

## 2019-2020 Undergraduate Calendar

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The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2019-2020 academic year, including the Summer Semester 2019, the Fall Semester 2019 and the Winter Semester 2020.

For your convenience the Undergraduate Calendar is available in PDF format.

If you wish to link to the Undergraduate Calendar please refer to the Linking Guidelines.

The University is a full member of:

- Universities Canada

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# Disclaimer

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## University of Guelph 2019

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The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2019-2020 academic year, including the Summer Semester 2019, the Fall Semester 2019 and the Winter Semester 2020.

The University reserves the right to change without notice any information contained in this calendar, including fees, any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, public health emergencies, or any other cause of any kind beyond the reasonable control of the University.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

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# Introduction

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## Collection, Use and Disclosure of Personal Information

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Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <http://www.e-laws.gov.on.ca/index.html>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see <http://www.uoguelph.ca/registrar/registrar/index.cfm?index>.

## Disclosure of Personal Information to the Ontario Ministry of Training, Colleges and Universities

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The University of Guelph is required to disclose personal information such as characteristics and educational outcomes to the Minister of Training, Colleges and Universities under s. 15 of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, Chapter M.19, as amended. The Ministry collects this data for purposes including but not limited to planning, allocating and administering public funding to colleges, universities and other post-secondary educational and training institutions.

Amendments made to the Ministry of Training, Colleges and Universities Act, authorizing the collection and use of personal information from colleges and universities by the Minister which were set out in Schedule 5 of the Childcare Modernization Act, 2014, came into force on March 31, 2015.

The amendments strengthen the ability of the Minister to directly or indirectly collect and use personal information about students as required to conduct research and analysis, including longitudinal studies, and statistical activities conducted by or on behalf of the Ministry for purposes that relate to post-secondary education and training, including,

- i. understanding the transition of students from secondary school to post-secondary education and training,
- ii. understanding student participation and progress, mobility and learning and employment outcomes,
- iii. understanding linkages among universities, colleges, secondary schools and other educational and training institutions prescribed by regulation,
- iv. understanding trends in post-secondary education or training program choices made by students,
- v. understanding sources and patterns of student financial resources, including financial assistance and supports provided by government and post-secondary educational and training institutions,
- vi. planning to enhance the affordability and accessibility of post-secondary education and training and the quality and effectiveness of the post-secondary sector,
- vii. identifying conditions or barriers that inhibit student participation, progress, completion and transition to employment or future post-secondary educational or training opportunities, and
- viii. developing key performance indicators.

Information that the University is required to provide includes but is not limited to: first, middle and last name, Ontario Educational Number, citizenship, date of birth, gender, first three digits of a student's postal code, mother tongue, degree program and major(s) in which the student is enrolled, year of study and whether the student has transferred from another institution.

Further information on the collection and use of student-level enrolment-related data can be obtained from the Ministry of Training, Colleges and Universities website: <https://www.ontario.ca/page/ministry-advanced-education-and-skills-development> (English) or <https://www.ontario.ca/fr/page/ministere-de-lenseignement-superieur-et-de-la-formation-professionnelle> (French) or by writing to the Director, Postsecondary Finance and Information Management Branch, Postsecondary Education Division, 7th Floor, Mowat Block, 900 Bay Street, Toronto, ON M7A 1L2.

An update on Institutional and Ministry of Training, Colleges and Universities Act Notice of Disclosure Activities is posted at <https://www.ontario.ca/page/ministry-advanced-education-and-skills-development>

Frequently Asked Questions related to the Ministry's enrolment and OEN data activities are also posted at: <http://www.tcu.gov.on.ca/pepg/publications/NoticeOfCollection.pdf>

### Authority to Disclose Personal Information to Statistics Canada

The Ministry of Training, Colleges and Universities discloses student-level enrolment-related data it collects from the colleges and universities as required by Statistics Canada in accordance with Section 13 of the Federal Statistics Act. This gives the Ministry authority to disclose personal information in accordance with s. 42(1) (e) of FIPPA

## Notification of Disclosure of Personal Information to Statistics Canada

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For further information, please see the Statistics Canada's web site at <http://www.statcan.ca> and Section XIV Statistics Canada.

