

# 2007-2008 University of Guelph-Humber Calendar

The information published in this University of Guelph-Humber Calendar outlines the rules, regulations, curricula, programs and fees for the 2007-2008 academic year, including Summer Semester 2007, Fall Semester 2007 and Winter Semester 2008.

For your convenience the Guelph-Humber Calendar is available in PDF format.

If you wish to link to the Guelph-Humber Calendar please refer to the Linking Guidelines.

The University of Guelph is a full member of:

- The Association of Universities and Colleges of Canada

Contact Information:



University of Guelph-Humber  
207 Humber College Blvd.  
Toronto, Ontario, Canada  
M9W 5L7  
416-798-1331  
<http://www.guelphhumber.ca>

Revision Information:

May 16, 2007	Initial Publication
--------------	---------------------



# Disclaimer

---

## University of Guelph-Humber 2007

---

The information published in this Calendar outlines the rules, regulations, curricula, programs and fees for the 2007-2008 academic year, including the Summer Semester 2007, the Fall Semester 2007, and the Winter Semester 2008.

The University reserves the right to change without notice any information contained in this calendar, including any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, or any other cause of any kind beyond the reasonable control of the University. In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply,

Published by: Undergraduate Program Services

Editor: J. Phippen, Manager, Registrarial Services (Guelph-Humber)

## **Introduction**

---

### **Collection, Use and Disclosure of Personal Information**

---

Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) [http://www.e-laws.gov.on.ca/DBLaws/Statutes/English/90f31\\_e.htm](http://www.e-laws.gov.on.ca/DBLaws/Statutes/English/90f31_e.htm). This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

### **Statistics Canada - Notification of Disclosure**

---

For further information, please see Statistics Canada's web site at <http://www.statcan.ca>.

### **Address for University Communication**

---

Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

#### **Email Address**

---

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

#### **Home Address**

---

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through the Registrar's office.

#### **Name Changes**

---

The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

### **Student Confidentiality and Release of Student Information Policy Excerpt**

---

The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <http://www.uoguelph.ca/policies>.



# Table of Contents

<b>IX. Degree Programs .....</b>	<b>232</b>
<b>Bachelor of Applied Arts (General) .....</b>	<b>233</b>
Specialization in Justice Studies (JS) .....	233
<b>Bachelor of Applied Arts in Media Studies- Diploma in Journalism, Public     Relations, or Creative Photography .....</b>	<b>234</b>
Image Arts (IA) .....	234
Journalism (J) .....	234
Public Relations (PR) .....	234
Conditions for Graduation .....	234
Media Studies Program – Schedule of Studies .....	234
<b>Bachelor of Applied Computing in Distributed Computing and Communications     Systems Technology (Co-op) .....</b>	<b>235</b>
Diploma in Wireless & Telecommunications Systems Technology .....	235
Conditions for Graduation .....	235
Computing Program – Schedule of Studies .....	235
Telecommunications Electives .....	235
Computing & Information Science Electives .....	235
Operation Co-op .....	235
<b>Bachelor of Applied Science in Early Childhood Services - Diploma in Early     Childhood Education .....</b>	<b>236</b>
Conditions for Graduation .....	236
Placements .....	236
Schedule of Studies .....	236
<b>Bachelor of Applied Science in Family and Community Social Services - Social     Service Workers' Diploma .....</b>	<b>237</b>
Conditions for Graduation .....	237
Practicum Placement .....	237
Family & Community Social Services - Schedule of Studies .....	237
<b>Bachelor of Applied Science in Justice Studies - Diploma in Police Foundations     or Diploma in Law and Security Administration .....</b>	<b>238</b>
Conditions for Graduation .....	238
Police Foundations .....	238
Law and Security Administration .....	238
Justice Program – Schedule of Studies .....	238
<b>Bachelor of Applied Science in Psychology - Diploma in General Arts and     Science .....</b>	<b>239</b>
Conditions for Graduation .....	239
Schedule of Studies .....	239
<b>Bachelor of Business Administration - Diploma in Business     Administration .....</b>	<b>240</b>
Conditions for Graduation .....	240
Areas of Emphasis .....	240
Schedule of Studies .....	240
Restricted Electives .....	240

## **IX. Degree Programs**

---

## Bachelor of Applied Arts (General)

### Specialization in Justice Studies (JS)

#### Schedule of Study

This program leads to a Bachelor of Applied Arts (General) in Justice Studies. Prospective students are encouraged to contact Registrarial Services to discuss program suitability before making a formal application for admission.

The Justice Studies specialization is offered in a hybrid format, which includes periods of intense, in-class learning, supplemented by online study. The study format allows students to complete 1.00 credits (equivalent to two half credit courses) in a 14-week semester and as many as 3.00 credits per year.

