# 2015-2016 Undergraduate Calendar

The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2015-2016 academic year, including the Summer Semester 2015, the Fall Semester 2015 and the Winter Semester 2016.

For your convenience the Undergraduate Calendar is available in PDF format.

If you wish to link to the Undergraduate Calendar please refer to the Linking Guidelines.

The University is a full member of:

• The Association of Universities and Colleges of Canada

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# **Disclaimer**

# **University of Guelph 2015**

The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2015-2016 academic year, including the Summer Semester 2015, the Fall Semester 2015 and the Winter Semester 2016.

The University reserves the right to change without notice any information contained in this calendar, including fees, any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, public health emergencies, or any other cause of any kind beyond the reasonable control of the University.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply,

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# Introduction

#### Collection, Use and Disclosure of Personal Information

Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <a href="http://www.e-laws.gov.on.ca/index.html">http://www.e-laws.gov.on.ca/index.html</a>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <a href="http://www.uoguelph.ca/registrar/registrar/rindex.cfm?index.">http://www.uoguelph.ca/registrar/registrar/rindex.cfm?index.</a>

## **Statistics Canada - Notification of Disclosure**

For further information, please see Statistics Canada's web site at http://www.statcan.ca and Section XIV Statistics Canada.

#### **Address for University Communication**

Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

#### **Email Address**

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I.-Statement of Students' Academic Responsibilities for more information.

#### **Home Address**

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through Enrolment Services.

#### Name Changes

The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

# Student Confidentiality and Release of Student Information Policy Excerpt

The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

 $Complete \ policy \ at \ \underline{https://uoguelph.civicweb.net/document/68892/ORSInfoReleasePolicy060610.pdf?} handle=FF982F8A9AEA4076BE4F3D88147172B8.$ 

# **Learning Outcomes**

On December 5, 2012, the University of Guelph Senate approved five University-wide Learning Outcomes as the basis from which to guide the development of undergraduate degree programs, specializations and courses:

- 1. Critical and Creative Thinking
- 2. Literacy
- 3. Global Understanding
- 4. Communicating
- 5. Professional and Ethical Behaviour

These learning outcomes are also intended to serve as a framework through which our educational expectations are clear to students and the broader public; and to inform the process of outcomes assessment through the quality assurance process (regular reviews) of programs and departments.

An on-line guide to the learning outcomes, links to the associated skills, and detailed rubrics designed to support the development and assessment of additional program and discipline-specific outcomes, are available for reference on the <u>Learning Outcomes website</u>.

# 1. Critical and Creative Thinking

Critical and creative thinking is a concept in which one applies logical principles, after much inquiry and analysis, to solve problems in with a high degree of innovation, divergent thinking and risk taking. Those mastering this outcome show evidence of integrating knowledge and applying this knowledge across disciplinary boundaries. Depth and breadth of understanding of disciplines is essential to this outcome.

In addition, Critical and Creative Thinking includes, but is not limited to, the following outcomes: Inquiry and Analysis; Problem Solving; Creativity; and Depth and Breadth of Understanding.

# 2. Literacy

Literacy is the ability to extract information from a variety of resources, assess the quality and validity of the material, and use it to discover new knowledge. The comfort in using quantitative literacy also exists in this definition, as does using technology effectively and developing visual literacy.

In addition, Literacy includes, but is not limited to, the following outcomes: Information Literacy, Quantitative Literacy, Technological Literacy, and Visual Literacy.

#### 3. Global Understanding:

Global understanding encompasses the knowledge of cultural similarities and differences, the context (historical, geographical, political and environmental) from which these arise, and how they are manifest in modern society. Global understanding is exercised as civic engagement, intercultural competence and the ability to understand an academic discipline outside of the domestic context.

In addition, Global Understanding includes, but is not limited to, the following outcomes: Global Understanding, Sense of Historical Development, Civic Knowledge and Engagement, and Intercultural Competence.

#### 4. Communicating

Communicating is the ability to interact effectively with a variety of individuals and groups, and convey information successfully in a variety of formats including oral and written communication. Communicating also comprises attentiveness and listening, as well as reading comprehension. It includes the ability to communicate and synthesize information, arguments, and analyses accurately and reliably.

In addition, Communicating includes, but is not limited to, the following outcomes: Oral Communication, Written Communication, Reading Comprehension, and Integrative Communication.

#### 5. Professional and Ethical Behaviour

Professional and ethical behaviour requires the ability to accomplish the tasks at hand with proficient skills in teamwork and leadership, while remembering ethical reasoning behind all decisions. The ability for organizational and time management skills is essential in bringing together all aspects of managing self and others. Academic integrity is central to mastery in this outcome.

In addition, **Professional and Ethical Behaviour** includes, but is not limited to, the following outcomes: **Teamwork, Ethical Reasoning, Leadership, and Personal Organization and Time Management** 

Table of Contents

# **Table of Contents**

I. The University
History
Academic Organization
University of Guelph-Humber
Mission Statement
University Covernance

II. The University

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# History

The University of Guelph was established in 1964 when its founding colleges - the Ontario Agricultural College, the Ontario Veterinary College and Macdonald Institute - joined with a new college of arts and science. Today, the University of Guelph comprises seven colleges - College of Arts, College of Biological Science, College of Business and Economics, College of Physical and Engineering Science, College of Social and Applied Human Sciences, the Ontario Agricultural College, and the Ontario Veterinary College. In addition, the University has three regional campuses at Alfred, Kemptville and Ridgetown.

The University of Guelph is renowned in Canada and around the world as a research-intensive and learner-centred institution and for its commitment to open learning, internationalism and collaboration.

