

PSYC*6880, Course Outline: Winter 2023

General Information

Due to the ongoing COVID-19 pandemic some courses are being offered virtually and some face to face. **This course is offered using the face to face format as long as current University of Guelph guidelines allow. The course has set day, time, and location of class. If a class is to be held virtually, class will be held at this link: <https://zoom.us/my/meghan.mcmurtry>**

Course Title: Ethical Issues in Psychology

Course Description: This is a general ethics course is designed to sensitize psychology students to ethical decision-making, including an awareness of ethical issues, knowledge about what constitutes an ethical dilemma, and an understanding of the steps to take when one encounters an ethical dilemma. We take a practical and real world approach that explicitly considers issues of social justice, equity, diversity, and inclusion: ethical issues and dilemmas are considered in the context in which they arise (e.g., cultural, social, political, historical) with concomitant exploration of our own personal biases and context. Ethics will be explored broadly with respect to psychology including research, teaching, practice, as well as more focused topic areas/issues. The learning outcomes will be achieved through a combination of assigned readings, lectures, videos, group and individual case (vignette) studies, discussions, presentations and peer consultations, reflection papers, and a major paper. The assigned readings/tutorials will consist of key ethical standards in the field of psychology (the CPA Code of Ethics for Psychologists, the Tri-Council Policy Statement on Ethical Conduct for Research involving Humans) and supplemented by articles that explore particular issues in depth. Choice is explicitly built into the course to meet individual student needs and interests including the reflection papers (when and how many reflection papers are submitted, topic focus), choices of topics for readings for 2 of the 6 classes, and choice of case study (vignette) for the major paper.

Credit Weight: 0.25

Academic Department (or campus): Psychology

Semester Offering: Winter 2023

Class Schedule: 6 Wednesday mornings in the winter term: 1) January 11; 2) January 25; 3) February 8; 4) February 15; 5) March 8; and 6) March 22. Classes run 8:30-11:20 am.

Class Location: Our default is in person McKinnon, room 318.
BUT, if we are required to meet virtually, we will meet here:
<https://zoom.us/my/meghan.mcmurtry>

Instructor Information

Instructor Name: C. Meghan McMurtry, Ph.D., C. Psych

Instructor Email: cmcmurtr@uoguelph.ca

Office location and office hours: Tuesdays 8:30-9:30 am via Zoom
(<https://zoom.us/my/meghan.mcmurtry>).

I encourage you to ask questions about the course and the assignments. Whenever possible, please ask these questions **during class** so that your classmates can also benefit and communication is consistent. If you would like to have a one-on-one conversation, please see me **during my office hours**.

Course Content

Specific Learning Outcomes:

In completing this course, students should be able to:

- 1) Identify ethical standards used in psychology, most notably the CPA's Canadian Code of Ethics for Psychologists (4th edition) and the Tri-Council Policy Statement on Ethical Conduct for Research involving Humans (2nd edition).
- 2) Conceptualize common ethical dilemmas which occur during the practice of psychology (research, teaching, supervision, practice, etc.).
- 3) Interpret major ethical concerns/concepts (e.g., presented through the assigned readings) in the context of their own professional behaviour/training/context.
- 4) Apply the 10 step CPA Ethical Decision-Making Process to ethical dilemmas which includes considering the context in which the dilemma arose (e.g., sociopolitical, cultural, historical) as well as one's own biases and context.
- 5) Engage in basic consultation (seeking and providing) regarding ethical dilemmas.
- 6) Demonstrate appropriate academic independence, tolerance of a degree of uncertainty, personal organization, and time management in completing assigned course tasks.

Format of the Class:

The format of the class meetings is a combination of short lectures with discussion-based, active learning in both large and smaller groups. The background required to understand the lectures and to participate in the discussions and activities is achieved through assigned readings as well as knowledge gained in earlier classes. In class, we will discuss ethical issues and practice addressing ethical dilemmas through case studies (vignettes). Attendance and active participation in the class is expected.