#### Condition for Graduation

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

#### Semester 1

AHSS*1110	[0.50]	Introductory Psychology: Dynamics
AHSS*1130	[0.50]	Principles of Sociology
AHSS*1150	[0.50]	Introduction to Law
AHSS*1160	[0.50]	Crime and Criminal Justice

0.50 electives

#### Semester 2

JUST*1010	[0.50]	Criminal Offences
JUST*1020	[0.50]	Introduction to Police Powers
JUST*2030	[0.50]	Provincial Legislation
JUST*2050	[0.50]	Community Service I

0.50 electives

#### Semester 3

JUST*1030	[0.50]	Introduction to Community Service
JUST*2000	[0.50]	Community Policing: Introduction
JUST*2010	[0.50]	Forensics Techniques
JUST*2020	[0.50]	Federal Legislation
SCMA*2040	[0.50]	Research Methods for Social Science

#### Semester 4

AHSS*2110	[0.50]	Criminological Theory I
JUST*2040	[0.50]	Police Governance and Accountability
JUST*3030	[0.50]	Investigative Techniques
JUST*3050	[0.50]	Community Service II

0.50 electives

#### Semester 5

AHSS*3050	[0.50]	Canadian Social Problems
AHSS*3060	[0.50]	Criminological Theory II
JUST*3040	[0.50]	Police and Society
JUST*3060	[0.50]	Traffic Investigation and Analysis
SCMA*3040	[0.50]	Quantitative Methods for Social Science

#### Semester 6

AHSS*4080	[0.50]	Transition to Work
AHSS*4090	[0.50]	Ethics and the Justice System
AHSS*4100	[0.50]	Public Policy: Challenges and Prospects
JUST*4000	[0.50]	Advanced Issues in Community Policing

0.50 electives

## **Bachelor of Applied Arts in Media Studies- Diploma in Journalism, Public Relations, or Creative Photography**

Media outlets are continuing to grow and diversify at a tremendous rate across Canada, North America and throughout the world. Information is delivered and shared in ways today that would not have been imagined ten years ago. The public appetite for information fuels this growth, with hundreds of television and radio stations, unlimited internet availability and expanding (and specializing) magazine and newspaper options.

At Guelph-Humber, our Media Studies program allows students to explore these and other emerging trends and to study the historical, social, cultural and ethical dimensions of the field through exposure to courses that challenge them to think, read and write critically. Other courses aim to teach students how to work in a team environment to achieve a goal related to their specialization, such as: production of a newspaper or television broadcast, or promotion, hosting and management of a large event or creation of a body of photographic work targeted at a specific market or segment

Specializations are offered in Journalism, Public Relations and Image Arts (Photography). Students in the Public Relations stream are required to complete 20.25 credits in order to be eligible for graduation: 9.5 core media studies credits, 7.75 specialization credits and 3.0 elective credits. Students in the Journalism and Image Arts streams are required to complete 20.00 credits in order to be eligible for graduation: 9.5 core media studies credits, 7.5 specialization credits and 3.0 elective credits. Students must complete these requirements in order to be eligible to graduate with both the university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

### **Image Arts (IA)**

Students in the Image Arts stream are exposed to all aspects of digital and print photography leading to a diploma in Creative Photography. Students study the world of media with a particular focus on visual communication, photographic techniques, and photo-based art practices. An innovative photography lab is available for projects and experiential learning.

### **Journalism (J)**

In Journalism, students have the opportunity to report on local and world events for various types of media. The program features training in writing for newspapers, magazines, and the Internet; it also offers experience in radio and television broadcasting. Students have access to a state-of-the-art broadcast studio and will produce a newspaper and newscast as part of the program.

### **Public Relations (PR)**

The Public Relations stream aims to teach students to become adept at using the media to communicate for business, government, and other organizations. Courses such as Media Relations, Event Management, and Writing for Public Relations offer skills for writing and producing timely and accurate information. Students take part in off-campus ventures for real-world experience in fundraising and event management.

### **Conditions for Graduation**

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

### **Media Studies Program – Schedule of Studies**

**J=Journalism only; PR=Public Relations only; IA=Image Arts only**

**Note:** All courses are weighted 0.50 credits unless noted otherwise.

#### **Semester 1**

AHSS*1060	[0.50]	Mass Communication
MDST*1010	[0.50]	Internet Survey & Research
MDST*1050	[0.50]	Introduction to Media Writing
MDST*1070	[0.50]	Photography and Digital Imaging

0.50 electives

#### **Semester 2**

AHSS*1070	[0.50]	Film Study
AHSS*1080	[0.50]	Ethical Issues
AHSS*1090	[0.50]	Communication, Technology and Culture
MDST*1030	[0.50]	Visual Communication and Design

One of:

MDST*2000	[0.50]	News Gathering J
MDST*2010	[0.50]	Introduction to Public Relations PR
MDST*2140	[0.50]	Photographic Practice II IA

#### **Semester 3**

AHSS*2010	[0.50]	Documentary Film and Television
-----------	--------	---------------------------------

AHSS*2030	[0.50]	Contemporary Narrative
MDST*2020	[0.50]	Media Structure and Policy

One of:

MDST*2030	[0.50]	News Editing and Writing J
MDST*3080	[0.50]	Writing for Public Relations I PR
MDST*2130	[0.50]	Photographic Practice I IA

0.50 electives

#### **Semester 4**

AHSS*2020	[0.50]	Presentations and Persuasion J, PR
AHSS*2130	[0.50]	Subcultures and the Media
AHSS*2170	[0.50]	The Human Figure IA
MDST*2070	[0.50]	Digital Design

