share and otherwise engage in recognition of the National Day for Truth and Reconciliation. I will circulate information about campus and virtual events for those interested in attending.

Class Activities:
• Attend Instructor-facilitated class meeting
Check-ins, housekeeping, and debriefs
Present PBL response to problem #2: History and Theory
Problem #3 (Psychometrics): Review problem and plan for weekly activities

Assessments:
• None

Readings:
• National Day of Truth and Reconciliation:

Week 5: Practical Skills Week: WISC-V Scoring (TA Consultations)

Thursday October 6 – Wednesday October 12

Weekly Activities:
• Practice to familiarity individually and in groups the WISC-V Primary subtests
• Complete peer test administration assignment this week
• Ensure familiarity with the process of scoring the Primary subtests, the factor structure, and deriving the total raw scores, scaled scores, index scores, percentile ranks, confidence intervals, qualitative descriptions, SEM, and primary analysis of index and subtest level strengths and weaknesses (workshop focus)
• Watch TA pre-recorded instructional video on WISC-V scoring
• Review the more advanced scoring steps for Index scores, base rates, and contrasts
• Ensure familiarity with the WISC-V protocol to be scored and submitted
• Continue research for problem #3 (Psychometrics)
• Complete mock scoring protocol due next week

Class Activities:
• No formal class meeting this week; reserve ‘class time’ for TA Consultation hours
  o TAs will lead consultation hours, either during the usual class meeting time, or
on an ‘as needed’ basis this week. TAs will be free to respond to questions, provide support learning WISC-V scoring, provide coaching/supervision, and attending to common FAQs. These sessions may be held in person or virtually depending on a range of considerations. Come ‘prepared’ to make best use of this time by having completed the ‘weekly activities’ related to scoring a WISC-V protocol.

Assessments:
- Submit your peer test administration video to the Maplewoods network folder for TA review by 11:59pm on Wednesday, October 19
- Submit individual reflection characterizing contributions and learning for problem #3 (Psychometrics) in advance of class for Week 6. Submit your reflection to the Dropbox folder on Courselink by 11:59pm on Wednesday, October 19

Readings:
- None. Catch up week. 😊

*NOTE: PER CONSULTATION WITH ALL STUDENTS REGISTERED IN THE COURSE, THERE IS NO CLASS ON THURSDAY OCTOBER 13th AND THE COURSE SCHEDULE IS ADJUSTED SO THAT THE FINAL CLASS IS TO BE HELD ON THURSDAY DECEMBER 1st*

**Week 6: Psychometrics (PBL)**

**Thursday October 20 – Wednesday October 26**

**Weekly Activities:**
- Practice to accuracy, individually and in groups, the WISC-V Primary subtests
- Begin research for problem #4 (Diversity)

**Class Activities:**
- Attend Instructor-facilitated class meeting
  - Check-ins, housekeeping, and debriefs
  - Present PBL response to problem #3: Psychometrics
  - Problem #4: Diversity, Equity, Inclusion: Review problem and plan for weekly activities

**Assessments:**
- Submit hand scored WISC-V protocol to Maplewoods folder by 11:59pm on Wednesday, October 26

**Readings:**


**Week 7: Practical Skills Week: Interpretation (Instructor Facilitated)**

**Thursday October 27 – Wednesday November 2**

**Weekly Activities:**
- Review mock interpretive case and profile for class
- Prepare for practice virtual WISC-V administration session due this week
- Continue research for problem #4 (Diversity)
- Begin work on first draft of mock report due in a few weeks
- Prepare WISC-V description assignment for submission next week
- Begin working on test review presentation

**Class Activities:**
- Attend Instructor-facilitated class meeting
  - Check-ins, housekeeping, and debriefs
  - Instructor will co-facilitate a workshop wherein we discuss approaches to interpreting the WISC-V and interpretation considerations more generally in the context of cognitive assessment
  - Practice steps to interpretation with a mock case activity and WISC-V profile

**Assessments:**
- Participate in your practice WISC-V administration with a TA this week either in person or via Zoom (TBD)
- Submit individual reflection characterizing contributions and learning for problem #4 (Diversity) in advance of class for Week 8. Submit your reflection to the Dropbox folder on Courselink by 11:59pm on Wednesday, November 2

**Readings:**

**Week 8: Diversity, Equity, Inclusion and safe practices in Psychological Assessment (PBL)**

**Thursday November 3 – Wednesday November 9**

**Weekly Activities**
- Practice to familiarity alternative administration format of WISC-V
- Begin research for problem #5 (Feedback)
- Continue work on first draft of assessment report due later this week
- Prepare for test review presentations

