

# 2015-2016 Graduate Calendar

The information published in this Graduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2015-2016 academic years, including the Summer Semester 2015, Fall Semester 2015 and the Winter Semester 2016.

For your convenience the Graduate Calendar is available in PDF format.

If you wish to link to the Graduate Calendar please refer to the [Linking Guidelines](#).

The University is a full member of:

- The Association of Universities and Colleges of Canada

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UNIVERSITY  
of GUELPH

CHANGING LIVES  
IMPROVING LIFE

## **Disclaimer**

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The Office of Graduate Studies has attempted to ensure the accuracy of this on-line Graduate Calendar. However, the publication of information in this document does not bind the university to the provision of courses, programs, schedules of studies, fees, or facilities as listed herein.

## **Limitations**

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The University of Guelph reserves the right to change without notice any information contained in this calendar, including any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs.

The university will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by the faculty, staff or students of the university or by others, civil unrest or disobedience, Public Health Emergencies, or any other cause of any kind beyond the reasonable control of the university.

The University of Guelph reaffirms section 1 of the Ontario Human Rights Code, 1981, which prohibits discrimination on the grounds of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, handicap, age, marital status or family status.

The university encourages applications from women, aboriginal peoples, visible minorities, persons with disabilities, and members of other under-represented groups.

## **Introduction**

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### **Collection, Use and Disclosure of Personal Information**

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Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) [http://www.e-laws.gov.on.ca/DBLaws/Statutes/English/90f31\\_e.htm](http://www.e-laws.gov.on.ca/DBLaws/Statutes/English/90f31_e.htm). This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <https://www.uoguelph.ca/registrar/>

### **Statistics Canada - Notification of Disclosure**

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For further information, please see Statistics Canada's web site at <http://www.statcan.gc.ca> and Section XIV Statistics Canada.

### **Address for University Communication**

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Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

#### **Email Address**

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The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly.

#### **Home Address**

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Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through the Office of Graduate Studies.

### **Name Changes**

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The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

### **Student Confidentiality and Release of Student Information Policy Excerpt**

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The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <http://www.uoguelph.ca/policies>.



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## XIII. Administration & Faculty

### Board of Governors

#### The Chancellor of the University

David Mirvish

#### Chancellor Emerita

Pamela Wallin

#### President and Vice-Chancellor

Franco J. Vaccarino

#### Chair

Dick Freeborough

#### Vice-Chairs

Shauneen Bruder, Kevin Golding

#### Members

Graham Badun, Nancy Brown-Andison, Shauneen Bruder, Mary Anne Chambers, Nancy Croitoru, Earl Ellis, Paul Gallagher, Effie Gatsinos, Paul Gibson, Ric Jordan, Anne Laarman, Peter MacGowan, Andrew Marsh, Wendy Millar, Peter Miller, Jonathan Newman, Neil Parkinson, Mike Ridley, Byron Sheldrick, Daniel Troster, Vicki Hodgkinson (University Secretary)