One of:

MDST*3180	[0.50]	Radio Broadcasting J
MDST*3170	[0.50]	Writing for Public Relations II PR
MDST*2510	[0.50]	Studio Lighting Fundamentals IA

0.50 electives

#### **Semester 5**

AHSS*3080	[0.50]	Web Design
AHSS*3220	[0.50]	Law and the Media

One of:

MDST*2050	[0.50]	Specialized Reporting J
MDST*2040	[0.50]	Media Relations PR
MDST*3110	[0.50]	Intermediate Theory and Location Photography IA

One of:

MDST*3020	[0.50]	Broadcast Techniques: Television I J
MDST*3010	[0.75]	Fundraising Principles and Practice PR
MDST*3130	[0.50]	Applied Commercial and Studio Portraiture IA

0.50 electives

#### **Semester 6**

MDST*3200	[0.50]	Photo-Based Practices IA
SCMA*3020	[0.50]	Statistics for Media Studies: Risk, Polling and Technical Reports J & PR

One of:

MDST*3000	[0.50]	Magazine Writing, Editing, and Research J
MDST*2060	[0.50]	Marketing Communications PR
MDST*3140	[0.50]	Intermediate Commercial and Studio Portraiture IA

One of:

MDST*3070	[0.50]	Advanced Newspaper Production J
MDST*3030	[0.50]	Event Management PR
MDST*3150	[0.50]	Advanced Prepress and Digital Imaging IA

One of:

MDST*3090	[0.50]	Advanced Broadcasting: Television II J
MDST*3100	[0.50]	Corporations and Agencies PR
MDST*3160	[0.50]	Industrial Location Production IA

0.50 electives

#### **Semester 7**

MDST*3040	[0.50]	Perception, Power, and the Media
MDST*4021	[0.25]	Senior Research Project
MDST*4080	[0.50]	Globalization and the Global Media

One of:

MDST*3050	[0.50]	Advanced Magazine Production J
MDST*3060	[0.50]	Public Affairs PR
MDST*4140	[0.50]	Advanced Commercial and Corporate Photography IA

One of:

MDST*4040	[0.50]	Multimedia Journalism J
MDST*4050	[0.50]	Examining Public Relations Sectors PR
MDST*4110	[0.50]	Advanced Editorial and Digital Editing IA

0.50 electives

#### **Semester 8**

MDST*4022	[0.75]	Senior Research Project
-----------	--------	-------------------------

One of:

MDST*4060	[1.50]	Journalism Internship J
MDST*4070	[1.50]	Public Relations Internship PR
MDST*4130	[1.50]	Image Arts Internship IA



## Bachelor of Applied Computing in Distributed Computing and Communications Systems Technology (Co-op)

### Diploma in Wireless & Telecommunications Systems Technology

Technology is changing the way we communicate and conduct business as we move toward a wireless world. Antenna Systems, cellular technology, Global Positioning Systems, personal communication devices and wireless LAN's are just some of the technologies being studied at the University of Guelph-Humber in the Computing Co-op program. Our classes include extensive use of the most modern labs and equipment available today and the curriculum offers teaching in computer programming and engineering skills as well as telecommunication technologies. In keeping with our hands-on approach to learning, all students in the Computing program participate in two paid workplace co-op placements which provide excellent industry experience.

Students are required to complete 20.25 credits in order to be eligible for graduation. This includes 16.25 core credits, 3.50 specialization courses and 1.00 credits from general elective options. Students must complete these requirements in order to be eligible to graduate with both the university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

### Conditions for Graduation

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

### Computing Program – Schedule of Studies

**Note:** All courses are weighted 0.50 credits unless noted otherwise.

#### Semester 1

DCCT*1000	[0.50]	Electronics Fundamentals
DCCT*1020	[0.50]	Computer Programming I
DCCT*1030	[0.50]	Telecommunications Computations
SCMA*1010	[0.50]	Calculus For Computing I
0.50 electives		

#### Semester 2

DCCT*1010	[0.50]	Semiconductor Electronics
DCCT*1050	[0.50]	Anatomy of a PC
DCCT*1060	[0.50]	Digital System Fundamentals
DCCT*1070	[0.50]	Computer Programming II
SCMA*1020	[0.50]	Calculus For Computing II

#### Semester 3

AHSS*2050	[0.50]	Ethical Issues in Information Technology
AHSS*2060	[0.25]	Workplace Preparation and Technical Writing
DCCT*2000	[0.50]	Computer Programming III
DCCT*2010	[0.50]	Principles of Telecommunications
DCCT*2020	[0.50]	Communication Systems
DCCT*2030	[0.50]	Computer Programming IV

#### Semester 4

DCCT*2040	[0.50]	Data Structures and Algorithms
DCCT*3000	[0.50]	Data Networks
DCCT*3010	[0.50]	Electro-magnetics
SCMA*3000	[0.50]	Probability & Statistics
0.50 electives		

#### Semester 5

DCCT*3020	[0.50]	Operating Systems
DCCT*3030	[0.50]	Distributed Programming I
DCCT*3040	[0.50]	Digital Signal Processing (DSP)
DCCT*3050	[0.50]	Fibre Optic Communication
0.50 Telecom electives		

