

2016-2017 Guelph-Humber Calendar

The information published in this University of Guelph-Humber Calendar outlines the rules, regulations, curricula, programs and fees for the 2016-2017 academic year, including Summer Semester 2016, Fall Semester 2016 and Winter Semester 2017.

For your convenience the Guelph-Humber Calendar is available in PDF format.

If you wish to link to the Guelph-Humber Calendar please refer to the Linking Guidelines.

The University of Guelph is a full member of:

- The Association of Universities and Colleges of Canada

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Disclaimer

University of Guelph-Humber 2016

The information published in this Calendar outlines the rules, regulations, curricula, programs and fees for the 2016-2017 academic year, including the Summer Semester 2016, the Fall Semester 2016, and the Winter Semester 2017.

The University reserves the right to change without notice any information contained in this calendar, including fees, any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, public health emergencies, or any other cause of any kind beyond the reasonable control of the University.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

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Introduction

Collection, Use and Disclosure of Personal Information

Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <http://www.e-laws.gov.on.ca/index.html>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

Disclosure of Personal Information to the Ontario Ministry of Training, Colleges and Universities

The University of Guelph is required to disclose personal information such as characteristics and educational outcomes to the Minister of Training, Colleges and Universities under s. 15 of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, Chapter M.19, as amended. The Ministry collects this data for purposes including but not limited to planning, allocating and administering public funding to colleges, universities and other post-secondary educational and training institutions.

Amendments made to the MTCU Act, authorizing the collection and use of personal information from colleges and universities by the Minister of Training Colleges and Universities, which were set out in Schedule 5 of the Childcare Modernization Act, 2014, came into force on March 31, 2015.

The amendments strengthen the ability of the Minister to directly or indirectly collect and use personal information about students as required to conduct research and analysis, including longitudinal studies, and statistical activities conducted by or on behalf of the Ministry for purposes that relate to post-secondary education and training, including,

- i. understanding the transition of students from secondary school to post-secondary education and training,
- ii. understanding student participation and progress, mobility and learning and employment outcomes,
- iii. understanding linkages among universities, colleges, secondary schools and other educational and training institutions prescribed by regulation,
- iv. understanding trends in post-secondary education or training program choices made by students,
- v. understanding sources and patterns of student financial resources, including financial assistance and supports provided by government and post-secondary educational and training institutions,
- vi. planning to enhance the affordability and accessibility of post-secondary education and training and the quality and effectiveness of the post-secondary sector,
- vii. identifying conditions or barriers that inhibit student participation, progress, completion and transition to employment or future post-secondary educational or training opportunities, and
- viii. developing key performance indicators.

Information that the University is required to provide includes but is not limited to: first, middle and last name, Ontario Educational Number, citizenship, date of birth, gender, first three digits of a student's postal code, mother tongue, degree program and major(s) in which the student is enrolled, year of study and whether the student has transferred from another institution.

Further information on the collection and use of student-level enrolment-related data can be obtained from the Ministry of Training Colleges and Universities website: <http://www.tcu.gov.on.ca> (English) or <http://www.tcu.gov.on.ca/fre/> (French) or by writing to the Director, Postsecondary Finance and Information Management Branch, Postsecondary Education Division, 7th Floor, Mowat Block, 900 Bay Street, Toronto, ON M7A 1L2.

An update on Institutional and MTCU Notice of Disclosure Activities is posted at <http://www.tcu.gov.on.ca/pepg/publications/NoticeofCollection.pdf>

Frequently Asked Questions related to the Ministry's enrolment and OEN data activities are also posted at: <http://www.tcu.gov.on.ca/pepg/publications/FAQs.html>

Authority to Disclose Personal Information to Statistics Canada

The Ministry of Training, Colleges and Universities discloses student-level enrolment-related data it collects from the colleges and universities as required by Statistics Canada in accordance with Section 13 of the Federal Statistics Act. This gives MTCU authority to disclose personal information in accordance with s. 42(1) (e) of FIPPA

Notification of Disclosure of Personal Information to Statistics Canada

For further information, please see the Statistics Canada's web site at <http://www.statcan.ca> and Section XIV Statistics Canada.

Address for University Communication

Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

Email Address

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

Home Address

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through Enrolment Services.

Name Changes

The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

Student Confidentiality and Release of Student Information Policy Excerpt

The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <http://www.uoguelph.ca/policies>.