### Administrative Officers

#### President and Vice-Chancellor

F. Vaccarino B.SC. (TOR.), M.SC., PH.D (MCG)

#### Advisor to the President

V. Hodgkinson BA York (Canada), MA (Leadership) Guelph

#### University Secretary

K. Revington BA Queen's, MEd Boston

#### Assistant University Secretary

G. Gauthier, BA Wilfrid Laurier, MA (Leadership) Guelph

#### Provost and Vice-President Academic

Charlotte Yates, BA Winnipeg, MSc Queen's, PhD Carleton

#### Vice-President Finance, Administration, and Risk

D. O'Leary B.B.A. New Brunswick

#### Vice-President Research

M. Campbell, BSc British Columbia, PhD Guelph

#### Associate Vice-President Research Services

J. R. Livernois BA Toronto, MA, PHD British Columbia

#### Associate Vice-President Research, Strategic Partnerships

R. Moccia BSc, MSc Guelph

#### Assistant Vice-President Major Gift Advancement

Karen Bertrand BA Guelph, BA Queen's

#### Assistant Vice-President Alumni Advancement

Jason Moreton BA Guelph, MA Wilfrid Laurier

#### Associate Vice-President Academic

S. Desmarais B.A., M.A., PH.D. (WAT)

#### Assistant Vice-President Graduate Studies and Program Quality Assurance

A. J. Clarke BSc, MSc, PhD Waterloo

#### Associate Vice-President Student Affairs

B. Whiteside BA, MA Guelph

#### Associate Vice-President Finance and Integrated Planning

J. Miles BA Waterloo, CMA

#### Assistant Vice-President Faculty and Academic Staff Relations

T. Jandrisits BA, Guelph

#### Assistant Vice-President Human Resources

M. Harley HBSc Western Ontario

#### Assistant Vice-President (IRP) and Registrar

B. Pettigrew BA Guelph, MSW Wilfrid Laurier

### College of Arts

#### Dean

D. Bruce BA Alberta, MA Queen's, PhD Toronto

#### Associate Dean, Research

S. McCook BA Toronto, MS Rensselaer PI, MA, PhD Princeton (until July 31, 2015)

A. Bailey BA, MA Oxford, PhD Calgary (August 1, 2015)

#### Associate Dean, Academic

A. Wilson BA, MA, PhD York

### College of Biological Science

#### Dean

Jonathan A. Newman BA, PhD State Univ. of New York

#### Associate Dean, Research and Graduate Studies

G. Van Der Kraak BSc, MSc Manitoba, PhD British Columbia

#### Associate Dean, Academic

B. Husband BSc, MSc Alberta, PhD Toronto

### College of Business and Economics

#### Dean

J.M. Christensen Hughes BComm Guelph, MBA, PhD York

#### Interim Associate Dean, Research and Graduate Studies

M. Plesca BSc Romania, MA Georgetown, PhD Western Ontario

#### Associate Dean, Academic

K. Godfrey BSc Victoria, MSc Surrey, PhD Oxford Brookes, MBA Leicester

#### Assistant Dean and Executive Director of Executive Programs

C. Evans BSc, Toronto, MA, PhD Guelph

### College of Physical and Engineering Science

#### Dean

A. Vannelli BSc, MSc Concordia, PhD Waterloo

#### Interim Assistant Dean, Academic

TBA

#### Assistant Dean, Research and Graduate Studies

D. Stacey BSc Guelph, MAsc, PhD Waterloo

### College of Social and Applied Human Sciences

#### Interim Dean

B. Leach BA Carleton, MA, PhD Toronto

#### Associate Dean, Research

C. Johnson BA Toronto, MA, PhD Dalhousie

#### Associate Dean, Academic

C. MacMartin BSc, MA Toronto, PhD Guelph

### Ontario Agricultural College

#### Dean

R.J. Gordon BSc, MSc McGill, PhD Guelph

#### Associate Dean, Academic

J. Schmidt BSc, PhD Toronto

#### Associate Dean, Research and Innovation

B. Hale BSc, MSc Toronto, PhD Guelph

#### Associate Dean, Outreach and Communications

R. Van Acker BSc, MSc Guelph, PhD Reading

## Ontario Veterinary College

### Dean

E. Stone DVSc California (Davis), MS Georgia, MPP Duke

#### Associate Dean, Clinical program

S. Nykamp, DVM, Dipl ACVR

#### Associate Dean, Research and Innovation

G. Kirby, DVM Guelph, MSc Surrey, PhD Guelph

#### Associate Dean, Academic

K. Lissemore BSc Toronto, DVM, DVSc Guelph

#### Associate Dean, Students

P. Conlon BSc (Agr), MSc McGill, DVM, PhD Guelph

## The Faculty of Graduate Studies

### Assistant VP Graduate Studies

Anthony J. Clarke BSc, MSc, PhD Waterloo

### Associate Dean

Teresa J.D. Crease BSc, MSc Windsor, PhD Washington

### Graduate Faculty

Members of regular graduate faculty are appointed from among the faculty members of the university, on recommendation of their department chair or director of a school to the Board of Graduate Studies. Membership is contingent upon continuing participation in the graduate program of the university and is subject to annual review. Faculty members in departments without graduate programs may be appointed as graduate faculty in another department.

### Graduate Faculty Categories

*Regular Graduate Faculty:* Regular Graduate Faculty are tenured and tenure stream faculty at the University of Guelph. (Contractually-limited appointments are not included in this category — see Associated and Special Graduate Faculty.) In most cases, Regular Graduate Faculty are expected to hold a PhD or the most senior degree in their particular area of expertise with an appropriate level of scholarship. Exceptions to this guideline must be accompanied by justification to the Board of Graduate Studies outlining the nature and extent of the experience or other training that equips the nominee for membership of Regular Graduate Faculty. To retain active status, individuals nominated to Regular Graduate Faculty must be involved on a regular basis with aspects of graduate education including advising students (as principal advisor or as co-advisor) and examining students and teaching graduate courses. Departments, programs and schools are expected to provide support in the form of mentoring for faculty newly appointed to the University, especially individuals who do not possess previous experience advising students. As part of the commitment to mentoring, a newly appointed Faculty Member may be required to serve as co-advisor linked in the early part of his/her career with a more experienced Faculty Member. Such decision shall normally not extend beyond three years from the date of appointment, and shall be reviewed by the Dean in his/her annual meeting with the Faculty Member, and the dean shall decide, in consultation with the Faculty Member, when the Faculty Member may commence serving as principal advisor. It is expected that the performance of Regular Graduate Faculty will be assessed as an integral part of the Promotion and Tenure process. Where there are substantiated concerns in the Faculty Member's performance of aspects of graduate education, the Faculty Member may continue to hold active Regular Graduate Faculty status; however, restriction(s) may be placed on some or all of his/her graduate education activities.