#### Semester 6

DCCT*3060	[0.50]	Database Systems and Application Concepts
DCCT*3070	[0.50]	Systems and Network Simulation
DCCT*3080	[0.50]	Wireless Data Networks
DCCT*3090	[0.50]	Cellular Technology
0.50 CIS electives		

#### Semester 7

DCCT*4130	[0.50]	Distributed Programming II
DCCT*4140	[0.50]	Internet Technologies
DCCT*4151	[0.25]	Senior Research Paper I

DCCT*4191	[0.00]	Seminar on Technology and Society
0.50 Telecom electives		
1.00 CIS electives		

#### Semester 8

DCCT*4152	[0.50]	Senior Research Paper II
DCCT*4160	[0.50]	Distributed Information Systems Architectures
DCCT*4192	[0.25]	Seminar on Technology and Society
0.50 Telecom electives		
0.50 Telecom or CIS electives		

### Telecommunications Electives

DCCT*4010	[0.50]	Computer Telephony Integration
DCCT*4020	[0.50]	Broadband Communications
DCCT*4030	[0.50]	Personal Communications Systems
DCCT*4040	[0.50]	Telephone Switch Technology
DCCT*4050	[0.50]	Wireless Service Technology

### Computing & Information Science Electives

DCCT*4070	[0.50]	Advanced Information System Architectures
DCCT*4080	[0.50]	Network Security and Cryptography
DCCT*4090	[0.50]	Information Storage and Retrieval Systems
DCCT*4100	[0.50]	Human-Computer Interaction
DCCT*4110	[0.50]	Artificial Intelligence
DCCT*4120	[0.50]	Computer Graphics

### Operation Co-op

	Year 1	Year 2	Year 3	Year 4	Year 6
Semester 1	Semester 1	Semester 2	Co-op	Co-op	
Winter	Semester 3	Semester 4	Semester 5	Co-op	
Summer	Free	Co-op	Semester 6	Semester 7	Semester 8

## **Bachelor of Applied Science in Early Childhood Services - Diploma in Early Childhood Education**

Our innovative program focuses on the physical, social, emotional and cognitive development of young children within the context of the family and community. The program curriculum has been designed to ensure that students are provided the breadth and depth of knowledge necessary to be able to work confidently with and create programs for children and families and to be eligible to pursue further studies, such as teacher's college, graduate programs or specific therapeutic approaches. The program offers students the opportunity to develop a strong skill-set through participation in a variety of field placements and the knowledge required for a professional career in a leadership position in any area of early childhood services in the private or public sector.

Students are required to complete 20.00 credits in order to be eligible for graduation. This includes 17.00 core credits, 3.00 general elective options. Students must complete these requirements in order to be eligible to graduate with both the university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

### **Conditions for Graduation**

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

### **Placements**

#### **Placement 1**

Your first field placement is a job shadowing experience that highlights various careers in the field of early childhood.

#### **Placements 2 and 4**

Your next three field placements will enable you to experience programs for young children and their families in a variety of agencies and organizations and across different developmental stages.

#### **Placement 5 and 6**

For your final two field placements, you will be encouraged to select a setting or program that meets your particular career goals.

Throughout your placements, you will participate in weekly seminars with your professor and classmates to critically analyze your experiences, and develop the skills required for professional work.

### **Schedule of Studies**

**Note:** All courses are weighted 0.50 credits unless noted otherwise.

#### **Semester 1**

AHSS*1110	[0.50]	Introductory Psychology: Dynamics
AHSS*1120	[0.50]	Introductory Psychology: Principles
AHSS*1130	[0.50]	Principles of Sociology
AHSS*1210	[0.50]	English I: Reading and Writing Effectively
ECS*1000	[0.50]	Creating Nurturing and Safe Environments for Young Children

#### **Semester 2**

AHSS*1140	[0.50]	Public Sector Management
ECS*1010	[0.50]	Infant Development
ECS*1020	[0.50]	Child and Family Nutrition
ECS*1030	[0.50]	Field Placement I
ECS*2000	[0.50]	Parent-Child Relations

#### **Semester 3**

AHSS*2040	[0.50]	Early and Middle Childhood Development
ECS*2010	[0.50]	Observing and Recording Children's Behaviour
ECS*2050	[0.50]	Curriculum Development I
SCMA*2020	[0.50]	Basic Concepts of Anatomy and Physiology
SCMA*2040	[0.50]	Research Methods for Social Science

#### **Semester 4**

AHSS*2120	[0.50]	Couple and Family Dynamics
ECS*2020	[0.50]	Play and Programming for Early Childhood
ECS*2030	[0.50]	Development in Adolescence
ECS*2040	[0.50]	Field Placement II

0.50 electives

#### **Semester 5**

ECS*3000	[0.50]	Curriculum Development II
ECS*3010	[0.50]	Children with Diverse Needs in Families

ECS*3020	[0.50]	Counselling and Communication in Family Consultation
ECS*3030	[0.50]	Field Placement III
SCMA*3040	[0.50]	Quantitative Methods for Social Science