## Address for University Communication

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Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

### Email Address

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

### Home Address

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through Enrolment Services.

## Name Changes

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The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, their complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

## Student Confidentiality and Release of Student Information Policy Excerpt

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The University undertakes to protect the privacy of each student and the confidentiality of their record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Complete policy at <https://uoguelph.civicweb.net/document/68892/ORSInfoReleasePolicy060610.pdf?handle=FF982F8A9AEA4076BE4F3D88147172B8>.

# Learning Outcomes

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On December 5, 2012, the University of Guelph Senate approved five University-wide Learning Outcomes as the basis from which to guide the development of undergraduate degree programs, specializations and courses:

1. Critical and Creative Thinking
2. Literacy
3. Global Understanding
4. Communicating
5. Professional and Ethical Behaviour

These learning outcomes are also intended to serve as a framework through which our educational expectations are clear to students and the broader public; and to inform the process of outcomes assessment through the quality assurance process (regular reviews) of programs and departments.

An on-line guide to the learning outcomes, links to the associated skills, and detailed rubrics designed to support the development and assessment of additional program and discipline-specific outcomes, are available for reference on the [Learning Outcomes website](#).

## 1. Critical and Creative Thinking

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Critical and creative thinking is a concept in which one applies logical principles, after much inquiry and analysis, to solve problems with a high degree of innovation, divergent thinking and risk taking. Those mastering this outcome show evidence of integrating knowledge and applying this knowledge across disciplinary boundaries. Depth and breadth of understanding of disciplines is essential to this outcome.

In addition, **Critical and Creative Thinking** includes, but is not limited to, the following outcomes: **Inquiry and Analysis; Problem Solving; Creativity; and Depth and Breadth of Understanding.**

## 2. Literacy

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Literacy is the ability to extract information from a variety of resources, assess the quality and validity of the material, and use it to discover new knowledge. The comfort in using quantitative literacy also exists in this definition, as does using technology effectively and developing visual literacy.

In addition, **Literacy** includes, but is not limited to, the following outcomes: **Information Literacy, Quantitative Literacy, Technological Literacy, and Visual Literacy.**

## 3. Global Understanding:

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Global understanding encompasses the knowledge of cultural similarities and differences, the context (historical, geographical, political and environmental) from which these arise, and how they are manifest in modern society. Global understanding is exercised as civic engagement, intercultural competence and the ability to understand an academic discipline outside of the domestic context.

In addition, **Global Understanding** includes, but is not limited to, the following outcomes: **Global Understanding, Sense of Historical Development, Civic Knowledge and Engagement, and Intercultural Competence.**

## 4. Communicating

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Communicating is the ability to interact effectively with a variety of individuals and groups, and convey information successfully in a variety of formats including oral and written communication. Communicating also comprises attentiveness and listening, as well as reading comprehension. It includes the ability to communicate and synthesize information, arguments, and analyses accurately and reliably.

In addition, **Communicating** includes, but is not limited to, the following outcomes: **Oral Communication, Written Communication, Reading Comprehension, and Integrative Communication.**

## 5. Professional and Ethical Behaviour

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Professional and ethical behaviour requires the ability to accomplish the tasks at hand with proficient skills in teamwork and leadership, while remembering ethical reasoning behind all decisions. The ability for organizational and time management skills is essential in bringing together all aspects of managing self and others. Academic integrity is central to mastery in this outcome.

In addition, **Professional and Ethical Behaviour** includes, but is not limited to, the following outcomes: **Teamwork, Ethical Reasoning, Leadership, and Personal Organization and Time Management**

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## Doctor of Veterinary Medicine (D.V.M.)