Class Activities:
- Attend Instructor-facilitated class meeting
  - Check-ins, housekeeping, and de briefs
  - Present PBL response to problem #4: Diversity
  - Problem #5 (Feedback): Review problem and plan for weekly activities

Assessments:
- Submit mock WISC-V description to Maplewoods folder on or before 11:59 pm, November 3

Readings:

**Week 9: Practical Skills Week: Writing your first report (TA Consultation)**

**Thursday November 10 – Wednesday November 16**

Weekly Activities:
- Continue practicing WISC-V administration, scoring, and interpretation skills
- Continue research for problem #5 (Feedback)
- Watch TA-instructional lecture on report writing (accessible via Courselink and MS Stream)
- Review sample reports and approaches shared by TAs prior to consultation sessions
- Complete first draft of assessment report due later this week
• Prepare for test review presentations in two weeks

Class Activities:
• No formal class meeting this week; reserve ‘class time’ for TA Consultation hours
  o TAs will lead consultation hours, either during the usual class meeting time, or on an ‘as needed’ basis this week. TAs will be free to respond to questions, provide support learning report writing skills, provide coaching/supervision, and attend to common FAQs. These sessions may be held in person or virtually depending on a range of considerations. Come ‘prepared’ to make best use of this time by having completed the ‘weekly activities’ related report writing, and with questions about workshopping your first ‘mock’ assessment report.

Assessments:
• Submit your first report via your Maplewoods folder by Wednesday, November 23 @ 11:59pm. TAs will provide feedback within one week

Readings

Week 10: Practical Skills Week: Observing Behaviour (Instructor Facilitated)

Thursday November 17 – Wednesday November 23

Weekly Activities:
• Practice to familiarity alternative administration format of WISC-V
• Continue research for problem #5 (Feedback)
• Prepare for test review presentations next week
• Review feedback from first draft of mock report and begin revisions

Class Activities:
• Attend Instructor-facilitated class meeting
  o Check-ins, housekeeping, and debriefs
  o We will complete practical activities designed to strengthen observation skills in the context of psychological assessment and cognitive testing in particular

Assessments:
• Submit individual reflection characterizing contributions and learning for problem #5
(Feedback) in advance of class for Week 11. Submit your reflection to the Dropbox folder on Courselink by 11:59pm on Wednesday, November 23

- Submit written summary and slides for test review presentation via Dropbox folder on Courselink by 11:59pm on Wednesday, November 23

Readings
- TBD

Week 11: Feedback (PBL) & Test Review Presentations

Thursday November 24 – Wednesday November 30

Weekly Activities:
- Prepare for instructor WISC-V administration this week
- Revise first draft of mock report based on TA feedback for resubmission next week
- Aren’t you glad there aren’t any more problems? 😊

Class Activities:
- Attend Instructor-facilitated class meeting
  - Check-ins, housekeeping, and debriefs
  - Present PBL response to problem #5: Feedback
  - Present Test Review Presentations

Assessments:
- Participate in mock virtual WISC-V administration session with instructor this week
- Submit draft of mock assessment report to Maplewoods folder on or before 11:59pm on November 24

Readings

Week 12: Feedback: Evaluations & Course Wrap-up

Last class: Thursday December 1st

Weekly Activities:
- Finalize revisions to mock report and prepare to submit for the end of this week
• Be sure to return any signed out WISC-V kits to Maplewoods Centre this week
• Course evaluations are available to complete (time will be set aside for you to do so)

Class Activities:
• Attend Instructor-facilitated class meeting
  o Check-ins, housekeeping, and debriefs
  o Reflect on successes and opportunities for improvement on the course and online learning experience

Assessments:
• Submit final version of report for instructor evaluation to Maplewoods folder on or before 11:59 pm, Wednesday December 7, 2022

Readings:
• None. We did it! 😊

Class Format

This term class sessions will be held using a combination of formats. Classes will primarily be held in person during scheduled class meeting times, on campus. Regular class weeks and clinical skills development weeks may be held online, either asynchronously or synchronously, using Zoom or MS Teams as a platform, in cases where this facilitates learning and interaction amidst the pandemic context. Everyone should plan to attend together during the weekly scheduled session time. We will take breaks and develop a fun and engaging approach for learning together during this time.

The class format has a primary focus on active learning. We will use a problem-based learning approach to cover most course topics, which involves the class working together as a group to understand and engage with complex, real-world scenarios that are relevant to the practice of cognitive assessment in children and adolescents. The group will collectively identify key issues raised within the problem, identify learning objectives, and develop a plan for self- or group-selected study to research information needed to “solve” issues raised (including assigned readings and additional information that may be contained in journals, books, practice standards, etc.). This is a learner-centred approach to integrating and organizing information in ways that will maximize recall and application to future, real-world clinical problems. During problem-based learning case review, students take the “lead” as learners who direct the process, and the instructor (i.e., me) takes the role of facilitator (think of me as a coach, rather than someone delivering the knowledge via lecture while the class passively receives the knowledge). From week to week the focus in class will vary, and include active discussion, engagement in problems, and hands on learning with clinical test materials and demonstrations.