#### **Semester 6**

AHSS*3010	[0.50]	Leadership and Early Childhood
ECS*3040	[0.50]	Administration of Programs
ECS*3060	[0.50]	Field Placement IV
ECS*3070	[0.50]	Community Development in Early Childhood

0.50 electives

#### **Semester 7**

ECS*4050	[0.50]	Assessment and Intervention with Children and Families
ECS*4000	[0.50]	Program Development and Evaluation
ECS*4011	[0.50]	Field Placement V

1.00 electives

#### **Semester 8**

ECS*4020	[0.50]	Child Care and Public Policy
ECS*4030	[0.50]	Professional Issues in ECS
ECS*4012	[0.50]	Field Placement VI

1.00 electives

## Bachelor of Applied Science in Family and Community Social Services - Social Service Workers' Diploma

The Family and Community Social Services program is designed for students who want to help individuals, families and communities to overcome the issues and concerns in their lives. The students who have chosen this program indicate a desire for careers (and graduate level study) in the areas of social work, family therapy, community development, counselling, family law, mediation and agency administration. Our program offers an ideal combination of theory and experiential learning to provide students the necessary background to enter the workforce in the social services sector or for admission to graduate and professional programs of study.

All graduates will be prepared for membership in the Ontario College of Social Workers & Social Service Workers

Students are required to complete 18.25 core family and community social service credits, and 3.00 general elective credits in order to be eligible for graduation. Students must complete these requirements in order to be eligible to graduate with both the university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

### Conditions for Graduation

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

### Practicum Placement

#### Foundation Practicum - 200 hours

Seminar and supervised field placement where students will have the opportunity to take part in the day-to-day operations of a social services agency. Students will work under the direct supervision of a professional staff person, have the opportunity to observe social services procedures and practices, and take part in serving clients with direction from agency staff.

#### Intermediate Practicum - 400 hours

Seminar and supervised field placement in a community of social service agency providing students with an in-depth experience of front-line work in a human services agency under direct supervision. Students will develop work habits such as serving clients effectively, and how to navigate moral, ethical, clinical, and political issues as they emerge in placements.

#### Advanced Practicum - 400 hours

Seminar and supervised field placement in a community or social service agency providing students with an in-depth experience of front line work in a human services agency under direct supervision. Agency field supervisors and course instructors may raise professional, ethical, attitudinal, and practical issues which are important for students to address. The advanced practicum includes the writing of a major thesis relating to a critical aspect of the students' practicum.

Total Practicum Hours - 1000 hours

### Family & Community Social Services - Schedule of Studies

**Note:** All courses are weighted 0.50 credits unless noted otherwise.

#### Semester 1

AHSS*1110	[0.50]	Introductory Psychology: Dynamics
AHSS*1130	[0.50]	Principles of Sociology
AHSS*1190	[0.50]	The Political Process & Social Work
FCSS*1000	[0.50]	Social Work in Canada

0.50 electives

#### Semester 2

AHSS*1200	[0.50]	Issues in Social Welfare
AHSS*2040	[0.50]	Early and Middle Childhood Development
AHSS*2120	[0.50]	Couple and Family Dynamics
FCSS*1010	[0.50]	Social Issues and Social Environments
FCSS*1020	[0.50]	Interpersonal Communication Skills

#### Semester 3

FCSS*2000	[0.50]	Counselling I: Theory and Practice
FCSS*2010	[0.50]	Working with High Risk Populations
FCSS*2020	[0.50]	Introduction to Field Practicum
FCSS*2050	[0.50]	Human Sexuality
SCMA*2040	[0.50]	Research Methods for Social Science

#### Semester 4

AHSS*2080	[0.50]	Ethical and Professional Issues in Human Services
-----------	--------	---

AHSS*2090	[0.50]	Supporting Families: Research and Applications
FCSS*2040	[0.75]	Foundation Practicum I
FCSS*3040	[0.50]	Counselling II: Theory and Practice

#### Semester 5

AHSS*3020	[0.50]	Working with Communities
AHSS*3040	[0.50]	Foundations of Social Gerontology
FCSS*3001	[0.75]	Intermediate Practicum
SCMA*3040	[0.50]	Quantitative Methods for Social Science

#### Semester 6

FCSS*3002	[0.75]	Intermediate Practicum
FCSS*3010	[0.50]	Working With Groups: Theory and Practice
FCSS*3020	[0.50]	Developing a Culturally Sensitive Practice
FCSS*3060	[0.50]	Crisis Intervention: Theory and Practice

0.50 electives

#### Semester 7

FCSS*4000	[0.50]	Family Theory and Therapy
FCSS*4010	[0.50]	Agency Admin. & Community Relations
FCSS*4021	[1.00]	Advanced Practicum
FCSS*4030	[0.50]	Social Work and the Law

#### Semester 8

FCSS*4022	[1.00]	Advanced Practicum
FCSS*4040	[0.50]	Empowerment Oriented Case Management
FCSS*4060	[0.50]	Family Mediation & Conflict Resolution

0.50 electives

## Bachelor of Applied Science in Justice Studies - Diploma in Police Foundations or Diploma in Law and Security Administration

Our comprehensive program offers a variety of courses including: Criminology, Forensic Techniques, Law, Criminal Offences and Community Service. Following a common first year curriculum, students in Justice Studies will choose to specialize in either Police Foundations or Law and Security depending on their career and educational goals. Students in both specializations will gain practical experience in a variety of segments within the Ontario justice system through community service placements. The combination of academic rigor, strong links to the field and our location in Toronto, provide our students with a competitive advantage in the quickly growing field of Justice Studies.

