

# 2016-2017 Guelph-Humber Calendar

The information published in this University of Guelph-Humber Calendar outlines the rules, regulations, curricula, programs and fees for the 2016-2017 academic year, including Summer Semester 2016, Fall Semester 2016 and Winter Semester 2017.

For your convenience the Guelph-Humber Calendar is available in PDF format.

If you wish to link to the Guelph-Humber Calendar please refer to the Linking Guidelines.

The University of Guelph is a full member of:

- The Association of Universities and Colleges of Canada

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# Disclaimer

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## University of Guelph-Humber 2016

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The information published in this Calendar outlines the rules, regulations, curricula, programs and fees for the 2016-2017 academic year, including the Summer Semester 2016, the Fall Semester 2016, and the Winter Semester 2017.

The University reserves the right to change without notice any information contained in this calendar, including fees, any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, public health emergencies, or any other cause of any kind beyond the reasonable control of the University.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

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# Introduction

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## Collection, Use and Disclosure of Personal Information

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Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <http://www.e-laws.gov.on.ca/index.html>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

## Disclosure of Personal Information to the Ontario Ministry of Training, Colleges and Universities

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The University of Guelph is required to disclose personal information such as characteristics and educational outcomes to the Minister of Training, Colleges and Universities under s. 15 of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, Chapter M.19, as amended. The Ministry collects this data for purposes including but not limited to planning, allocating and administering public funding to colleges, universities and other post-secondary educational and training institutions.

Amendments made to the MTCU Act, authorizing the collection and use of personal information from colleges and universities by the Minister of Training Colleges and Universities, which were set out in Schedule 5 of the Childcare Modernization Act, 2014, came into force on March 31, 2015.

The amendments strengthen the ability of the Minister to directly or indirectly collect and use personal information about students as required to conduct research and analysis, including longitudinal studies, and statistical activities conducted by or on behalf of the Ministry for purposes that relate to post-secondary education and training, including,

- i. understanding the transition of students from secondary school to post-secondary education and training,
- ii. understanding student participation and progress, mobility and learning and employment outcomes,
- iii. understanding linkages among universities, colleges, secondary schools and other educational and training institutions prescribed by regulation,
- iv. understanding trends in post-secondary education or training program choices made by students,
- v. understanding sources and patterns of student financial resources, including financial assistance and supports provided by government and post-secondary educational and training institutions,
- vi. planning to enhance the affordability and accessibility of post-secondary education and training and the quality and effectiveness of the post-secondary sector,
- vii. identifying conditions or barriers that inhibit student participation, progress, completion and transition to employment or future post-secondary educational or training opportunities, and
- viii. developing key performance indicators.

Information that the University is required to provide includes but is not limited to: first, middle and last name, Ontario Educational Number, citizenship, date of birth, gender, first three digits of a student's postal code, mother tongue, degree program and major(s) in which the student is enrolled, year of study and whether the student has transferred from another institution.

Further information on the collection and use of student-level enrolment-related data can be obtained from the Ministry of Training Colleges and Universities website: <http://www.tcu.gov.on.ca> (English) or <http://www.tcu.gov.on.ca/fre/> (French) or by writing to the Director, Postsecondary Finance and Information Management Branch, Postsecondary Education Division, 7th Floor, Mowat Block, 900 Bay Street, Toronto, ON M7A 1L2.

An update on Institutional and MTCU Notice of Disclosure Activities is posted at <http://www.tcu.gov.on.ca/pepg/publications/NoticeofCollection.pdf>

Frequently Asked Questions related to the Ministry's enrolment and OEN data activities are also posted at: <http://www.tcu.gov.on.ca/pepg/publications/FAQs.html>

### Authority to Disclose Personal Information to Statistics Canada

The Ministry of Training, Colleges and Universities discloses student-level enrolment-related data it collects from the colleges and universities as required by Statistics Canada in accordance with Section 13 of the Federal Statistics Act. This gives MTCU authority to disclose personal information in accordance with s. 42(1) (e) of FIPPA

## Notification of Disclosure of Personal Information to Statistics Canada

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For further information, please see the Statistics Canada's web site at <http://www.statcan.ca> and Section XIV Statistics Canada.

## Address for University Communication

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Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

### Email Address

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

### Home Address

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through Enrolment Services.

## Name Changes

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The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

## Student Confidentiality and Release of Student Information Policy Excerpt

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The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <http://www.uoguelph.ca/policies>.



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## II. The University

### History

Founded in 2002, the University of Guelph-Humber builds on the combined strengths of the University of Guelph and the Humber College Institute of Technology and Advanced Learning (Humber). The University offers a curriculum that provides the advanced theoretical education of a university degree integrated with the professional knowledge of a college diploma.

University of Guelph-Humber programs have been designed to meet the emerging demands of employers for strategic skills including critical thinking, computer expertise and leadership. All programs at the University lead to an honours degree which is awarded by the University of Guelph and a college diploma which is awarded by Humber. Students may pursue studies in undergraduate programs including: Business Administration, Early Childhood Studies, Family and Community Social Services, Justice Studies, Kinesiology, Media Studies and Psychology.

