

2007-2008 University of Guelph-Humber Calendar

The information published in this University of Guelph-Humber Calendar outlines the rules, regulations, curricula, programs and fees for the 2007-2008 academic year, including Summer Semester 2007, Fall Semester 2007 and Winter Semester 2008.

For your convenience the Guelph-Humber Calendar is available in PDF format.

If you wish to link to the Guelph-Humber Calendar please refer to the Linking Guidelines.

The University of Guelph is a full member of:

- The Association of Universities and Colleges of Canada

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Disclaimer

University of Guelph-Humber 2007

The information published in this Calendar outlines the rules, regulations, curricula, programs and fees for the 2007-2008 academic year, including the Summer Semester 2007, the Fall Semester 2007, and the Winter Semester 2008.

The University reserves the right to change without notice any information contained in this calendar, including any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, or any other cause of any kind beyond the reasonable control of the University. In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

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Introduction

Collection, Use and Disclosure of Personal Information

Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) http://www.e-laws.gov.on.ca/DBLaws/Statutes/English/90f31_e.htm. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

Statistics Canada - Notification of Disclosure

For further information, please see Statistics Canada's web site at <http://www.statcan.ca>.

Address for University Communication

Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

Email Address

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

Home Address

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through the Registrar's office.

Name Changes

The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

Student Confidentiality and Release of Student Information Policy Excerpt

The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <http://www.uoguelph.ca/policies>.

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Bachelor of Business Administration - Diploma in Business Administration

The Business Administration program is of an interdisciplinary nature drawing, on appropriate courses in the humanities and social sciences. The program is designed to give students a broad exposure to the basic business disciplines (e.g. economics, accounting, finance, marketing etc) and a sound professional management education while allowing students to focus on specific industry sectors by selecting an "area of emphasis" in the upper two years of study. The early semesters are devoted to instruction in the basic disciplines while the later semesters are devoted to more professional studies.

Students are required to complete 13.50 core business credits, 4.50 "business electives" or "area of emphasis" 4.50 and 2.00 general elective credits in order to be eligible for graduation. Students must complete these requirements in order to be eligible to graduate with both the university honours degree (awarded by the University of Guelph) and the college diploma (awarded by Humber). No option exists to graduate with only one of the above listed credentials as the program is fully integrated.

Conditions for Graduation

In addition to meeting all program specific course and credit requirements, students must have a minimum 60% cumulative average in order to be eligible for graduation. Students will not normally be eligible to graduate while on Probationary status or Required to Withdraw status. A student denied graduation while on Probationary status or Required to Withdraw status may submit an appeal for Academic Consideration. A request for Academic Consideration should be made by the student to the Academic Review Sub-Committee.

Areas of Emphasis

International Business

Studies in this area focus on conducting business within the global economy and include courses in International Trade, International Law, and the business practices of Asia Pacific, Europe, and Latin America.

Finance

This area of emphasis will provide you with an understanding of money-management practices. You will take courses such as Investment Finance, Personal Financial Planning, and Portfolio Management. After completing specific finance courses, you will be eligible to sit for the Canadian Securities Institute licensing examination.

Accounting

The courses in accounting will allow you to gain a deeper understanding of accounting practices and the various practical skills required in the field. You will take accounting courses that include Managerial Accounting, Taxation, and Auditing. The Institute of Chartered Accountants of Ontario (ICAO) recognizes the University of Guelph-Humber's accounting courses as having the 51 credit hours required for CA candidacy.

Marketing

You will apply your knowledge of the business world to explore how product, price, promotion, and distribution frameworks are used to satisfy consumer needs and achieve organizational objectives. Courses include Professional Selling, E-Commerce, and an applied Marketing Research Project.

Management of Not-for-Profit Enterprises

In this area of emphasis, you will learn how to manage charitable organizations and other not-for-profit enterprises. In addition to your courses in fundraising and community and government relations, you will have the opportunity to run the Art Gallery on campus – selecting artists and promoting their work in your Event Management course.

Small Business Management and Entrepreneurship

You will explore crucial strategies for initiating and maintaining a successful small business in today's marketplace. You will take a range of courses including Business Consulting, Event Management, and Planning a Small Business.