The background required to understand the lectures and to participate in the discussions is achieved through assigned readings as well as knowledge gained in earlier classes. Attendance and active participation is expected; there will be a variety of group-based activities completed during and outside class time. Please check Courselink regularly for course materials and
My role and responsibilities: To engage your interest and develop your understanding of the history, theory, and practice issues relevant to cognitive assessment in children and adolescents. I will develop interesting and complex cases that pique your interest, lead to the generation of stimulating discussions, and facilitate your work as a group to solve a variety of problems. I will facilitate your learning by assigning relevant readings, delivering brief lecture-based material (if appropriate), and focus on real-world decision making through practical application. I will encourage and foster an open class environment that facilitates lively discussion. I will be available to answer your questions in class, by email, and by appointment. I will provide fair evaluation and adhere to this course outline. In exceptional circumstances, changes may need to be made to the course outline. In such cases, I will announce the changes in class as soon as possible as well as on Courselink and by email.

Your Role and Responsibilities: Be an engaged learner. Come prepared for class, complete the readings and assigned activities, and think through problems and materials in advance. Speak up! Offer your opinion. Active discussion and learning from each other are very important for this class. I encourage healthy debate in our discussions with a focus on respectful engagement. Contribute meaningfully in your group work and support fellow group members in their efforts. Put thought and effort into your course work. Be on time for class.

TA Roles and responsibilities: To provide support, feedback, and mentorship in your developing understanding of psychological assessment with a practical focus on the accurate and reliable administration of the WISC-V, and the development of your clinical writing skills. Your TAs will provide you timely and constructive feedback to practical and written assignments and will be available to support your learning needs by virtually or by email. They were in your seat not too long ago and form a valuable resource in your learning.

Course Assignments:

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<th>Assignment or Test</th>
<th>Due Date</th>
<th>Contribution to Final Mark (%)</th>
<th>Learning Outcomes Assessed</th>
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</table>
| Class Participation (general group discussion, PBL contributions) | Throughout (includes effort in small group work) | 30% total  
- 15%: October 20  
- 15%: December 1 | 1-5, 9, 11 |
| Test Administrations  
1. Peer video | Complete October 6-12; submit by October 19  
2. TA | 20% total*  
- 10%  
- 5%  
- 5% *(complete/incomplete) | 1, 6 |
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<th>Assignment or Test</th>
<th>Due Date</th>
<th>Contribution to Final Mark (%)</th>
<th>Learning Outcomes Assessed</th>
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<tbody>
<tr>
<td>3. Instructor</td>
<td>November 24-30</td>
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<tr>
<td>Written Assignments</td>
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<tr>
<td>1. Hand scored WISC-V protocol</td>
<td>October 26</td>
<td>10% total*</td>
<td>1, 5, 7, 8</td>
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<tr>
<td>2. WISC-V description</td>
<td>November 3</td>
<td>• 5%</td>
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<td></td>
<td></td>
<td>• 5% *(complete/incomplete)</td>
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<tr>
<td>Test Review &amp; Presentation</td>
<td>November 24</td>
<td>15%</td>
<td>1-4, 10-11</td>
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<td>Mock Report</td>
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<tr>
<td>1. Draft to TA</td>
<td>November 23</td>
<td>25% Total</td>
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<td>2. Final Submission</td>
<td>December 7</td>
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**Final examination date and time:** There is no final exam in this course.

**Course Resources**

**Recommended Texts:**


**Other Resources:**

Additional resources will be posted to CourseLink in the ‘Content’ section of the course on an as needed basis. The course will operate and be organized based in CourseLink and you are encouraged to familiarize yourself with features of this learning management system early in the course.

**Course Policies**

**Grading Policies**

All assignments must be completed on time by the assigned deadline. That said, these are COVID-times and we can expect the unexpected this semester. Everyone will be allowed a one-time ‘48-hour extension for no reason and any reason’ during the course. Simply send me an email indicating that you would like to use your extension. Otherwise, a 10% per day deduction
will be applied for late submissions. These are unusual times and I understand that you may experience unanticipated difficulties for a variety of reasons. If this happens, please absolutely reach out to me early and share as you feel comfortable. I do not need you to divulge personal health or other concerns unless doing so would be helpful for you. In this case, I will be happy to try and help. Otherwise, it is sufficient to indicate that you are experiencing difficulties that require consideration, therefore allowing us to collaboratively problem-solve and support your success in the course.