My role and responsibilities are as follows: To engage your interest in ethics in psychology and develop your understanding of ethical issues. To support you in your exploration of what are often nuanced rather than clear-cut "right and wrong" issues. To facilitate your learning by assigning relevant readings, delivering brief lecture-based material (if appropriate), and

focusing on real-world ethical decision making and dilemmas through case studies (vignettes). Encourage and foster an open class environment that facilitates lively discussion. Be available to answer your questions in class, by email, and by appointment (this doesn't mean solving dilemmas for you though!). Provide fair evaluation. Adhere to this syllabus. In exceptional circumstances, changes may need to be made to the syllabus. In such cases, I will announce the changes in class as soon as possible as well as on Courouselink.

Your role and responsibilities: Be an engaged learner. Complete the reading assignments and come prepared for class. Speak up! Offer your opinion. Active discussion and learning from each other are very important for this class. I encourage healthy debate in our discussions, but you must also be respectful of other members of the class. Sit with the discomfort of not being able to have a "cookie-cutter approach" to ethics in which there is a sole "correct" way to address an ethical dilemma - it would not be a dilemma if this was the case! Put thought and effort into your course work.

Schedule

Class	Date	Topic	Reading and Applicable Assignments
1	Jan 11	Introduction. CPA code of ethics in context.	<ol style="list-style-type: none"> 1. Sinclair (2020). Developing and revising the Canadian Code of Ethics for Psychologists: Key differences from the American Psychological Association code. <i>Ethics & Behavior</i>, 30(4), 249-263. 2. selections from Gauthier et al. (2010). The Universal Declaration of Ethical Principles for Psychologists: A culture-sensitive model for creating and reviewing a code of ethics. <i>Ethics & Behavior</i>, 20(3). Read pages 179-186 (before Principle I); bottom of p. 190-191 (before closing remarks); appendix
2	Jan 25*	Respect for the Dignity of Persons and Peoples (I) and Responsible Caring (II)	<ol style="list-style-type: none"> 1. CPA Code of Ethics (read all but pay special attention to Principal I and II) 2. Sinclair & McMurtry (2022). Social justice and the Canadian Code of Ethics for Psychologists. <i>Psynopsis</i>, 44(2), 25-26. https://cpa.ca/docs/File/Psynopsis/2022/Psynopsis_Vol44-2.pdf 3. Complete TCPS-2 Tutorial Course on Research Ethics (CORE) https://tcps2core.ca/welcome
3	Feb 8*	Indigenous Peoples in Canada, colonialization, and Psychology	<ol style="list-style-type: none"> 1. Mosby (2013). Administering colonial science: Nutritional research and human biomedical experimentation in Aboriginal communities and

		<p>-----</p> <p>Guest lecture: Katelyn Wadleigh, Manager, Research Ethics</p> <p>-----</p>	<p>residential schools, 1942-1952. https://muse.jhu.edu/article/512043</p> <p>2. Psychology's Response to the Truth and Reconciliation Commission of Canada's Report https://cpa.ca/docs/File/Task_Forces/TRC%20Task%20Force%20Report_FINAL.pdf</p> <p>-----</p> <p><i>Come prepared for questions for Katelyn from the REB!</i></p>
4	Feb 15*	<p>Integrity in Relationships (III) and Responsibility to Society (IV)</p>	<p>1. <i>REVIEW: Principle III & IV CPA Code</i></p> <p>2. Pope (2016). The code not taken: The path from guild ethics to torture and our continuing choices. <i>Canadian Psychology</i>, 57, 51-59.</p> <p>3. Bareto (2017). Nudge comes to shove: Policy makers around the world are embracing behavioural science. <i>The Economist</i>. https://www.economist.com/international/2017/05/18/policymakers-around-the-world-are-embracing-behavioural-science</p> <p>[OPTIONAL: Military psychologist says harsh tactics justified. (2009). <i>All things considered</i>. <i>National Public Radio</i>. https://www.npr.org/templates/story/story.php?storyId=103787285]</p>
5	Mar 8* [online class via zoom]	<p>Focus: Ethical Issues in Treatment / Consultation / Practice</p> <p>Ethical decision-making process consultation</p>	<p>1. Group members chosen vignettes</p> <p>2. Maranzan et al. (2018). Self-care and the Canadian Code of Ethics: Implications for training in professional psychology. <i>Canadian Psychology</i>, 59(4), 361-368.</p> <p>3. Patel (2019). Human rights-based approach to applied psychology. <i>European Psychologist</i>, 24(2), 113-124.</p> <p>[OPTIONAL:</p> <ul style="list-style-type: none"> - video presentation by Mr. Ed Sackaney and Dr. David Dantos - Allyship, Reconciliation and the Profession of Psychology CCPPP https://www.youtube.com/watch?v=PWvEI27gjSg - ppt presentation by Dr. Amanda Maranzan on ethical and professional considerations of social media use (clinical focus) https://ccppp.ca/resources/Documents/Nati