Students are required to complete 20.00 credits including 18.00 core justice studies credits, and 2.00 general elective credits in order to be eligible for graduation. Students must complete these requirements in order to be eligible to graduate with both the university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

### Conditions for Graduation

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

### Police Foundations

In Police Foundations, students take courses that prepare you for employment in the various levels of Canadian policing including municipal (e.g. Toronto Police Service), provincial (e.g. Ontario Provincial Police), and federal (e.g. Royal Canadian Mounted Police) police services. Courses include Community Policing, Police Governance and Accountability, Investigative Techniques, and Physical Fitness.

### Law and Security Administration

This area of study provides students with a balanced breadth of learning in core areas of justice studies along with an emphasis in the functional areas of corrections, customs and immigration, and private policing. Courses include Perspectives on Immigration, Customs Practice, Correctional Institutions, and Community Corrections and Private Policing.

### Justice Program – Schedule of Studies

Students are required to complete 20.00 credits, including 18.00 core credits and 2.00 general electives.

**Note:** All courses are weighted 0.50 credits unless noted otherwise.

**Note:** P.F. represents Police Foundations

**Note:** L.S. represents Law and Security Administration

#### Semester 1

AHSS*1110	[0.50]	Introductory Psychology: Dynamics
AHSS*1130	[0.50]	Principles of Sociology
AHSS*1150	[0.50]	Introduction to Law
AHSS*1160	[0.50]	Crime and Criminal Justice
JUST*1000	[0.50]	Health and Wellness I

#### Semester 2

AHSS*1140	[0.50]	Public Sector Management
JUST*1010	[0.50]	Criminal Offences
JUST*1020	[0.50]	Introduction to Police Powers
JUST*1040	[0.00]	Physical Fitness Practicum I P.F.
JUST*2030	[0.50]	Provincial Legislation

0.50 electives

#### Semester 3

FCSS*2000	[0.50]	Counselling I: Theory and Practice L.S.
JUST*1030	[0.50]	Introduction to Community Service
JUST*2000	[0.50]	Community Policing: Introduction P.F.
JUST*2010	[0.50]	Forensics Techniques
JUST*2020	[0.50]	Federal Legislation
JUST*2060	[0.00]	Physical Fitness Practicum II P.F.
SCMA*2040	[0.50]	Research Methods for Social Science

#### Semester 4

AHSS*1200	[0.50]	Issues in Social Welfare
AHSS*2110	[0.50]	Criminological Theory I
JUST*2040	[0.50]	Police Governance and Accountability P.F.
JUST*2050	[0.50]	Community Service I
JUST*2070	[0.00]	Physical Fitness Practicum III P.F.
JUST*2080	[0.50]	Correctional Institutions L.S.

0.50 electives

#### Semester 5

AHSS*3050	[0.50]	Canadian Social Problems
JUST*3000	[0.50]	Health and Wellness II
JUST*3010	[0.50]	Conflict Resolution
JUST*3060	[0.50]	Traffic Investigation and Analysis P.F.
JUST*3070	[0.00]	Physical Fitness Practicum IV P.F.
JUST*3090	[0.50]	Immigration Policy and Practices L.S.
SCMA*3040	[0.50]	Quantitative Methods for Social Science

#### Semester 6

AHSS*4050	[0.50]	Youth and the Law
AHSS*4060	[0.50]	Law and Society P.F.
JUST*3030	[0.50]	Investigative Techniques
JUST*3050	[0.50]	Community Service II
JUST*3080	[0.00]	Physical Fitness Practicum V P.F.
JUST*4040	[0.50]	Private Security and Society L.S.

0.50 electives

#### Semester 7

AHSS*3060	[0.50]	Criminological Theory II
AHSS*4070	[0.50]	Issues in Ethnicity and Class
AHSS*4090	[0.50]	Ethics and the Justice System
JUST*3040	[0.50]	Police and Society
JUST*4000	[0.50]	Advanced Issues in Community Policing P.F.
JUST*4030	[0.00]	Physical Fitness Practicum VI P.F.
JUST*4050	[0.50]	Customs Policy and Procedures L.S.

#### Semester 8

AHSS*4080	[0.50]	Transition to Work
AHSS*4100	[0.50]	Public Policy: Challenges and Prospects P.F.
JUST*4010	[0.50]	Justice Senior Seminar
JUST*4020	[0.50]	Justice Management
JUST*4060	[0.50]	Community Corrections: Theory and Practice L.S.

