

# 2013-2014 Diploma Program Calendar

The information published in this Diploma Calendar outlines the rules, regulations, curricula, programs and fees for the 2013-2014 academic year, including the Summer Semester 2013, the Fall Semester 2013 and the Winter Semester 2014.

For your convenience the Diploma Calendar is available in PDF format.

If you wish to link to the Diploma Calendar please refer to the Linking Guidelines.

Campus d'Alfred

Kemptville Campus

Guelph Campus

Ridgetown Campus

The University is a full member of:

- The Association of Universities and Colleges of Canada

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UNIVERSITY  
of GUELPH

CHANGING LIVES  
IMPROVING LIFE

# **Disclaimer**

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## **University of Guelph 2013**

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The information published in this Diploma Calendar outlines the rules, regulations, curricula, programs and fees for the 2013-2014 academic year, including the Summer Semester 2013, the Fall Semester 2013 and the Winter Semester 2014.

The University reserves the right to change without notice any information contained in this calendar, including fees, any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, or any other cause of any kind beyond the reasonable control of the University.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

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## **Introduction**

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### **Collection, Use and Disclosure of Personal Information**

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Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <http://www.e-laws.gov.on.ca/index.html>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

### **Statistics Canada - Notification of Disclosure**

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For further information, please see Statistics Canada's web site at <http://www.statcan.ca>.

### **Address for University Communication**

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Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

#### **Email Address**

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The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I --Statement of Students' Academic Responsibilities for more information.

#### **Home Address**

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Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through the Registrar's office.

#### **Name Changes**

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The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

### **Student Confidentiality and Release of Student Information Policy Excerpt**

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The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <http://www.uoguelph.ca/policies>.



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## Table of Contents

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<b>III. Schedule of Dates .....</b>	<b>5</b>
<b>Summer Semester 2013 (12 Week Format) .....</b>	<b>5</b>
<b>Summer Session 2013 (6 Week Format) .....</b>	<b>5</b>
<b>Fall Semester 2013 .....</b>	<b>5</b>
<b>Winter Semester 2014 .....</b>	<b>6</b>



## III. Schedule of Dates

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The dates for the 2013-2014 academic year are listed by semester below as follows:

Summer Semester 2012

Fall Semester 2012

Winter Semester 2013

### Note

Schedule of Dates for the regional campuses (Campus d'Alfred, Kemptville Campus and Ridgetown Campus) may vary from the following schedule of dates set out by the University. Students at Campus d'Alfred, Kemptville Campus and Ridgetown Campus should contact the Campus administration office for an individual listing of dates.

### Summer Semester 2013 (12 Week Format)

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#### Monday, April 22

- Last day to submit Requests for Academic Consideration - 3rd meeting

#### Wednesday, May 1

- Last day for applications for external and internal program transfer to Fall Semester 2013 for all programs except D.V.M.

#### Wednesday, May 8

- Add period begins

#### Thursday, May 9

- Class commences

#### Friday, May 10

- Last day to submit Requests for Academic Consideration--1st meeting
- Last day to submit co-op work performance evaluations for Winter Semester 2013

#### Wednesday, May 15

- Last day to submit co-op work semester reports for Winter Semester 2013

#### Friday, May 17

- Add period ends
- Last day to drop two-semester courses (W13/S13)
- Last day for clearance to graduate for Summer 2013 Convocation

#### Monday, May 20

- Holiday--NO CLASSES SCHEDULED--classes rescheduled to Thursday, August 1

#### Friday, May 24

- Kemptville Campus Convocation

#### Saturday, May 25

- Alfred Campus Convocation

#### Friday, May 31

- Ridgetown Campus Convocation

#### Monday, June 3

- Course selection period for Fall Semester 2013 begins--In-course students (F'13 freshmen can continue to add & drop)

#### Thursday, June 6

- Last day to submit Requests for Academic Consideration--2nd meeting

#### Friday, June 7

- Course selection period for Fall Semester 2013 ends--In-course students (F'13 freshmen can continue to add & drop)

#### Monday, June 10

- Summer 2013 Convocation

#### Tuesday, June 11

- Summer 2013 Convocation

#### Wednesday, June 12

- Summer 2013 Convocation

#### Thursday, June 13

- Summer 2013 Convocation
- Deferred examinations for Winter 2013 courses commence

#### Friday, June 14

- Summer 2013 Convocation

#### Saturday, June 15

- Deferred examinations for Winter 2013 courses scheduled

#### Tuesday, June 18

- Deferred examinations for Winter 2013 courses conclude

#### Monday, July 1

- Holiday--NO CLASSES SCHEDULED--classes rescheduled to Friday, August 2

#### Friday, July 5

- Fortieth class day--Last day to drop one semester courses
- Last day to apply to graduate at Fall 2013 Convocation

#### Thursday, August 1

- Classes rescheduled from Monday, May 20, Monday schedule in effect

#### Friday, August 2

- Classes rescheduled from Monday, July 1, Monday schedule in effect
- Classes conclude

#### Monday, August 5

- Holiday

#### Thursday, August 8

- Examinations commence

#### Saturday, August 10

- Examinations scheduled

#### Friday, August 16

- Examinations conclude

#### Monday, August 19

- Last day to submit Requests for Academic Consideration--3rd meeting
- Add period for Fall Semester 2013 begins