			<p>onal%20Seminar%20Series/CCPPP%20National%20Training%20Seminar%20Series%20-%20Social%20Media%20-%20June%202018,%202021.pdf]</p> <p>OR instead of #2 and 3: choose your own adventure! Speak to me before the end of the February 15th class if you would like to read and respond to a reading(s) on a specific topic such as: ethics of self-care; medical assistance in dying; forensic psychology; potentially harmful therapy; dealing with impaired caregivers; boundary issues or multiple relationships; comparing the APA vs. CPA codes, etc.</p>
6	Mar 22*	<p>[catch up as needed]</p> <p>Focus: Ethical Issues in Research and Teaching</p> <p>Wrap Up</p>	<ol style="list-style-type: none"> 1. Roberts (2015). Ethical issues in conducting qualitative research in online communities. <i>Qualitative Research in Psychology</i>, 12(3), 314-325. OR TCPS-2 (2018) Chapter 10: Qualitative Research. https://ethics.gc.ca/eng/tcps2-eptc2_2018_chapter10-chapitre10.html 2. Illes et al. (2006). Incidental findings in brain imaging research. <i>Science</i>, 331, 783-784. 3. Talbert (2018). Beyond data collection: Ethical issues in minority research. <i>Ethics & Behavior</i>, 29(7), 531-546. <p>OR instead of #1, 2 and 3: choose your own adventure! Speak to me before the end of the March 8th class if you would like to read and respond to a reading(s) on a specific topic related to research such as: deception; debriefing; open data; research with Indigenous populations; ethics in organizations; humanitarian aid work; research in COVID-19 context; multiple relationships; risks for researchers in conducting research. Or related to teaching such as: supervision, multiple relationships, class credit for research participation.</p>

* Eligible for a reflection Paper. A total of 2 reflection papers must be submitted with at least 1 submitted before class 4 – this is to meet the requirement of providing meaningful feedback by the 40th class day.

Course Assignments and Tests:

Assignment or Test	Due Date	Contribution to Final Mark (%)	Learning Outcomes Assessed
TCPS-2 Tutorial Course on Research Ethics	January 27, 2023 at 11:59 pm	5	1, 2, 6
Class participation	Throughout (includes effort in small group work)	15 total - 1 st half: 7.5 (feedback to be given by Feb 24 th via Courselink) - 2 nd half: 7.5	1-6
Reflection papers	Throughout: must submit 2 papers with at least 1 submitted before class 4. If submit 3 papers over the term, then best 2 marks will be used. Reflection papers for the given week are due the Monday night at 11:59 pm (e.g., a reflection paper for class 3 is due by Feb 6 th at 11:59 pm).	30	3, 6
Ethical Decision-Making Process Consultation	March 8, 2023 during class	20 total - 10% on your presentation - 10% on your performance as a consultant	1-6
Ethical Decision-Making Process Documentation	April 5, 2023 at 11:59 pm	30	1, 2, 3, 4, 6

Completion of TCPS-2 Tutorial Course on Research Ethics (CORE):

<https://tcps2core.ca/welcome>

The TCPS-2 Tutorial CORE is an excellent overview of the TCPS-2. The TCPS-2 applies to all researchers in Canada who receive funding from any of the tri-councils (NSERC, CIHR, SSHRC) and is consistent with the expectations of our Research Ethics Board at the University of Guelph which requires research staff involved with a project to complete this course as part of ethical approval. Time to completion varies but is typically estimated at ~3-4 hours for the 2022 version. The website has step by step instructions for completing the tutorial. If you have already completed this tutorial since January 2022, you may submit your certificate to meet this course requirement. If you have completed the course prior to January 2022, please review each section and send me a screen shot of your progress/reviews (as you review each section, it will be indicated). Submission is via Courselink Dropbox.