### Program Information

The University of Guelph offers the degree program Doctor of Veterinary Medicine (D.V.M.) at the [Ontario Veterinary College](#). The program is offered during the Fall and Winter semesters only and normally requires four years to complete. The college is accredited jointly by the [Canadian](#) and [American Veterinary Medical Association](#), and the [Royal College of Veterinary Surgeons of Britain](#). The D.V.M. degree from Guelph is respected by veterinarians throughout the world.

### Objectives of the Program

1. The graduates should have the knowledge and skills appropriate to their career orientations and sufficient to allow the pursuit of a variety of careers in veterinary medicine, including graduate studies. They should be able to pass the examinations of all Canadian licensing bodies and must possess a fundamental core of academic veterinary science knowledge and of technical competence.
2. The graduates must be able to solve animal health problems and must have knowledge of the management of domestic animals and the functioning of the various animal industries.
3. The graduates must be able to communicate effectively, whether writing scientific papers or conversing with clients.
4. Through a commitment to continuing education, the graduates must accept the professional responsibility to stay abreast of new developments and to pursue solutions to new problems.
5. The graduates must have a genuine concern for the welfare of all animals. The graduates should be aware of their responsibilities to the profession in terms of ethical and professional conduct and have an understanding of the moral questions facing veterinarians.
6. The graduates must have had the opportunity during their university tenure to develop a range of non-veterinary interests sufficient to equip them to take a responsible role in society.

### Regulations for Licence to Practise

Graduates are eligible to practise in Canada, but the degree in veterinary medicine does not in itself confer the right to practise. For information on matters relative to licence to practise in the various provinces of Canada, students should communicate with the [Canadian Veterinary Medical Association](#), 339 Booth Street, Ottawa, Ontario, Canada K1R 7K1, who will refer them to the appropriate provincial veterinary association.

### Admission to the Veterinary Medicine Program

Complete details on admission requirements and procedures are listed in Section IV--Admission Information. Additional information may be found at: <http://www.ovc.uoguelph.ca/recruitment/en/index.asp>

### Academic Counselling

The Office of the Associate Dean, Students provides academic counselling and referral to other appropriate resources for all D.V.M. students. In particular, students who are requesting a Supplemental Privilege are required to meet with the Associate Dean so that the student can be informed of appropriate resources (such as Learning and Writing Services and the Counselling and Student Resource Centre) and use them to deal with their academic difficulties.

### Conditions for Continuation of Study

For supplemental and deferred privileges, all students in the D.V.M. Program are subject to Deferred Privilege Procedures and Supplemental Privilege Procedures outlined in Chapter VIII--Undergraduate Degree Regulations and Procedures.

For continuation of study, a student must satisfy the conditions presented below. In order to graduate, students must fulfill the course requirements for the program and have achieved at least a 60% Program Average (PA). The Academic Review Sub-Committee will assess all cases where a student's academic progress does not meet the Continuation of Study requirements and will interpret the academic regulations. The requirements will be applied with due consideration to the credit weights of the course, the role of the course in the Phase and the degree of integration of the course with concurrently required, and in light of the student's particular circumstances (see VIII--Undergraduate Degree Regulations and Procedures).

### Full-time Study

The D.V.M. program is offered as a full-time program and normally requires four years (over the equivalent of eight academic semesters at the University of Guelph) to complete. In exceptional extenuating circumstances, the Academic Review Sub-Committee may allow a student to take courses on a part-time basis. In these instances, the Academic Review Sub-Committee has the discretion to select the courses that the student will register in on a part-time basis. Students permitted to take courses on a part-time basis are cautioned that there is an enrolment limitation for the program and that access to certain courses or resumption of the program on a full-time basis will be conditional on the availability of space.