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III. Schedule of Dates

The dates for the 2015-2016 academic year are listed by semester below as follows:

Summer Semester 2016

Fall Semester 2016

Winter Semester 2017

Summer Semester 2016 (12 Week Format)

Monday, May 9

- Classes commence
- Deferred examinations for Winter 2016 courses commence

Friday, May 13

- Deferred examinations for Winter 2016 courses conclude

Tuesday, May 17

- Last day to add Summer 2016 courses

Monday, May 23

- Holiday--NO CLASSES SCHEDULED--Classes rescheduled to Tuesday, August 2

Monday, June 20

- Convocation

Friday, July 1

- Holiday--NO CLASSES SCHEDULED--Classes rescheduled to Wednesday, August 3

Tuesday, July 5

- 40th class day -- Last day to drop full-semester Summer 2016 courses without academic penalty

Monday, August 1

- Holiday -- NO CLASSES SCHEDULED

Tuesday, August 2

- Classes rescheduled from Monday, May 23 - Monday schedule in effect

Wednesday, August 3

- Classes rescheduled from Friday, July 1 - Friday schedule in effect
- Classes conclude

Saturday, August 6

- Final Examinations commence

Saturday, August 13

- Final Examinations scheduled
- Final Examinations conclude

Summer Semester 2016- Session I - 6 week format

Monday, May 9

- Classes commence

Thursday, May 12

- Last day to add Summer Session I courses

Monday, May 23

- Holiday -- NO CLASSES SCHEDULED -- Classes rescheduled to Monday, June 20

Monday, June 6

- Last day to drop Summer Session I courses without academic penalty

Monday, June 20

- Classes rescheduled from Monday, May 23 -- Monday schedule in effect
- Classes conclude Summer Session I
- Convocation

Thursday, June 23

- Final examinations commence - Summer Session I

Saturday, June 25

- Final examinations scheduled

Friday, June 30

- Final examinations conclude

Summer Semester 2016 - Session II - 6 week format

Monday, July 4

- Classes commence

Thursday, July 7

- Last day to add Summer Session II courses

Monday, August 1

- Holiday--NO CLASSES SCHEDULED--Classes rescheduled to Monday, August 15

Tuesday, August 2

- Last day to drop Summer Session II courses without academic penalty

Monday, August 15

- Classes rescheduled from Monday, August 1 - Monday schedule in effect.
- Classes conclude Summer Session II

Thursday, August 18

- Final Examinations commence -- Summer Session II

Saturday, August 20

- Examinations scheduled

Thursday, August 25

- Final Examinations conclude

Fall Semester 2016

Monday, September 5

- Holiday -- NO CLASSES SCHEDULED

Thursday, September 8

- Classes commence
- Fall 2016 Convocation Application opens

Monday, September 12

- Deferred examinations for Summer 2016 courses commence

Friday, September 16

- Last day to add Fall 2016 courses
- Deferred examinations for Summer 2016 courses conclude

Friday, September 30

- Last day for applications to graduate at Fall 2016 Convocation without application late fee

Monday, October 10

- Holiday--NO CLASSES SCHEDULED

Friday, October 14

- Last day for applications to graduate at Fall 2016 Convocation

Friday, October 28

- Fall 2016 Graduation - No Ceremony

Thursday, November 3

- 40th class day -- last day to drop Fall 2016 courses without academic penalty

Wednesday, November 30

- Classes conclude

Saturday, December 3

- Final Examinations commence
- Final Examinations scheduled

Saturday, December 10

- Final Examinations scheduled

Wednesday, December 14

- Final Examinations conclude

Winter Semester 2017

Monday, January 9

- Classes commence
- Summer 2017 Convocation Application opens

Friday, January 13

- Last day to add Winter 2017 courses
- Last day to drop two-semester courses (F/W) without academic penalty

Monday, January 16

- Deferred examinations for Fall 2016 courses commence

Friday, January 20

- Deferred examinations for Fall 2016 courses conclude

Monday, February 20

- Winter Break (Reading Week) begins – NO CLASSES SCHEDULED THIS WEEK
- Holiday

Friday, February 24

- Winter Break (Reading Week) ends

Monday, February 27

- Classes resume

Friday, March 3

- Last day for applications to graduate at Summer 2017 Convocation without application late fee

Friday, March 10

- 40th class day -- Last day to drop Winter 2017 courses without academic penalty

Friday, March 17

- Last day to apply to graduate at Summer 2017 Convocation

Friday, April 7

- Classes conclude

Monday, April 10

- Final Examinations commence

Friday, April 14

- Holiday-- NO EXAMMINATIONS SCHEDULED

Saturday, April 15

- NO EXAMMINATIONS SCHEDULED

Saturday, April 22

- Final Examination conclude