Class Participation:

You are expected to attend and to contribute to the discussion in all classes. Your class participation includes both discussions as well as thoughtful contributions to the case studies (vignettes) that we will complete in class. The mark will be broken down into the first half (worth 7.5%) and second half (7.5%). For both the first and second half, your mark will be calculated from a combination of instructor (me!) assigned marks as well as small group self and peer ratings.

Participation Rubric (0 to 5)

0: Does not participate in large group discussions nor in small group work during class. May derail discussion in small group work by frequently talking about topics unrelated to the topic at hand.

1: Low involvement in discussions. Responds when called on but response shows inadequate preparation/knowledge of the material. No initiative demonstrated via unprompted participation. Little to no involvement in small group discussions; involvement is basic in nature and doesn't advance the topic/group understanding. May derail discussion in small group work by talking about topics unrelated to the topic at hand.

2: Sporadic involvement in discussions. Responds when called on but response is vague or tangential and doesn't demonstrate preparation or knowledge of the material. Very little initiative demonstrated through unprompted participation. Minimal on-task involvement in small group discussions; contributions to the group discussion generally focuses on basic facts, rather than advancing the topic/group understanding.

3: Moderate involvement in discussion, including unprompted participation. Demonstrates adequate preparation: knows basic facts from readings and typically offers straightforward information (e.g., straight from the case or reading), without elaboration. Occasionally shows evidence of trying to interpret, critically analyze, or make connections with other course material. Moderate on-task involvement in small group discussions with limited demonstration of advancing the topic/group understanding.

4: Moderate to high involvement in discussion, including unprompted participation. Demonstrates good to very good preparation: knows basic facts well and regularly shows evidence of trying to interpret, critically analyze, or making connections with other course material. Moderate to high on-task involvement in small group discussions with regular demonstrations of advancing the topic/group understanding.

5: Consistently high involvement in discussion, including unprompted participation (without dominating). Demonstrates excellent preparation: knows basic facts well and consistently shows evidence of interpretation, critical analysis, and focused connections with other course material. Consistently responds to other students' points in a thoughtful manner, thinks through own points, questions others in a constructive way, offers and supports suggestions that may be counter to the majority opinion.

Consistently high on-task involvement in small group discussions (without dominating) helping to lead a focused analysis which advances the topic/group understanding.

Reflection and Discussion Papers:

These reflection papers are designed to challenge you to make connections between the assigned readings and your research/practice/teaching in psychology and use your critical thinking skills. As time permits, these papers will also form the basis of our discussions in class as you will end each reflection paper with ****one to two questions****.

Guidelines for writing the reflection papers: These are not simply summaries of the readings. Instead, I want to hear from you: focus on the logical extensions of the issues/principles/articles and the implications (positive and negative) it may hold for your research, teaching, and practice. You need to demonstrate a thoughtful analysis of at least some aspect of the assigned readings – you don't have to discuss every reading (but you can!) as long as you sufficiently explore the reading you select. Please note that this does not mean you don't have to read the other papers – you do! A successful reflection paper will be thoughtful, insightful, and organized; the majority of your mark will come from substance rather than style. Examples and consideration of multiple points of view will enhance the paper. You are not required to disclose any personal ethical issues that you have faced previously or currently face. Rather, below are some questions that you may consider answering in your reflection papers:

- How do the issues raised in the reading relate to your work/life?
- How are the readings helpful/not helpful for your development in psychology?
- What kind of situations might you encounter in your own work which might result in ethical dilemmas?
- Do you agree or disagree with the author/code/principle etc.? Why? If you disagree, then what is another solution/approach that you would recommend?
- Did the arguments resonate with you or make you uncomfortable? Why?
- Were there any biases or assumptions embedded in the work?
- If you could suggest changes to the principles/codes explored, what would they be (major or minor)? Does something need to be added? Taken away? Why?
- Does anything surprise you?
- Are there specific articles or sections that you find vague? Problematic? Need expansion? For each issue, you should identify the particular section/wording etc., why you find it problematic, and what you would do to change it.
- Do you see any inconsistencies between readings (of the same week or other readings you have completed)?
- What parts do you find helpful/useful?
- Do you have any unanswered questions after completing the reading?