*Associated Graduate Faculty:* Associated Graduate Faculty are appointed to serve as co-advisors and may participate in all other aspects of graduate education, but they may not serve as primary advisors. Associated Graduate Faculty status is not normally for members of the tenure stream of faculty at the University of Guelph, but rather for individuals who are Professor Emeritus/Emerita, University Professor Emeritus/Emerita, or hold a senior academic degree in their particular area of expertise and have appropriate research experience. Tenure track Faculty Members who are not engaged in all aspects of graduate education may hold this status if they continue to be involved in some aspect of graduate education. Associated Graduate Faculty should have experience serving on graduate student advisory committees. Departments, programs, and schools are expected to provide support for Associated Graduate Faculty that is appropriate to their particular situation, graduate student advisory experience, and role(s) in the graduate program. Appointments are for a four-year term, renewable upon application and a satisfactory performance review conducted by the host program, department, or school.

*Special Graduate Faculty:* Special Graduate Faculty are appointed for specific tasks in support of graduate programs, such as teaching graduate courses and serving on advisory and/or examination committees, but they may not serve as advisor or co-advisor. The roles and responsibilities of the nominee must be defined at the time of nomination, and each revision of the roles and responsibilities must be submitted for approval by the Board of Graduate Studies. Although senior academic qualification and experience is desirable for Special Graduate Faculty, this is not essential. The term will be consistent with the nature of the appointment.

With rare exception, graduate students are not permitted to serve as graduate course instructors. Graduate students are also not permitted to serve as members on either the advisory or examination committees of another graduate student. Research associates and post-doctoral fellows may not be nominated as advisory committee members for students supervised by their faculty advisor and/or supervisor.

The complete Policy on Appointment to Graduate Faculty Status can be found at <http://www.uoguelph.ca/policies/>

## The Board Of Graduate Studies

### Chair

Scott McEwen DVM, DVSc Guelph, Dip. ACVP

### Members

ex-officio  
 The President  
 The Provost and Vice-President Academic  
 The Associate Vice-President Academic  
 The Vice-President Research  
 The Associate Vice-President Student Affairs  
 The Chief Librarian  
 The Assistant VP of Graduate Studies  
 The Associate Dean of Graduate Studies

### Senate-appointed

Six faculty members  
 Four graduate student senators

## The Office of Graduate Studies

### Executive Secretary to the Assistant VP Graduate Studies

L. Winn

### Director

P. Sinclair BA, Guelph

### Graduate Scholarships Service Associate

L. Bamsey

### Graduate Scholarships Service Associate

K. Gibson

### Graduate Service Assistant - CSAHS, CME, COA, CPES

J. Dupont

### Graduate Service Assistant - OAC, CBS, OVC

C. Fairchild

### Manager, Recruitment & Admissions

S. Boljanic

### Manager, Postdoctoral & Graduate Admission Operations

D. Handsor

Office Assistant

L. Robinson

Records and Colleague Officer

S. Shaw

## **Graduate Students' Association**

All graduate students of the University of Guelph, including part-time students, are members of the association and are encouraged to participate in its events and activities.

The purposes of the association are: to represent the graduate student body in all matters pertinent to its welfare; to act as a liaison between the graduate student body and faculty, the administration and the undergraduate student body; and to promote social and cultural activities.

The Grad Lounge is a licensed lounge facility and common area. It is located on Level 5, of the University Centre, Ext. 58117. These facilities provide a focal point for social and cultural activities of graduate students.

The GSA administers the Dental Plan and sets guidelines and policies on the Health Plan for all full-time graduate students.

The office for the Graduate Students' Association is beside the Graduate Student Lounge, University Centre, Level 5 (Room 524 U.C. North) Ext. 56685.

### **Elections are held in February for the following executive positions (term effective May 1 to April 30 of each year):**

- President
- Vice-President Internal
- Vice-President External
- Vice-President Finance
- Vice-President Activities and Media

The governing body of the Association is the Board of Directors, consisting of the executive officers and departmental representatives. For a current listing of monthly meeting dates, please call the GSA office at Ext. 56685 or visit the GSA website: [www.uoguelph.ca/~gsa](http://www.uoguelph.ca/~gsa). All graduate students are welcome to attend.

## **The Office of Student Affairs**

Associate Vice-President (Student Affairs)

B. Whiteside BA, MA Guelph

Assistant to the Vice-President (Student Affairs)

J. Westlake BA Guelph

The Associate Vice President, Student Affairs, is responsible for student services programs at the University of Guelph. This includes addressing the needs of individual students through specific student services programs and working to create an environment that is conducive to intellectual and personal growth.

The Office of Student Affairs is located in the University Centre, Level 4. The Associate V.P. (Student Affairs) is responsible for overall management of the Departments of Athletics, Student Health Services, Student Housing Services, Co-operative Education and Career Services, Student Life and Counselling Services, Child Care and Learning Centre, and Health and Performance Centre.

Student Affairs' Units provide learning opportunities and support services to help students achieve their goals in the context of the University's learning objectives and to be effective contributors in society. Student Affairs staff are committed to helping students by promoting a sense of personal responsibility and self-reliance in addition to assisting in specific problem-solving activities.