0.50 electives

## Bachelor of Applied Science in Psychology - Diploma in General Arts and Science

Understanding why people do the things they do is a goal that has been at the core of the science of psychology for at least the last 125 years. As access to intellectual resources increases for the general public, there is an increasing demand for knowledge-based individuals who understand the foundations of human thought and behaviour. In the Psychology program, students will examine theories and research based on the biological and social approaches to human behaviour and cognition. Applications to law, business, education, and the health sciences will be considered.

The primary goal of this program is to prepare students to enter the workforce with the depth of understanding and experience employers are looking for in a wide variety of service, administrative, and industrial fields. In addition, students will select electives related to their professional and academic preferences from a broad range of offered courses available at the University of Guelph-Humber. The program aims to prepare you for a professional career and advanced study at the postgraduate level in a variety of academic disciplines, including Faculties of Education (Teachers' College).

Students complete 20.00 credits which includes 9.00 required core psychology credits, 6.00 required credits in liberal arts and sciences (ie: Philosophy, Critical Thinking, History etc) and 5.00 credits in free or general electives. It is expected that most students in the program will use their general elective courses to develop knowledge in an area of special interest (ie: child development, justice, business etc). Students must complete these requirements to be eligible to graduate with both a university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

### Conditions for Graduation

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

### Schedule of Studies

**Note:** All courses are weighted 0.50 credits unless noted otherwise.

#### Semester 1

AHSS*1040	[0.50]	Currents in Twentieth Century Global History
AHSS*1110	[0.50]	Introductory Psychology: Dynamics
AHSS*1210	[0.50]	English I: Reading and Writing Effectively
AHSS*1250	[0.50]	Critical Thinking
SCMA*1040	[0.50]	The Science of Everyday Life

#### Semester 2

AHSS*1120	[0.50]	Introductory Psychology: Principles
AHSS*1260	[0.50]	Modern and Contemporary Philosophy
PSYC*1130	[0.50]	Developmental Psychology
SCMA*1090	[0.50]	Foundations of Social Science
One of:		
AHSS*1100	[0.50]	The Examined Life
SCMA*1050	[0.50]	Astronomy: Discovering Our Place in the Universe

#### Semester 3

FCSS*2000	[0.50]	Counselling I: Theory and Practice
PSYC*2120	[0.50]	Quantification In Psychology
PSYC*2130	[0.50]	Social Psychology
PSYC*2140	[0.50]	Learning and Cognition

0.50 electives

#### Semester 4

FCSS*3040	[0.50]	Counselling II: Theory and Practice
PSYC*2150	[0.50]	Personality
PSYC*2160	[0.50]	Neuroscience
SCMA*2040	[0.50]	Research Methods for Social Science

0.50 electives

#### Semester 5

AHSS*2200	[0.50]	Ethics and Professional Issues
PSYC*3130	[0.50]	Psychological Measurement
PSYC*3140	[0.50]	Abnormal Psychology

1.00 electives

#### Semester 6

PSYC*3150	[0.50]	Drugs and Behaviour
PSYC*3160	[0.50]	Learning Difficulties and Disabilities
PSYC*3170	[0.50]	Persuasion and Facilitation

1.00 electives

#### Semester 7

PSYC*4120	[0.50]	Culture and Diversity
PSYC*4130	[0.50]	Applications of Psychology
PSYC*4140	[0.50]	Applied Research Project I

1.00 electives

#### Semester 8

PSYC*4150	[1.00]	Applied Research Project II
PSYC*4160	[0.50]	Mediation and Conflict Resolution

1.00 electives

#### Electives

AHSS*2150	[0.50]	City Life
AHSS*2160	[0.50]	Scientific Achievements of the 20th Century
AHSS*3230	[0.50]	Trends in Gender Issues
AHSS*3260	[0.50]	Psychology and the Law
SCMA*2050	[0.50]	The Science of Healthy Living

#### Restricted Electives

PSYC*3610	[0.50]	Organizational Psychology
PSYC*3620	[0.50]	The Psychology of Sport
PSYC*3630	[0.50]	Psychology and Education
PSYC*3640	[0.50]	The Psychology of Death and Dying

## Bachelor of Business Administration - Diploma in Business Administration

The Business Administration program is of an interdisciplinary nature drawing, on appropriate courses in the humanities and social sciences. The program is designed to give students a broad exposure to the basic business disciplines (e.g. economics, accounting, finance, marketing etc) and a sound professional management education while allowing students to focus on specific industry sectors by selecting an "area of emphasis" in the upper two years of study. The early semesters are devoted to instruction in the basic disciplines while the later semesters are devoted to more professional studies.

Students are required to complete 13.50 core business credits, 4.50 "business electives" or "area of emphasis" 4.50 and 2.00 general elective credits in order to be eligible for graduation. Students must complete these requirements in order to be eligible to graduate with both the university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

### Conditions for Graduation

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

### Areas of Emphasis

#### International Business

Studies in this area focus on conducting business within the global economy and include courses in International Trade, International Law, and the business practices of Asia Pacific, Europe, and Latin America.

#### Finance

This area of emphasis will provide you with an understanding of money-management practices. You will take courses such as Investment Finance, Personal Financial Planning, and Portfolio Management. After completing specific finance courses, you will be eligible to sit for the Canadian Securities Institute licensing examination.