The main text of each paper should be between 400 and 600 words; the discussion questions are not included within the word limit. These papers are due the Monday before the relevant class by 11:59 pm. You must hand in 2 papers but if you choose to hand in 3, then the top 2 will be chosen. One paper must be submitted prior to class 4. Submission is via CourseLink Dropbox.

Reflection Paper Rubric

Note: no main text beyond the 600-word limit will be read or marked for the reflection piece.

REFLECTION: /10

- **9-10** -Demonstrates exceptional depth and insight in reflecting on the topic. Clearly demonstrates having read the paper(s) and connects the reading with their own views/training/practice/research/development in psychology using specific, well chosen example(s). An appropriate breadth is expertly balanced with depth yielding a paper which reflects well on one or more aspects of the assigned reading(s).
- **7-8** -Demonstrates excellent depth and insight in reflecting on the topic. Solid demonstration of having read the paper(s) and connects the reading with their own views/training/practice/research/development in psychology with an occasional example. Some breadth is apparent and depth is achieved on topic(s) selected to explore.
- **5-6** -Demonstrates good depth and insight in reflecting on the topic. Some demonstration of having read the paper(s) and connects the reading with their own views/training/practice/research/development in psychology but connections are somewhat vague. Breadth is apparent but little depth – exploration borders on superficial.
- **4** -Demonstrates some insight in reflecting on the topic. Superficial or no demonstration of having read the paper(s). No connections between the reading and their own views/training/practice/research/development in psychology.
- **0-3** - Paper regurgitates information from the reading(s) but does not engage in any reflection. OR paper is off topic and does not demonstrate any connection with the reading(s).

QUESTIONS:

- **4-5** – Questions are well designed to elicit discussion from the class – they are accessible yet are capable of evoking a range of responses, rather than simple superficial answers.
- **2-3** – Questions are reasonably well put together and could evoke some discussion but are somewhat superficial or simplistic in nature.
- **1** – Questions are straightforward and/or are not related to the readings or the reflection.
- **0** – No questions are provided.

OVERALL GRADE: /15

Ethical Decision-Making Process Case Study (Vignette): The overall aim of this aspect of the course is to demonstrate your application of the CPA Ethical Decision-Making Process in addressing an ethical dilemma. You will choose an ethical dilemma vignette from the CPA Code of Ethics Companion Manual. The dilemma will be selected in consultation with me so that it is relevant to your area of research and/or practice/teaching/consultation. You will use this same vignette for the related ethical decision-making assignments outlined below.

1) Ethical Decision-Making Process Consultation (worth 20% of your final grade):

There are two objectives. The first is to seek consultation regarding an ethical dilemma; this requires identification of biases/self-interest, succinct exploration of the major issues present within an ethical dilemma in their context, outline of the most reasonable courses of action with advantages and disadvantages, and solicitation of feedback from your peers. The second is to offer effective consultation regarding an ethical dilemma to your peers; this requires the provision of clear positive and constructive feedback in a professional manner. You will work in groups that are formed by me; each member of the group will have a unique vignette.

When you are seeking consultation for your ethical dilemma, you will have a maximum of 12 minutes to present your dilemma, highlight the major issues (i.e., through the principles and key standards) present in their context, and what you have selected as your most reasonable course(s) of action and why (advantages and disadvantages). Then, you will have 15 minutes to seek feedback from your peers on any particular questions or issues with which you are struggling and get general feedback from them. In addition to provision of feedback, your peers will each mark you on your presentation and solicitation of feedback as follows:

- Clear identification of relevant biases/self-interest /3
- Succinct exploration of the major issues present in the vignette with consideration to the context in which they arose /10
- Reasonable courses of action presented with advantages and disadvantages /10
- Organized solicitation of feedback /7

When you are acting as a consultant for your peers, you will come prepared to the March 8 class having read each of your group members' chosen vignettes. You will listen carefully to each person's presentation, ask relevant questions, and provide constructive, professional feedback in two formats: orally within the 15-minute discussion period and in a written form by responding to a series of questions – later, your answers will be shared with the presenting peer.

