

INSTRUCTOR NOTES for SYL

How to Use SYL

****HIDE THIS CONTENT WHEN DONE** (click icon to the right of this content block)**

To begin "Editing" click **Edit Page** box to the left of this content block of instructions. Each section of content underneath a heading is known as a content block.

Editing Content Blocks: Click the icon with the pencil. Some content blocks are fully editable while others will allow information to be added at the end of the text already presented. Most titles of content blocks can be edited as well. Once edits are finished click "save" at the bottom of content block.

Visibility of EACH Content Block: Click the icon with the eye and a line through it. This will 'hide' the content block from everyone. A line through the title of the content block indicates it is not visible. You can make it visible again by selecting the eye.

Visit the SharePoint site for more SYL training resources (<https://uoguelphca.sharepoint.com/sites/Syllabi/SitePages/Training-Resources.aspx>).

There is no "save" button on the overall course outline. Each content block has a 'save' button when you open to edit.

To align with ADOA practices, when adding text to any text content blocks please ensure *headings* are set to Heading #3 and *text* is set to Normal.

If data has changed in other systems, for example classroom location data from Colleague or course learning outcomes in CIM, use the refresh button (two arrows in a circle) to refresh data that is being pulled into your outline.

Public Visibility: Use the **eye icon** next to refresh button (two arrows in a circle) to open table where you can identify specific content blocks that will be restricted to users who are not signed into the website (public) via single sign on.

Once ready to publish your course outline, click the **Publish Page** box to the left of these instructions. This will send your outline into workflow for review and approval. Once approved, the outline will be published and available to the community.

PSYC*4540 - Practical Applications of Psychology

Fall 2025 Course Outline

Section: 02

Credits: 1.00

Land Acknowledgement: Guelph

The University of Guelph resides on the ancestral lands of the Attawandaron people and the treaty lands and territory of the Mississaugas of the Credit. We recognize the significance of the Dish with One Spoon Covenant to this land and offer respect to our Anishinaabe, Haudenosaunee and Métis neighbours. Today, this gathering place is home to many First Nations, Inuit, and Métis peoples and acknowledging them reminds us of our important connection to this land where we work and learn.

Calendar Description

This is a required capstone course for students in Psychology's BA and BSC Honours major programs, excepting those who are taking the Honours Thesis courses (PSYC*4780, 4880). The course adopts a problem-based learning approach in which students will be presented with problems resembling those that they will face in their professional and personal lives. Students will apply their psychological knowledge and skills to analyze the problem, consider solutions, and communicate recommendations to hypothetical stakeholders.

Prerequisite(s): 14.00 credits including PSYC*3290, (PSYC*3000 or 7.50 credits in Psychology)

Restriction(s): PSYC*4870, PSYC*4880. Restricted to students in BAH.PSYC or BAH.PSYC:C with a minimum 70% cumulative average in Psychology courses.

Department(s): Department of Psychology

Course Description

This is a capstone course for students in the BA Psychology program. As the title suggests, the course is intended as an opportunity for students to apply what they have learned in psychology to practical problems they may encounter in their professional and personal lives after graduation.

The coursework, both inside and outside of our weekly meetings, is split between two major activities. The first is a weekly seminar discussion based on assigned readings, and the second is a major project done by a small team of students with common interests. The seminars will take place in the first half of each weekly meeting, followed by an opportunity for teams to work on their projects and consult with the instructor.