### Failed Courses

1. Continuation of study from one phase of the D.V.M. Program to the next is dependent on the successful completion of all courses, or approved equivalents, in the published schedule of studies for the D.V.M. Program.
2. A student who fails one course in a Phase may be required to repeat all courses in the Phase. The consequences of failure of any particular course in the D.V.M. Program are as follows:
  - a. Failure in any of the following courses result in the **Repeat of the Course**: VETM\*3210, VETM\*3390, VETM\*3430, VETM\*3220, VETM\*3440, VETM\*3510, VETM\*4220, VETM\*4450, VETM\*4530, VETM\*4610, VETM\*4660, VETM\*4710, VETM\*4870, VETM\*4900, VETM\*4920.
  - b. Failure in any of the following courses result in the **Repeat of the Phase**: VETM\*3070, VETM\*3080, VETM\*3120, VETM\*3400, VETM\*3410, VETM\*3450, VETM\*3460, VETM\*3470, VETM\*4460, VETM\*4470, VETM\*4480, VETM\*4490, VETM\*4540.

This information is also available as part of the Phase Handbooks.

3. A student will be allowed to fail a particular course only once. Any student who fails the same course twice will be required to withdraw and will be ineligible for readmission to the D.V.M. Program.
4. Grades obtained by D.V.M. students who repeat one or more VETM course(s) will be reported on the transcript in addition to the original course grade. In the instance where all courses in a Phase are repeated, the grades from the repeated VETM courses will constitute the new Phase Average (PHA). The new D.V.M. Program Average will include the grades obtained in both the original and repeated VETM course attempts.

### Supplemental Privileges

1. In the circumstances of a failed course, the Academic Review Sub-Committee may, if appropriate and under special circumstances only, allow a student the opportunity to gain credit standing in a failed course by granting a supplemental privilege (see Failed Courses and Supplemental Privilege in Section VIII). Students must request a supplemental privilege by submitting the request to the Academic Review Sub-Committee, and the fee for the privilege, within 7 days of the release of grades for the phase in which the failure occurred. The Academic Review Sub-Committee, upon receiving a request from a student, and after consulting with the instructor and reviewing the student's course performance, will determine whether a supplemental privilege should be granted.
2. Students will be permitted supplemental privileges in a maximum of two courses over the entire D.V.M. Program. A supplemental privilege will not be granted for a second failure in a course. Any student granted a supplemental privilege must meet with the Associate Dean for Student Affairs who will inform the student of appropriate resources to be used to deal with their academic difficulties.

### Conditions for Graduation

In order to qualify for graduation from the D.V.M. program, the student must have completed successfully all of the courses approved for the program. Students will not be allowed to graduate with a PA of < 60% or PHA of < 60% in Phase 4.

### Voluntary Withdrawal from the Program

For the D.V.M. program, students must seek advice from, and submit a Request for Withdrawal form to, the Associate Dean, Students and Academic when voluntarily withdrawing from the program. Students who have voluntarily withdrawn from the D.V.M. program and who wish to return must give notice to the Associate Dean, Students and Academic O.V.C of their intention to return by May 31 if they wish to return in September of the upcoming academic year. Students contemplating a withdrawal from the program are cautioned that there is an enrolment limitation for the program and that re-entry will be conditional on the availability of space. The Program Committee reserves the right to select the quota from among the qualified applicants.

### Estimate of Expenses

Attention is drawn to Section VI--Schedule of Fees for information on tuition, University student organizations and rabies immunization required for all students in the program. In addition, while the college supplies most laboratory equipment, students may wish to purchase instruments for personal use. Texts, protective clothing, and a minimum of supplies for personal use may cost approximately \$500 per semester.

### Health and Safety

Students must follow the health and safety policies required for the various courses in the veterinary program. Pregnant students and others with increased medical risks should consult Health Services concerning potential health risks which may occur during the normal course of their studies.

*Immunization against rabies is a requirement for admission and continuation in the D.V.M. Program. Annual rabies titres and booster immunizations (if necessary) are mandatory for all Program participants. Prospective students and in-course students should contact Student Health Services (519-824-4120 extension 52131) for further information and guidance about the rabies surveillance program. Faculty and staff members should contact Occupational Health Services, extension 52133, for information about medical surveillance programs provided in accordance with University Safety Policy 851.13.03.*

Schedule 5 (D.V.M. Continuation of Study)

Continuation of Study is assessed on the student's D.V.M. Program Average (not the University Cumulative Average) and according to the policy on failures as stated above.