Enrolment at the University is currently at 4,677 students. Responsible growth has allowed the University to offer small class and lab sizes to students in all programs at all year levels. The University has a number of international students and students who hail from across Canada, but the University of Guelph-Humber is primarily a commuter campus, with the majority of students coming from the Greater Toronto Area (GTA).

### Academic Organization

The University of Guelph-Humber is a joint venture between the University of Guelph and Humber College Institute of Technology and Advanced Learning. The academic structure of the University of Guelph-Humber is based on program offerings, each of which is supported by an academic unit within the two institutions. Listed below are the program offerings at the University of Guelph-Humber and the sponsoring unit (school or college) from both parent institutions.

Academic Organization

Program	U of G Academic Support Unit	Humber Academic Support Unit
Business	College of Management & Economics	The Business School
Early Childhood Studies	College of Social and Applied Human Sciences	School of Health Sciences
Family and Community Social Services	College of Social and Applied Human Sciences	School of Social and Community Services
Justice Studies	College of Social and Applied Human Sciences	School of Social and Community Services
Kinesiology	College of Biological Sciences	School of Hospitality, Recreation and Tourism
Media Studies	College of Arts	School of Media Studies
Psychology	College of Social and Applied Human Sciences	School of Liberal Arts and Sciences

### Our Academic Philosophy

Our objective at the University of Guelph-Humber is to deliver a broad-based university education and to provide students with focused career options. Beyond gaining specialized knowledge in their chosen field, students will also develop the ability to learn continuously and independently. Upon graduation, students will be ready to respond confidently to change and seize opportunities. Courses at the University of Guelph-Humber combine academic rigor with real world applications. Faculty and experts in course development from the University of Guelph and Humber, in collaboration with employers and professionals, developed the curriculum for our programs.

### Learning Objectives

#### They considered three major Learning Objectives:

1. the knowledge that would serve as the foundation of the course,
2. the skills that students would develop and enhance during the course, and
3. the values that relate to programs and chosen careers.

Knowledge is always expanding and new applications evolve every day. Our course designers have incorporated new theories and models into the curriculum. They have also provided sufficient flexibility to embrace new ideas as they evolve.

The University of Guelph and Humber possess a rich heritage that takes skills and values into account. The University of Guelph-Humber has incorporated philosophies from both institutions to ensure that the student's education is complete. In addition, we have identified a range of skills required in the workplace which students will have the opportunity to develop throughout the curriculum.

### Overview of the University of Guelph-Humber's Three Major Learning Objectives:

#### Knowledge

- Global Understanding
- Sense of Historical Development
- Understanding of Forms of Enquiry
- Depth & Breadth of Understanding
- Theoretical & Professional

#### Skills

- Leadership & Teamwork
- Mathematics & Computing
- Personal Skills
- Communicating
- Thinking Skills

#### Values

- Independence of Thought
- Moral Maturity
- Love of Learning
- Aesthetic Maturity
- Citizenship

### Our Faculty

Our professors are known for more than their expertise in the subjects they teach – they are also known for valuing student-centred learning and for incorporating both theory and practice in the classroom. Faculty – including those who have broken frontiers in their research and those who are connected with industry partners and professionals outside the classroom – will enrich your learning experience.

You will be taught by experienced faculty from both the University of Guelph and Humber. You will discover professors who are approachable and ready to help both in and out of the classroom.

### Workplace Experience Before You Graduate

In addition to in-class learning, every program includes an opportunity for you to learn in the workplace, so you can build on what you have learned in the classroom. The type of workplace experience varies across each program.

Students in Early Childhood Studies, Family and Community Social Services, and Justice Studies participate in practicum and community service placements. A practicum is a part-time volunteer placement that is taken over a semester in conjunction with a course. Students typically carry a full course load while enrolled in practicum placements.

Students in Psychology combine academic study with a minimum of 100 hours of workplace experience through the Applied Study in Psychology Course.

Kinesiology students complete 2 internships in 3rd and 4th year, participating in weekly seminars to analyze their experiences and help develop the skills needed for professional employment.

Students in the Business program are required to participate in an Applied Business Study in their last semester. In this course, students, in either a paid or volunteer position, analyze and apply business theories to the workplace through a reflective paper. Students also have the option of gaining more work experience for credit by participating in the Business Practicum course in their third or fourth year. Students typically carry a full course load while enrolled in either of these two courses. Students in the Media Studies program participate in an 240-280 hour internship in their final year of study. An internship is a part-time volunteer placement.

### Mission/Identity Statement

The University of Guelph-Humber combines the rich academic tradition of the University of Guelph and the professional, job-readiness training excellence of Humber by enabling students to earn an honours degree and a college diploma after four years of study.

Our challenging curriculum, developed in consultation with professionals and employers, combines academic rigor with real world applications and affords educational opportunities both in the classroom and in the workplace. Classrooms and labs in our state of the art facility allow for small-group learning, which encourages exploration and innovation while field placements and workplace exposure provide practical hands-on experiences.

Students who graduate from the University of Guelph-Humber are career driven, practically skilled, professional, and possess critical thinking skills to adapt to the complex world. Our graduates are positioned for leadership and lifelong learning.