- What were the two strongest aspects of the presentation?
- What two things should the presenter focus on improving for their written documentation in resolving this ethical dilemma? (e.g., did they miss any crucial ethical standards or biases or contextual issues? Were the courses of action unclear? Did they provide unnecessary extraneous detail?)
- [Each presentation will also be marked according to the rubric above]

Each presenter will provide each consultant with a mark on the quality of their consultation and feedback as follows:

- Oral questions and feedback were relevant and clear /5
- Written feedback was specific/clear and high in quality /10
- Tone of the feedback (oral, written) was professional and cordial /5

2) Ethical Decision-Making Process Documentation (worth 30% of your final grade):

When you face an ethical dilemma in your professional life, you are expected to engage in “an ethical decision-making process that is explicit enough to bear public scrutiny” (CPA, 2017, p. 5). Documentation of your application of the CPA Ethical Decision-Making Process is a logical way to meet this expectation. This assignment is designed to build upon your peer consultation above, in providing you practice with just such an activity. In a written paper, you will document steps 1-6 and 10 in your application of the CPA Ethical Decision-Making Process. The format of your paper will follow the examples in the CPA Code of Ethics 4th Edition Companion Manual, including using the Code Chart in step 2a, and tables for step 2b and 5. While rampant spelling and grammatical issues are not encouraged, the majority of your mark will come from your thoughtful consideration of the ethical dilemma and application of the decision-making process. Given the purpose of the assignment is to practice documentation that would bear public scrutiny and to prepare you for undertaking this activity in your professional life, brevity must be balanced with sufficient depth. The marking guide is given below. There is no minimum number of pages required but the maximum number of pages is 11 (single spaced throughout), beyond which I will not mark.

Instructions and Marking Guide: Ethical Decision-Making Process Documentation

Step 1: Appropriate identification and clear justification of the individuals/groups involved; inclusive without being “catch-all”. /5

Step 2: Identification of ethically relevant issues and practices, including the moral rights, values, wellbeing, best interests, and any other relevant characteristics of the individuals and groups involved, as well as the cultural, social, historical, economic, institutional, legal or political context or other circumstances in which the ethical problem arose. The identification of appropriate directly relevant ethical issues, standards, practices uses the Code chart (2a). Table following the format in the Companion Manual clearly and succinctly outlines your thoughts as to why each of the particular standards is important (2b) and also explicates your responses to the other aspects of this step. Your thoughts should provide sufficient depth (vs. being superficial) and demonstrate your understanding of important rather than extraneous details. /20

Step 3: Thoughtful, insightful consideration of biases, external pressures, personal needs, self-interest, or cultural, social, historical, economic, institutional, legal, or political context and background might influence the development of or choice between courses of action that are clearly relevant to the vignette. /8

Step 4: Sufficiently detailed consideration of any alternatives that are ruled out, providing rationalization for why you are not reviewing these alternatives; clear identification of the ~2 most reasonable potential courses of action. /10

Step 5: Thorough risk/benefit analysis for the most reasonable courses of action identified in Step 4. Risk/benefit analysis is concise yet substantive rather than superficial. /11

Step 6: Compelling, succinct justification of the chosen course of action which includes consideration of all Principles involved (you do not need to worry about laws and regulations for this assignment). /5

Step 7 through 9: Not applicable

Step 10: Brief outline of specific ways to proactively reduce similar ethical issues in the future. /6

Total: /65 (worth 30% of Final Grade)

Course Resources

Required Texts:

The readings are to be completed prior to class so that you will derive maximum benefit and can meaningfully contribute to class discussion (please also note that the Reflection Papers are based on assigned readings).

1. Canadian Psychological Association (2017). Canadian Code of Ethics for Psychologists 4th Edition. Ottawa: Author.
https://cpa.ca/docs/File/Ethics/CPA_Code_2017_4thEd.pdf
2. The Tri-Council Policy Statement on Ethical Conduct for Research involving Humans – 2nd Edition (TCPS-2; 2018) can be found online: https://ethics.gc.ca/eng/policy-politique_tcps2-eptc2_2018.html The tutorial course for the TCPS-2 that you are asked to complete: <https://tcps2core.ca/welcome>
3. Other readings from various sources (listed in the class schedule). The majority of the articles are available through e-journals through the U of Guelph system. They will all be on reserve through the ARES system as well.