**Graduate Grade interpretation**

Please note that these policies are binding unless academic consideration is given to an individual student.

**Course Policy on Group Work**

Group work forms an important component of this course. You will work together, cooperatively, on a number of problem-solving scenarios, and practicing your clinical test administration skills. It is important to support each other in learning new material, and to maintain a high degree of professionalism. Psychologists often work as members of interdisciplinary teams and as leaders in managing complex projects. Group work provides important learning opportunities to enhance and receive feedback on these skills. In the event that conflict arises, please engage in efforts to proactively identify, discuss, and resolve any difficulties. If challenges persist, please approach one of the TAs or the course instructor for support in diffusing and resolving any difficulties.

**Course Policy Regarding use of Electronic Devices and Recording of Lectures**

Electronic recording of classes is expressly forbidden without consent of the instructor. When recordings are permitted, they are solely for the use of the authorized student and may not be reproduced, or transmitted to others, without the express written consent of the instructor.

**Student Rights and Responsibilities when Learning Online**

*Privacy Rights.* Should any lectures, workshops, and class meetings be held via Zoom/Teams, these may be recorded for the purpose of teaching and evaluation. As a student, you have the right to protect your privacy online and may choose to turn off your video and/or audio when in session. In the event that your video and/or audio remain on, please note that you are consenting to your presence in lecture recordings. Under no circumstances are you permitted to transmit copies of the recordings to others, without the express written consent of the instructor.

**Integrity and Security of Test Materials**

Your instructor and TAs will provide you with information regarding procedures for obtaining access to assessment materials. Responsible professional conduct requires that you exercise careful control over the integrity and security of test materials. Please familiarize yourselves with the readings for Week 2/Ethics problem. Recognize that you are learning about
psychological assessment, including tools and test materials, under the supervision of your Instructor, a Member of the College of Psychologists of Ontario. Psychologists must at all times endeavour to maintain the integrity of psychological tests, and may not supply test materials, forms, or manuals to unqualified users. Psychologists must protect the security of tests and respect test copyright. Test material, such as test questions and stimuli, manuals, and protocols should not be released, except as required by law. Access to test protocols and materials should be restricted to licensed psychologists and those under direct supervision.

University Policies

For information on current safety protocols, follow these links: [https://news.uoguelph.ca/return-to-campuses/how-u-of-g-is-preparing-for-your-safe-return/](https://news.uoguelph.ca/return-to-campuses/how-u-of-g-is-preparing-for-your-safe-return/)

[https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces](https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces)

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.

**Disclaimer:** Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email. This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website ([https://news.uoguelph.ca/2019-novel-coronavirus-information/](https://news.uoguelph.ca/2019-novel-coronavirus-information/)) and circulated by email.

Academic Consideration

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons, please advise the course instructor in writing, with your name, id#, and e-mail contact. See the academic calendar for information on regulations and procedures for Academic Consideration: [Grounds for Academic Consideration](https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces)

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community, faculty, staff, and
students to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring.

University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection. Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The Academic Misconduct Policy is detailed in the Graduate Calendar:

Accessibility

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment. Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact Student Accessibility Services as soon as possible.

For more information, contact SAS at 519-824-4120 ext. 54335 or email accessibility@uoguelph.ca or the Student Accessibility Services Website

Course Evaluation Information

Please refer to the Course and Instructor Evaluation Website.

Drop Date

The last date to drop one-semester courses, without academic penalty, is Dec. 02, 2022. For regulations and procedures for Dropping Courses, see the Schedule of Dates in the Academic Calendar. For Graduate, Schedule of Dates in the Academic Calendar.

Instructors must provide meaningful and constructive feedback, at minimum 20% of the final course grade, prior to the 40th class day. For courses which are of shorter duration, 20% of the final grade must be provided two-thirds of the way through the course.

Current Graduate Calendar

Additional Course Information
Course instructors are allowed to use software to help in detecting plagiarism or unauthorized copying of student assignments. Plagiarism is one of the most common types of academic misconduct on our campus. Plagiarism involves students using the work, ideas and/or the exact wording of other people or sources without giving proper credit to others for the work, ideas and/or words in their papers. Students can unintentionally commit misconduct because they do not know how to reference outside sources properly or because they don’t check their work carefully enough before handing it in. Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

In this course, your instructor will be using Turnitin.com to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to prevent plagiarism in the College of Social and Applied Human Sciences.

A major benefit of using Turnitin is that students will be able to educate and empower themselves in preventing misconduct. In this course, you may screen your own assignments through Turnitin as many times as you wish before the due date. You will be able to see and print reports that show you exactly where you have properly and improperly referenced the outside sources and materials in your assignment.