Lecture Schedule

Wed 2:30pm-5:20pm in MCKN*227 (9/4 to 12/12)

Instructor Information

Daniel Meegan

Email: dmeegan@uoguelph.ca

Cost of Textbooks and Learning Resources

Textbook / Learning Resource	Required / Recommended	Cost
readings	yes	0

Open Text Field

open text box for faculty to edit (can change title and content)

Schedule of Topics and Assignments

Week of	Topic	Activities	Due
9/10	Introduction	Review course outline Brainstorm project topics	
9/17	Seminar 1	Discussion Brainstorm project topics	
9/24	Seminar 2	Discussion Project groups formed	
10/1	Seminar 3	Discussion Project group work	
10/8	Seminar 4	Discussion Project group work	
10/15	Seminar 5	Discussion Project group work	Project proposal/contract
10/22	Seminar 6	Discussion Project group work	Issue paper
10/29	Seminar 7	Discussion Project group work	
11/5	Seminar 8	Discussion Project group work	
11/12	Seminar 9	Discussion Project group work	
11/19		Project presentations	Project presentation Project report
11/26		Project presentations	Project presentation
12/3			Personal reflection

Assessment Breakdown

{NOTE: instructor can add another row by hitting "TAB" button when they are at the end of the row}

Description	Weighting (%)	Due Date
Seminar Discussant	20%	weekly
Issue Paper	20%	October 20
Project Report	35%	November 17
Project Presentation	10%	November 19 or 26
Project Contribution	5%	December 1
Personal Reflection	10%	December 1

Last Day to Drop Course

The final day to drop Fall 2025 courses without academic penalty is the last day of classes: November 28

After this date, a mark will be recorded, whether course work is completed or not (a zero is assigned for missed tests/assignments). This mark will show on the student's transcript and will be calculated into their average.

CSAHS Academic Misconduct Policy

The *Academic Misconduct Policy* is detailed in the Undergraduate Calendar. The University of Guelph is committed to upholding the highest standards of academic integrity and **it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct** and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Instructors **shall not** determine if academic misconduct has occurred. This is up to the Associate Dean Academic's office. Instructors shall not assign a grade of zero even if they believe that the student has committed some form of academic misconduct (e.g., copied material from a website like CourseHero) on an assignment or exam.

Instructors **can** determine if a student has poorly paraphrased and/or improperly cited material and can provide a grade accordingly as long as this is clearly identified as part of the assessment criteria via a rubric or other assessment tools.

For more information about Academic Integrity resources and how to prevent Academic Misconduct.

Standard Statements for Undergraduate Courses

Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The Academic Misconduct Policy (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-misconduct/>) is outlined in the Undergraduate Calendar.

Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability. Use of the SAS Exam Centre requires students to make a booking at least 10 days in advance, and no later than the first business day in November, March or July as appropriate for the semester. Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time. For students at the Guelph campus, information can be found on the SAS website. (<https://www.uoguelph.ca/sas/>)

Accommodation of Religious Obligations

If you are unable to meet an in-course requirement due to religious obligations, please email the course instructor within two weeks of the start of the semester to make alternate arrangements.

See the Academic calendar for information on regulations and procedures for Academic Accommodations of Religious Obligations (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-accommodation-religious-obligations/>).

Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all undergraduate students except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in the Undergraduate Calendar - Dropping Courses (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/dropping-courses/>).

Email Communication

As per university regulations, all students are required to check their <uoguelph.ca> e-mail account regularly: e-mail is the official route of communication between the University and its students.

Health and Wellbeing

The University of Guelph provides a wide range of health and wellbeing services at the Vaccarino Centre for Student Wellness (<https://wellness.uoguelph.ca/>). If you are concerned about your mental health and not sure where to start, connect with a Student Wellness Navigator (<https://wellness.uoguelph.ca/navigators/>) who can help develop a plan to manage and support your mental health or check out our mental wellbeing resources (<https://wellness.uoguelph.ca/shine-this-year/>). The Student Wellness team are here to help and welcome the opportunity to connect with you.

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Recording of Materials

Presentations that are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

Resources

The Academic Calendars (<http://www.uoguelph.ca/registrar/calendars/?index>) are the source of information about the University of Guelph's procedures, policies and regulations which apply to undergraduate, graduate and diploma programs.

When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. See the Undergraduate Calendar for information

on regulations and procedures for Academic Consideration. (<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-consideration-appeals-petitions/>)