

# 2020-2021 Guelph-Humber Calendar

The information published in this University of Guelph-Humber Calendar outlines the rules, regulations, curricula, programs and fees for the 2020-2021 academic year, including Summer Semester 2020, Fall Semester 2020 and Winter Semester 2021.

For your convenience the Guelph-Humber Calendar is available in PDF format.

If you wish to link to the Guelph-Humber Calendar please refer to the Linking Guidelines.

The University of Guelph is a full member of:

- Universities Canada

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# Disclaimer

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## University of Guelph-Humber

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The information published in this Calendar outlines the rules, regulations, curricula, programs and fees for the 2020-2021 academic year, including the Summer Semester 2020, the Fall Semester 2020, and the Winter Semester 2021.

The University reserves the right to change without notice any information contained in this calendar, including but not limited to that related to tuition and other fees, standards of admission, course delivery or format, continuation of study, and the offering or requirements for the granting of, degrees or diplomas in any or all of its programs. The publication of this calendar does not bind the University to the provision of courses, programs, schedules of study, or facilities as listed herein.

The University will not be liable for any failure or delay in performance arising out of any cause or causes beyond its reasonable control. Such causes may include but are not limited to fire, strike, lock-out, inability to procure materials or trades, war, mass-casualty event, flood, local, regional or global outbreak of disease or other public health emergency, social distancing or quarantine restriction, legislative or regulatory requirements, unusually severe weather, failure of public utility or common carrier, or attacks or other malicious act, including but not limited to attacks on or through the internet, or any internet service, telecommunications provider or hosting facility.

In March 2020 the World Health Organization declared a global pandemic of the virus leading to COVID-19. The Governments of Canada, the Province of Ontario, and local Governments responded to the pandemic with legislative amendments, controls, orders, by-laws, requests and requirements (collectively, the "Governmental Response"). It is uncertain how long the pandemic, and the related Governmental Response, will continue, and it is unknown whether there may be a resurgence of the virus leading to COVID-19 or any mutation thereof (collectively, the "Virus") and resulting or supplementary renewed Government Response. Without limiting the foregoing paragraph, the University shall not be liable for costs associated with any failure or delay in performance arising out of:

- a. the continued spread of the Virus;
- b. the continuation of or renewed Governmental Response to control the spread of the Virus; and
- c. a University decision, made on an organization-wide basis and in good faith, to control the spread of the Virus, even if exceeding the then current specific Government Response.

In particular, the COVID-19 pandemic may necessitate a revision of the format of course offerings such that courses are offered in whole or in part on an alternate delivery model to in-person classes. Tuition and mandatory fees have been set regardless of the method of instruction and will not be refunded in the event instruction occurs remotely for any part of the academic year.

Dates or times of performance including the Schedule of Dates may be extended as appropriate and the University will notify students promptly of the existence and nature of such delay and shall, so far as practicable, use reasonable efforts to minimize and mitigate any such delay or non-performance.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply,

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# Introduction

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## Collection, Use and Disclosure of Personal Information

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Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <https://www.ontario.ca/laws/statute/90f31>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrar Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrar Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

## Disclosure of Personal Information to the Ontario Ministry of Colleges and Universities

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The University of Guelph is required to disclose personal information such as characteristics and educational outcomes to the Minister of Training, Colleges and Universities under s. 15 of the Ministry of Colleges and Universities Act, R.S.O. 1990, Chapter M.19, as amended. The Ministry collects this data for purposes including but not limited to planning, allocating and administering public funding to colleges, universities and other post-secondary educational and training institutions.

Amendments made to the Ministry of Colleges and Universities Act, authorizing the collection and use of personal information from colleges and universities by the Minister of Training, Colleges and Universities, which were set out in Schedule 5 of the Childcare Modernization Act, 2014, came into force on March 31, 2015.

The amendments strengthen the ability of the Minister to directly or indirectly collect and use personal information about students as required to conduct research and analysis, including longitudinal studies, and statistical activities conducted by or on behalf of the Ministry for purposes that relate to post-secondary education and training, including,

- i. understanding the transition of students from secondary school to post-secondary education and training,
- ii. understanding student participation and progress, mobility and learning and employment outcomes,
- iii. understanding linkages among universities, colleges, secondary schools and other educational and training institutions prescribed by regulation,
- iv. understanding trends in post-secondary education or training program choices made by students,
- v. understanding sources and patterns of student financial resources, including financial assistance and supports provided by government and post-secondary educational and training institutions,
- vi. planning to enhance the affordability and accessibility of post-secondary education and training and the quality and effectiveness of the post-secondary sector,
- vii. identifying conditions or barriers that inhibit student participation, progress, completion and transition to employment or future post-secondary educational or training opportunities, and
- viii. developing key performance indicators.