Students may pursue more than 80 undergraduate and 45 graduate degree programs spanning the natural and physical sciences, social sciences and humanities. Faculty at the University of Guelph have won more prestigious 3M Fellow teaching awards than faculty at any comparably-sized university in Canada. Our students are no less accomplished: 99.3 percent of first-year students enter with an average of at least 75 percent.

A total of 18,667 students attend Guelph, consisting of 16,617 full- and part-time undergraduates and 2,050 full- and part-time graduate students. The University of Guelph is a highly residential community, with approximately 5,260 students living in campus residences. In addition, the University of Guelph-Humber serves 1,955 full- and part-time undergraduates.

With close to \$145 million in annual research funding, the University of Guelph is one of the country's top research institutions. Among its researchers, Guelph numbers 20 Fellows of the Royal Society of Canada. A 12-hectare research park adjacent to the campus is home to a growing number of research-intensive industries.

An enhanced partnership reached in 1997 between the University of Guelph and the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) relocated OMAFRA employees to an 86,000-square-foot research complex adjacent to campus, and made the University responsible for Ontario's agricultural colleges at Alfred, Kemptville and Ridgetown, the Horticultural Research Institute of Ontario and OMAFRA's Laboratory Services. With its enhanced partnership, its research park and the Guelph Food Technology Centre -- an independent laboratory on campus for food processing research and product development -- the University of Guelph is the hub of a rapidly growing cluster of agri-food education, research and laboratory services in Canada.

Guelph's commitment to internationalism is reflected in several ways. Guelph attracts about 700 international students from 100 countries and maintains 61 study abroad programs (56 exchange and five semester abroad) with 27 countries. About 500 University of Guelph students study abroad each year. The University of Guelph has 60 public- and private-sector partners in 30 countries, and participates in Canadian International Development Agency projects worth a total of \$16.5 million around the world. The University offers more than 200 distance degree credit courses to more than 16,000 course enrolments. Our graduates are Guelph's ambassadors to the world with more than 90,000 alumni in 145 countries.

## Academic Organization

College of Arts

College of Biological Science

College of Business and Economics

College of Physical and Engineering Science

College of Social and Applied Human Sciences

Ontario Agricultural College (including the regional campuses)

Ontario Veterinary College

University of Guelph Humber

For a listing of Centres and Institutes associated with the University of Guelph, see <a href="http://www.uoguelph.ca/research/">http://www.uoguelph.ca/research/</a>

# **University of Guelph-Humber**

The University of Guelph-Humber is a joint venture developed by Humber College Institute of Technology and Advanced Learning and the University of Guelph. Located in Toronto on Humber College Institute of Technology and Advanced Learning's North Campus, it offers a range of academic programs leading to a university honours degree and a college diploma in four years.

For more information about the University of Guelph-Humber, see the web site at http://www.guelphhumber.ca.

#### **Mission Statement**

The University of Guelph is a research-intensive, learner-centred university. Its core value is the pursuit of truth. Its aim is to serve society and to enhance the quality of life through scholarship. Both in its research and in its teaching programs, the University is committed to a global perspective.

The University offers a wide range of excellent programs, both in theoretical and applied, disciplinary and interdisciplinary, undergraduate and graduate, in the arts, humanities, social sciences, natural sciences, as well as professional fields. Among these, it recognizes agriculture and veterinary medicine as areas of special responsibility.

The University attracts students, faculty, and staff of the highest quality. It is animated by a spirit of free and open enquiry, collaboration, and mutual respect. It asserts the fundamental equality of all human beings and is committed to creating for all members of its community, an environment that is hospitable, safe, supportive, equitable, pleasurable, and above all, intellectually challenging.

The University of Guelph is determined to put the learner at the centre of all it does, recognizing that research and teaching are intimately linked and that learning is a life-long commitment. The University eagerly promotes collaboration among undergraduates, graduate students, faculty, staff, and alumni, as well as with our local and international community, other educational institutions, government and business.

The University of Guelph is committed to the highest standards of pedagogy, to the education and well-being of the whole person, to meeting the needs of all learners in a purposefully diverse community, to the pursuit of its articulated learning objectives, to rigorous self-assessment, critical inquiry, and active learning. The University of Guelph educates students for life and work in a rapidly changing world.

The University of Guelph invites public scrutiny of the fulfillment of its mission, especially by the people of Ontario, to whom it is accountable.

# **University Governance**

In accordance with the University of Guelph Act (1964), the University operates under a bicameral system of governance comprising the Senate and the Board of Governors. The Senate is responsible for the academic policy of the University which includes responsibility for determining the courses of study, standards of admission and qualifications for graduation. The Board of Governors is responsible for all other aspects of the governance of the University not assigned to the Senate. This includes oversight of the management and control of the University and its property, revenues, expenditures, business and related affairs. The Board of Governors is responsible for the operation of the Board of Trustees of the University of Guelph Heritage Fund.

The University Secretariat has responsibility for supporting the efficient and timely operation of the Board of Governors, Board of Trustees, and the Senate plus their several committees, subcommittees, task forces and working groups which comprise the bicameral governance system of the University of Guelph.

The University Secretary also serves the role of University coordinator for the purposes of complying with Ontario's Freedom of Information and Protection of Privacy Act. In this role, the University Secretary serves the entire University community and, where appropriate, groups outside the University with the provision of timely, accurate and objective information, advice and the interpretation and application of the University's policies and procedures with regard to protection of personal privacy and access to information.

For information on the Board of Governors and the Senate, visit the University Secretariat website at <a href="http://www.uoguelph.ca/secretariat/">http://www.uoguelph.ca/secretariat/</a>.