### Summer Session 2013 (6 Week Format)

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#### Thursday, May 9

- Class commences

#### Monday, May 13

- Last day to add Summer Session courses

#### Monday, May 20

- Holiday--NO COURSES SCHEDULED--classes rescheduled to Thursday, June 20

#### Thursday, June 6

- Last day to drop Summer Session courses

#### Thursday, June 20

- Classes rescheduled from Monday, May 20, Monday schedule in effect
- Classes conclude

#### Monday, June 24

- Examinations Commence

#### Friday, June 28

- Examinations conclude

### Fall Semester 2013

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#### Monday, August 19

- Add period for Fall Semester 2013 begins
- Last day to submit Request for Academic Consideration -- 3rd meeting

#### Monday, September 2

- Holiday

#### Thursday, September 5

- Class commences

#### Friday, September 6

- Last day to submit Requests for Academic Consideration--1st meeting
- Last day to submit co-op work performance evaluations for Summer 2013

#### Wednesday, September 11

- Last day to submit co-op work semester reports for Summer Semester 2013

#### Friday, September 13

- Add period ends
- Last day to drop two-semester courses (S13/F13)

#### Friday, September 20

- Last day for clearance to graduate for Fall 2013 Convocation

#### Wednesday, October 2

- Last day to submit Requests for Academic Consideration--2nd meeting

#### Monday, October 7

- Course selection period for Winter Semester 2014 begins--In-course students

#### Monday, October 14

- Holiday--NO CLASSES SCHEDULED --classes rescheduled to Thursday, November 28

#### Tuesday, October 15

- Deferred examinations for Summer 2013 courses commence

**Friday, October 18**

- Last day for applications to graduate at Winter 2014 Convocation without applicaiton late fee

**Saturday, October 19**

- Fall 2013 Convocation
- Deferred examinations for Summer 2013 courses conclude

**Wednesday, October 30**

- Course selection period for Winter Semester 2014 ends--In-course students

**Thursday, October 31**

- Fortieth class day--Last day to drop one semester courses
- Last day to apply to graduate at Winter 2014 Convocation

**Friday, November 15**

- Last day for external and internal applications for admission to Winter Semester 2014 for all programs with Winter entry

**Thursday, November 28**

- Classes rescheduled from Monday, October 14, Monday schedule in effect
- Classes conclude
- Last day for applications from in-course students for admission into the Co-op option of B.A. (Psychology), B.Sc.(Applied Math & Stats, Biochemistry, Biological & Pharmaceutical Chemistry, Chemistry, Toxicology), B.Sc.(Env.) for Winter Semester 2014

**Monday, December 2**

- Examinations commence

**Saturday, December 7**

- Examinations scheduled

**Monday, December 9**

- Add period for Winter Semester 2014 begins

**Friday, December 13**

- Examinations conclude

**Monday, December 16**

- Last day to submit Requests for Academic Consideration--3rd meeting

**Winter Semester 2014****Monday, December 9**

- Add period for Winter Semester 2014 begins

**Wednesday, January 1**

- Last day for applications to D.V.M. for Fall 2014 (Canadian applicants)

**Monday, January 6**

- Class commence

**Tuesday, January 7**

- Last day to submit co-op work performance evaluations for Fall Semester 2013

**Friday, January 10**

- Add period ends
- Last day to drop two-semester courses (F13/W14)
- Last day to submit co-op work semester reports for Fall Semester 2013
- Last day to submit Requests for Academic Consideration--1st meeting

**Friday, January 17**

- Last day for clearance to graduate at Winter 2014 Convocation

**Friday, January 31**

- Last day to submit Request for Academic Consideration--2nd meeting
- Last day to apply for international exchange programs departing in Summer Semester 2014, Fall 2014 or Winter 2015

**Monday, February 3**

- Deferred examinations for Fall 2013 courses commence

**Friday, February 7**

- Deferred examinations for Fall 2013 conclude

**Friday, February 14**

- Last day for apply to graduate at Summer 2014 Convocation without application late fee

**Monday, February 17**

- Winter Break begins--NO CLASSES SCHEDULED THIS WEEK
- Holiday

**Tuesday, February 18**

- Winter 2014 Convocation

**Wednesday, February 19**

- Winter 2014 Convocation

**Thursday, February 20**

- Winter 2014 Convocation

**Friday, February 21**

- Winter Break ends
- Winter 2014 Convocation

**Monday, February 24**

- Classes resume

**Monday, March 3**

- Course selection period for Summer Semester 2014 and Fall Semester 2014 begins--In-course students

**Friday, March 7**

- Fortieth class day--Last day to drop one semester courses
- Last day to apply to graduate at Summer 2014 Convocation

**Friday, March 14**

- Last day for external and internal applications for admission to Summer Semester 2014 for all programs with summer entry

**Monday, March 24**

- Course selection period for Summer Semester 2014 and Fall Semester 2014 ends--In-course students

**Friday, April 4**

- Classes conclude
- Last day for applications from in-course students for admission into the Co-op option of B.A. (Economics & Mathematical Economics), B.A.Sc., B.Comm., B.Comp., B.Eng., B.Sc. (Biological and Medical Physics, Chemical Physics, Food Science, Microbiology, Nanoscience, Physics) for Fall Semester 2014.

**Monday, April 7**

- Examinations commence

**Saturday, April 12**

- Examinations scheduled

**Friday, April 18**

- Holiday - NO EXAMINATIONS SCHEDULE

**Saturday, April 19**

- Holiday - NO EXAMINATIONS SCHEDULE

**Monday, April 21**

- Examinations conclude

**Tuesday, April 22**

- Last day to submit Requests for Academic Consideration--3rd meeting