Information that the University is required to provide includes but is not limited to: first, middle and last name, Ontario Educational Number, citizenship, date of birth, gender, first three digits of a student's postal code, mother tongue, degree program and major(s) in which the student is enrolled, year of study and whether the student has transferred from another institution.

Further information on the collection and use of student-level enrolment-related data can be obtained from the Ministry of Colleges and Universities website: <https://www.ontario.ca/page/ministry-colleges-universities> (English) or <https://www.ontario.ca/fr/page/ministere-des-colleges-et-universites> (French) or by writing to the Director, Postsecondary Finance and Information Management Branch, Postsecondary Education Division, 7th Floor, Mowat Block, 900 Bay Street, Toronto, ON M7A 1L2.

An update on Institutional and Ministry of Colleges and Universities Act Notice of Disclosure Activities is posted at <https://www.ontario.ca/page/ministry-colleges-universities>

Frequently Asked Questions related to the Ministry's enrolment and OEN data activities are also posted at: <http://www.edu.gov.on.ca/eng/document/brochure/oen/index.html>

### Authority to Disclose Personal Information to Statistics Canada

The Ministry of Colleges and Universities discloses student-level enrolment-related data it collects from the colleges and universities as required by Statistics Canada in accordance with Section 13 of the Federal Statistics Act. This gives Ministry of Colleges and Universities Act authority to disclose personal information in accordance with s. 42(1) (e) of FIPPA

## Notification of Disclosure of Personal Information to Statistics Canada

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For further information, please see the Statistics Canada's web site at <http://www.statcan.ca> and Section XIV Statistics Canada.

## Address for University Communication

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Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

### Email Address

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

### Home Address

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through Enrolment Services.

## Name Changes

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The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, the student's complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

## Student Confidentiality and Release of Student Information Policy Excerpt

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The University undertakes to protect the privacy of each student and the confidentiality of the student's record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <https://uoguelph.civicweb.net/document/68892/ORSInfoReleasePolicy060610.pdf?handle=FF982F8A9AEA4076BE4F3D88147172B8>.



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## III. Schedule of Dates

The dates for the 2020-2021 academic year are listed by semester.

### Reading Weeks and Study Break Days

Reading Weeks and Study Break Days are designated periods where normal class schedules and academic requirements are suspended for a specified period of time. These breaks are designed to support student wellness and good mental health. The University of Guelph is committed to a learning environment that fosters the whole student and, as such, values these Senate-approved breaks as a period free of academic events and evaluations for the student.

The Fall Study Break begins at the end of classes on the Friday before Thanksgiving Monday and ends with the resumption of classes following the break.

The Winter Study Break ("Reading Week") begins at the end of classes on the Friday prior to the third Monday in February and ends with the resumption of classes on the Monday following the break.

Specific dates are published in the Schedule of Dates for each semester and differ by campus.

There are to be no compulsory academic events (e.g., classes, lectures, labs, tutorials, seminars, exams) during scheduled breaks. This includes online and in-class courses.

Instructors are not permitted to schedule academic evaluations or have an evaluative component deadline due during a scheduled reading week or study break day. This includes examinations, tests, quizzes, presentations, essays, assignments, lab reports, qualifying examinations, or any other form of academic evaluation.

Some exceptions may exist such as clinical rotations and placements, field work or experiential learning integral to the course, and graduate oral examinations (qualifying exam, thesis defense) upon approval of the relevant Associate Dean for Undergraduate Programs, the relevant Program Head for the University of Guelph-Humber campus and the Assistant Vice-President, Graduate Studies.

Scheduled breaks apply to all undergraduate, graduate and associate diploma students. They also apply to all degree-credit and associate diploma-credit courses.

### Summer Semester 2020 (12 Week Format)

#### Monday, May 4

- Classes commence
- Deferred Examination Period for Winter 2020 courses commence

#### Friday, May 8

- Deferred Examination Period for Winter 2020 courses conclude

#### Tuesday, May 12

- Last day to add Summer 2020 courses

#### Monday, May 18

- Holiday--NO CLASSES SCHEDULED--Classes rescheduled to Monday, July 27

#### Monday, June 15

- Convocation

#### Wednesday, July 1

- Holiday--NO CLASSES SCHEDULED--Classes rescheduled to Tuesday, July 28

#### Monday, July 27

- Classes rescheduled from Monday, May 18 - Monday schedule in effect

#### Tuesday, July 28

- Classes rescheduled from Wednesday, July 1 - Wednesday Summer Session 2020 (schedule in effect)
- Classes conclude
- Last day to drop full semester course(s) without academic penalty

#### Friday, July 31

- Final Examinations commence
- Fall 2020 Convocation Application opens

#### Saturday, August 1

- No exams scheduled

#### Monday, August 3

- Holiday-- NO EXAMS SCHEDULED

#### Tuesday, August 4

- Final Examinations scheduled

#### Saturday, August 8

- No exams scheduled

#### Tuesday, August 11

- Final Examinations conclude

#### Thursday, August 13

- Deferred Examinations Day for Summer Session 2020 (12 week format)

