

# 2004-2005 Diploma Program Calendar

The information published in this Diploma Calendar outlines the rules, regulations, curricula, programs and fees for the 2004-2005 academic year, including the Summer Semester 2004, the Fall Semester 2004 and the Winter Semester 2005.

For your convenience the Diploma Calendar is available in PDF format.

If you wish to link to the Diploma Calendar please refer to the Linking Guidelines.

Collège d'Alfred

Keptville College

Agricultural College

Ridgetown College

The University is a full member of:

- The Association of Universities and Colleges of Canada

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# Disclaimer

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## University of Guelph 2004

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The information published in this Diploma Calendar outlines the rules, regulations, curricula, programs and fees for the 2004-2005 academic year, including the Summer Semester 2004, the Fall Semester 2004 and the Winter Semester 2005.

The University reserves the right to change without notice any information contained in this calendar, including any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

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# I. Statement of Students' Academic Responsibilities

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Your success as a student depends, above all, on your own response to the opportunities and responsibilities which the university environment provides. The University of Guelph is committed to supporting you in your intellectual development and responding to your individual needs. To this end, a broad network of advising, counselling, and support services is provided to assist you in meeting your personal and academic goals. At the same time, we recognize that, as a student here, **you are responsible for:**

- knowing the University's **Learning Objectives** (Section II--The University);
- familiarizing yourself with the **Associate Diploma Regulations & Procedures** (Section VIII) and understanding grading procedures and continuation of study regulations;
- selecting a program of study to meet both **diploma and specialization requirements** (Section X--Associate Diploma Programs) and carefully reviewing the personalized Academic Progress Report you receive each semester, which lists the degree requirements you have completed and those still outstanding;
- contacting your counsellor, Associate Director or advisor for appropriate approvals, for clarification of the University's rules and regulations, or for guidance in forming your educational goals and making academic plans. The name and location of your **program counsellor/Associate Director** (e.g. Associate Diploma program counsellor at O.A.C.) is listed in Section VII--Academic Advising. Once you have declared a specialization, a **departmental advisor** (e.g. horticulture advisor) will be available to assist you;
- attending first class meetings, obtaining course outlines, and meeting the **course requirements** as specified;
- familiarizing yourself with the **Schedule of Dates** (Section III) with particular attention to deadlines;
- referring to the procedures for **Academic Consideration** (Section VIII--Associate Diploma Regulations & Procedures) and initiating action by consulting your program counsellor or Associate Director if extenuating circumstances affect your academic performance;
- understanding what constitutes **Academic Misconduct** (Section VIII--Associate Diploma Regulations & Procedures) and abiding by the University's policy.
- adhering to any rules of conduct relating to health and safety, provided by an instructor or assistant, either on a course outline or in a class, laboratory or seminar.
- checking your assigned University of Guelph WEBmail account regularly for important communications. This account is the primary conduit by which the University will notify you of events, deadlines, announcements concerning grades, student financial accounts and other official information.

To achieve your full potential within the University environment, you are encouraged to take advantage of the numerous extra-curricular opportunities provided by the University, balancing them with your academic commitments.