Schedule of Studies

Note: All courses are weighted 0.50 credits unless noted otherwise.

Semester 1

AHSS*1000	[0.50]	Microeconomics
BADM*1000	[0.50]	Introduction to Business
BADM*1010	[0.50]	Business Law
BADM*1030	[0.50]	Accounting I
BADM*1040	[0.50]	Marketing

Semester 2

AHSS*1010	[0.50]	Macroeconomics
AHSS*1030	[0.50]	Introduction to Organizational Behaviour
BADM*1020	[0.50]	Business Information Systems
BADM*1060	[0.50]	Accounting II
SCMA*1000	[0.50]	Business Statistics

Semester 3

BADM*2000	[0.50]	Human Resources Management
BADM*2010	[0.50]	Managerial Accounting
BADM*2020	[0.50]	Consumer Behaviour
SCMA*2000	[0.50]	Quantitative Methods in Business

Semester 4

BADM*2030	[0.50]	Advertising in Business
BADM*2040	[0.50]	Customer Service
BADM*2050	[0.50]	Ethics and Values in Business
BADM*2060	[0.50]	Business Logistics

0.50 electives or restricted electives if in Accounting

Semester 5

BADM*3000	[0.50]	Finance
BADM*3110	[0.50]	Entrepreneurial Studies
SCMA*3010	[0.50]	Research Methods in Business

0.50 electives

0.50 restricted electives

Semester 6

BADM*3030	[0.50]	Direct Marketing
BADM*3160	[0.50]	Corporate Finance

0.50 electives

1.00 restricted electives

Semester 7

BADM*4000	[0.50]	Business Policy
BADM*4200	[0.50]	Project Management

1.50 restricted electives

Semester 8

BADM*4030	[0.50]	Applied Business Project
BADM*4340	[0.50]	Leadership in Business

1.50 restricted electives

Restricted Electives

International Business

BADM*3040	[0.50]	International Finance
BADM*3060	[0.50]	International Law
BADM*3140	[0.50]	International Trade
BADM*4170	[0.50]	Asia Pacific - Regional
BADM*4180	[0.50]	Latin America - Regional
BADM*4190	[0.50]	Europe - Regional

Marketing

BADM*3070	[0.50]	Sales Promotion & Relationship Marketing
BADM*3080	[0.50]	Professional Selling
BADM*4040	[0.50]	E-Commerce
BADM*4050	[0.50]	Marketing Research Project
BADM*4360	[0.50]	Negotiation in Business

Finance

BADM*3090	[0.50]	Money, Banking & Finance
BADM*4060	[0.50]	Investment Finance
BADM*4070	[0.50]	Personal Financial Planning
BADM*4080	[0.50]	Insurance & Risk Management
BADM*4090	[0.50]	Portfolio Management

Small Business Management & Entrepreneurship

BADM*3080	[0.50]	Professional Selling
BADM*4100	[0.50]	Small Business Management
BADM*4110	[0.50]	Planning a Small Business
BADM*4120	[0.50]	Business Consulting
BADM*4360	[0.50]	Negotiation in Business

Management of Not for Profit Enterprises

BADM*4130	[0.50]	Board, Community & Govt. Relations
BADM*4140	[0.50]	Event Management I
BADM*4160	[0.50]	Event Management II
BADM*4150	[0.50]	Fundraising
BADM*4360	[0.50]	Negotiation in Business

Accounting

Required

BADM*3120	[0.50]	Intermediate Accounting I
BADM*3130	[0.50]	Intermediate Accounting II
BADM*3150	[0.50]	Managerial Accounting II
BADM*4210	[0.50]	Advanced Financial Accounting
BADM*4220	[0.50]	Taxation I
BADM*4230	[0.50]	Taxation II

BADM*4240 [0.50] Auditing I

Students must complete at least two courses [1.00] from the following:

BADM*4250 [0.50] Accounting Theory

BADM*4260 [0.50] Auditing II

BADM*4270 [0.50] Auditing III

BADM*4280 [0.50] Advanced Managerial Accounting