### Summer Semester 2020- Session I - 6 week format

#### Monday, May 4

- Classes commence

#### Friday, May 8

- Last day to add Summer Session I course(s)

#### Monday, May 18

- Holiday -- NO CLASSES SCHEDULED -- Classes rescheduled to Monday, June 15

#### Monday, June 15

- Classes rescheduled from Monday, May 18 -- Monday schedule in effect
- Classes conclude Summer Session I
- Last day to drop Summer Session I course(s) without academic penalty
- Convocation

#### Thursday, June 18

- Final examinations commence - Summer Session I

#### Saturday, June 20

- No exams scheduled

#### Wednesday, June 24

- Final examinations conclude

#### Friday, June 26

- Deferred Examinations Day for Summer Session I (6 week format)

### Summer Semester 2020 - Session II - 6 week format

#### Monday, June 29

- Classes commence

#### Wednesday, July 1

- Holiday - NO CLASSES SCHEDULED - Classes rescheduled to Tuesday August 11

#### Thursday, July 2

- Last day to add Summer Session II course(s)

#### Monday, August 3

- Holiday--NO CLASSES SCHEDULED--Classes rescheduled to Monday, August 10

#### Tuesday, August 4

- Fall 2020 Convocation Application opens

#### Monday, August 10

- Classes rescheduled from Monday, August 3 - Monday schedule in effect

#### Tuesday, August 11

- Classes rescheduled from Wednesday, July 1 - Wednesday schedule in effect
- Classes conclude Summer Session II
- Last day to drop Summer Session II course(s) without academic penalty

#### Friday, August 14

- Final Examinations commence - Summer Session II

#### Thursday, August 20

- Final Examinations conclude

#### Monday, August 24

- Deferred Examinations Day for Summer Session II (6 week format)

### Fall Semester 2020

#### Monday, September 7

- Holiday -- NO CLASSES SCHEDULED

#### Wednesday, September 9

- Classes commence

#### Monday, September 14

- Deferred examinations Period for Summer 2020 course(s) commence

#### Thursday, September 17

- Last day to add Fall 2020 course(s)
- Deferred Examinations Period for Summer 2020 course(s) conclude

#### Friday, October 2

- Last day for applications to graduate at Fall 2020 Convocation

#### Friday, October 9

- Fall Break begins at the end of classes this day

#### Monday, October 12

- Fall Break -- NO CLASSES SCHEDULED THIS WEEK
- Holiday

#### Monday, October 19

- Fall Break ends and classes resume

**Saturday, October 24**

- Fall 2020 Graduation - No Ceremony

**Tuesday, December 8**

- Classes conclude
- Last day to drop Fall 2020 course(s) without academic penalty
- Last day to apply online for the Credit/No Credit grading option for eligible Fall 2020 elective courses

**Friday, December 11**

- Final Examinations commence

**Saturday, December 12**

- Final Examinations scheduled

**Sunday, December 13**

- Final Examinations scheduled

**Saturday, December 19**

- Final Examinations scheduled

**Sunday, December 20**

- Final Examinations scheduled

**Monday, December 21**

- Final Examinations conclude

**Tuesday, December 22**

- Deferred Examinations Day for Fall 2020 courses

## Winter Semester 2021

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**Monday, January 11**

- Classes commence
- Summer 2021 Convocation Application opens

**Friday, January 15**

- Last day to add Winter 2021 course(s)

**Monday, January 18**

- Deferred Examinations Period for Fall 2020 courses commence

**Friday, January 22**

- Deferred Examinations for Fall 2020 courses conclude

**Friday, February 12**

- Winter Break begins at end of classes this day

**Monday, February 15**

- Winter Break – NO CLASSES SCHEDULED THIS WEEK
- Holiday

**Monday, February 22**

- Winter Break ends and classes resume

**Friday, February 26**

- Last day for applications to graduate at Summer 2021 Convocation without application late fee

**Friday, March 12**

- Last day to apply to graduate at Summer 2021 Convocation

**Friday, April 2**

- Holiday--NO CLASSES SCHEDULED - classes rescheduled to Monday April 12

**Monday, April 12**

- Classes rescheduled from Friday, April 2, Friday schedule in effect
- Classes conclude
- Last day to drop Winter 2021 course(s) without academic penalty
- Last day to apply online for the Credit/No Credit grading option for eligible Winter 2021 elective courses

**Thursday, April 15**

- Final Examinations commence

**Saturday, April 17**

- Final Examinations scheduled

**Saturday, April 24**

- Final Examinations scheduled

**Tuesday, April 27**

- Final Examinations conclude

**Wednesday, April 28**

- Deferred Examinations Day for Winter 2021 courses