Other Resources:

Lecture notes (as applicable) will be posted on Courselink by 11:59 pm the day before the scheduled class. A copy of this syllabus and other course materials are also posted.

Course Policies

Grading Policies

Explicit marking guides have been provided in the syllabus. The following table summarizes due dates, manner of submission, and late penalties for the submissions.

Assignment	Due Date	Manner of Submission	Late Penalty
TCPS-2 Tutorial Course on Research Ethics	January 27 th , 2023 at 11:59 pm	Courselink Dropbox (certificate)	- 1 point immediately. 1 additional point taken off for each day of lateness.
Reflection papers	11:59 pm the Monday before the relevant class. One must be submitted before class 4.	Courselink Dropbox Need to submit 2 (or maximum of 3 and top 2 will be chosen)	- 2 points immediately. 2 additional points taken off for each day of lateness.
Ethical Decision-Making Process Documentation	April 5, 2023 at 11:59 pm	Courselink Dropbox	- 5 points immediately. 5 additional points taken off for each day of lateness.

Graduate Grade interpretation

Course Policy regarding use of electronic devices and recording of lectures:

Electronic recording of classes is expressly forbidden without consent of the instructor. When recordings are permitted, they are solely for the use of the authorized student and may not be reproduced, or transmitted to others, without the express written consent of the instructor. Similarly, any material created by the course instructor is intended for those enrolled in this course solely. Under no circumstances are you allowed to disseminate course materials to external parties.

University Policies

Disclaimer:

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email. This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website (<https://news.uoguelph.ca/2019-novel-coronavirus-information/>) and circulated by email.

Academic Consideration

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons, please advise the course instructor in writing, with your name, id#, and e-mail contact. See the academic calendar for information on regulations and procedures for

[Grounds for Academic Consideration](#)

Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community, faculty, staff, and students to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring.

University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection. Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The Academic Misconduct Policy is detailed in the [Graduate Calendar](#):

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Accessibility

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment. Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact [Student Accessibility Services](#) as soon as possible.

For more information, contact SAS at 519-824-4120 ext. 54335 or email accessibility@uoguelph.ca or the [Student Accessibility Services Website](#)

Student Feedback Questionnaire

These questionnaires (formerly course evaluations) will be available to students during the last 2 weeks of the semester: March 30th – April 10th. Students will receive an email directly from the Student Feedback Administration system which will include a direct link to the questionnaire for this course. During this time, when a student goes to login to Courselink, a reminder will pop-up when a task is available to complete.

[Student Feedback Questionnaire](#)

Drop date

The last date to drop one-semester courses, without academic penalty, is Monday April 10, 2023. For regulations and procedures for Dropping Courses, see the [Schedule of Dates in the Academic Calendar](#).

Instructors must provide [meaningful and constructive feedback, at minimum 20% of the final course grade, prior to the 40th class day](#). For courses which are of shorter duration, 20% of the final grade must be provided two-thirds of the way through the course.

[Current Graduate Calendar](#)

Additional Course Information

Course instructors are allowed to use software to help in detecting plagiarism or unauthorized copying of student assignments. Plagiarism is one of the most common types of academic misconduct on our campus. Plagiarism involves students using the work, ideas and/or the exact wording of other people or sources without giving proper credit to others for the work, ideas and/or words in their papers. Students can unintentionally commit misconduct because they do not know how to reference outside sources properly or because they don't check their work carefully enough before handing it in. Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

In this course, your instructor will be using Turnitin.com to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to prevent plagiarism in the College of Social and Applied Human Sciences.

A major benefit of using Turnitin is that students will be able to educate and empower themselves in preventing misconduct. In this course, you may screen your own assignments through Turnitin as many times as you wish before the due date. You will be able to see and print reports that show you exactly where you have properly and improperly referenced the outside sources and materials in your assignment.