#### Accounting

The courses in accounting will allow you to gain a deeper understanding of accounting practices and the various practical skills required in the field. You will take accounting courses that include Managerial Accounting, Taxation, and Auditing. The Institute of Chartered Accountants of Ontario (ICAO) recognizes the University of Guelph-Humber's accounting courses as having the 51 credit hours required for CA candidacy.

#### Marketing

You will apply your knowledge of the business world to explore how product, price, promotion, and distribution frameworks are used to satisfy consumer needs and achieve organizational objectives. Courses include Professional Selling, E-Commerce, and an applied Marketing Research Project.

#### Management of Not-for-Profit Enterprises

In this area of emphasis, you will learn how to manage charitable organizations and other not-for-profit enterprises. In addition to your courses in fundraising and community and government relations, you will have the opportunity to run the Art Gallery on campus – selecting artists and promoting their work in your Event Management course.

#### Small Business Management and Entrepreneurship

You will explore crucial strategies for initiating and maintaining a successful small business in today's marketplace. You will take a range of courses including Business Consulting, Event Management, and Planning a Small Business.

### Schedule of Studies

**Note:** All courses are weighted 0.50 credits unless noted otherwise.

#### Semester 1

AHSS*1000	[0.50]	Microeconomics
BADM*1000	[0.50]	Introduction to Business
BADM*1010	[0.50]	Business Law
BADM*1030	[0.50]	Accounting I
BADM*1040	[0.50]	Marketing

#### Semester 2

AHSS*1010	[0.50]	Macroeconomics
AHSS*1030	[0.50]	Introduction to Organizational Behaviour
BADM*1020	[0.50]	Business Information Systems
BADM*1060	[0.50]	Accounting II
SCMA*1000	[0.50]	Business Statistics

#### Semester 3

BADM*2000	[0.50]	Human Resources Management
BADM*2010	[0.50]	Managerial Accounting
BADM*2020	[0.50]	Consumer Behaviour
SCMA*2000	[0.50]	Quantitative Methods in Business

#### Semester 4

BADM*2030	[0.50]	Advertising in Business
BADM*2040	[0.50]	Customer Service
BADM*2050	[0.50]	Ethics and Values in Business
BADM*2060	[0.50]	Business Logistics

0.50 electives or restricted electives if in Accounting

#### Semester 5

BADM*3000	[0.50]	Finance
BADM*3110	[0.50]	Entrepreneurial Studies
SCMA*3010	[0.50]	Research Methods in Business

0.50 electives

0.50 restricted electives

#### Semester 6

BADM*3030	[0.50]	Direct Marketing
BADM*3160	[0.50]	Corporate Finance

0.50 electives

1.00 restricted electives

#### Semester 7

BADM*4000	[0.50]	Business Policy
BADM*4200	[0.50]	Project Management

1.50 restricted electives

#### Semester 8

BADM*4030	[0.50]	Applied Business Project
BADM*4340	[0.50]	Leadership in Business

1.50 restricted electives

### Restricted Electives

#### International Business

BADM*3040	[0.50]	International Finance
BADM*3060	[0.50]	International Law
BADM*3140	[0.50]	International Trade
BADM*4170	[0.50]	Asia Pacific - Regional
BADM*4180	[0.50]	Latin America - Regional
BADM*4190	[0.50]	Europe - Regional

#### Marketing

BADM*3070	[0.50]	Sales Promotion & Relationship Marketing
BADM*3080	[0.50]	Professional Selling
BADM*4040	[0.50]	E-Commerce
BADM*4050	[0.50]	Marketing Research Project
BADM*4360	[0.50]	Negotiation in Business

#### Finance

BADM*3090	[0.50]	Money, Banking & Finance
BADM*4060	[0.50]	Investment Finance
BADM*4070	[0.50]	Personal Financial Planning
BADM*4080	[0.50]	Insurance & Risk Management
BADM*4090	[0.50]	Portfolio Management

#### Small Business Management & Entrepreneurship

BADM*3080	[0.50]	Professional Selling
BADM*4100	[0.50]	Small Business Management
BADM*4110	[0.50]	Planning a Small Business
BADM*4120	[0.50]	Business Consulting
BADM*4360	[0.50]	Negotiation in Business

#### Management of Not for Profit Enterprises

BADM*4130	[0.50]	Board, Community & Govt. Relations
BADM*4140	[0.50]	Event Management I
BADM*4160	[0.50]	Event Management II
BADM*4150	[0.50]	Fundraising
BADM*4360	[0.50]	Negotiation in Business

#### Accounting

##### Required

BADM*3120	[0.50]	Intermediate Accounting I
BADM*3130	[0.50]	Intermediate Accounting II
BADM*3150	[0.50]	Managerial Accounting II
BADM*4210	[0.50]	Advanced Financial Accounting
BADM*4220	[0.50]	Taxation I
BADM*4230	[0.50]	Taxation II

BADM\*4240 [0.50] Auditing I

**Students must complete at least two courses [1.00] from the following:**

BADM\*4250 [0.50] Accounting Theory

BADM\*4260 [0.50] Auditing II

BADM\*4270 [0.50] Auditing III

BADM\*4280 [0.50] Advanced Managerial Accounting