In Phase 2 and beyond, eligibility to continue is also assessed at the end of each Phase using the Phase Average (PHA). Courses that are given a grade of Pass or Fail do not affect either the PA or PHA because they are not attached to any numerical grade.

Students required to repeat a Phase must achieve the required PA of greater than or equal to 60% by the end of the repeated Phase. If a student does not achieve the required standing by the end of the repeated Phase, they will normally be required to withdraw from the program.

The required averages are as follows:

For Course Attempts in Phase I

Continuation of Study Assessment for DVM Students in Phase 1	
Program Average (PA)	Status of Student
PA < 50%	Required to Withdraw
PA ≥ 50% but < 60%	Required to Repeat Phase
PA ≥ 60%	Eligible to Continue

For Course Attempts in Phase 2 and Phase 3

Continuation of Study Assessment for DVM Students in Phase 2 and Phase 3	
Program Average (PA) and Phase Average (PHA)	Status of Student
PHA < 50%	Required to Withdraw
PA or PHA ≥ 50% but < 60%	Required to Repeat Phase*
PA and PHA ≥ 60%	Eligible to Continue

\* Students required to repeat Phase 3 will not be permitted to proceed to the Externship course prior to Phase 4.

If Repeating Phase 1, 2, or 3

Continuation of Study Assessment for DVM Students Repeating Phase 1, 2 or 3	
Program Average (PA)	Status of Student
PA < 60%	Required to Withdraw
PA ≥ 60%	Eligible to Continue

For Course Attempts in Phase 4

Continuation of Study Assessment for DVM Students in Phase 4	
Program Average (PA) and Phase Average (PHA)	Status of Student
PHA < 50%	Required to Withdraw
PA or PHA ≥ 50% but < 60%	Required to Remediate**
PA and PHA ≥ 60%	Eligible to Continue***

\*\* Students finishing Phase 4 with a PA or PHA > 50% but < 60%, will not be permitted to graduate. The Academic Review Sub-Committee will establish the appropriate remediation requirements that must be fulfilled in order for the student to obtain the standing of Eligible to Graduate. These may include repeating a component of a course, one or more entire courses, or one or more clinical rotations.

\*\*\* Students finishing Phase 4 with a PA and PHA ≥ 60% and having satisfied all course requirements for the program are Eligible to Graduate.

Schedule of Studies

Phase 1

VETM*3070	[2.00]	Veterinary Anatomy
VETM*3080	[2.00]	Veterinary Physiology and Biochemistry
VETM*3120	[0.75]	Veterinary Histology and General Pathology
VETM*3210	[0.50]	Art of Veterinary Medicine I
VETM*3390	[0.50]	Developmental Biology
VETM*3400	[0.75]	Health Management I
VETM*3430	[0.25]	Clinical Medicine I

Phase 2

VETM*3220	[0.50]	Art of Veterinary Medicine II
VETM*3410	[0.75]	Health Management II
VETM*3440	[0.50]	Clinical Medicine II
VETM*3450	[2.75]	Principles of Disease in Veterinary Medicine

VETM*3460	[0.75]	Theriogenology
VETM*3470	[0.75]	Anaesthesiology and Pharmacology
VETM*3510	[0.25]	Principles of Surgery
Phase 3		
VETM*4220	[0.50]	Art of Veterinary Medicine III
VETM*4420	[0.25]	Clinical Pharmacology
VETM*4450	[0.50]	Equine Medicine and Surgery
VETM*4460	[1.00]	Food Animal Medicine and Surgery
VETM*4470	[1.00]	Medicine and Surgery of Dog and Cat
VETM*4480	[0.75]	Comparative Medicine
VETM*4490	[1.00]	Systems Pathology
VETM*4530	[0.50]	Health Management III
VETM*4540	[1.75]	Surgical Exercises
VETM*4870	[0.25]	Clinical Medicine III

Phase 4

Students entering into the Phase 4 of the DVM Program will select an area of emphasis from either: Small Animal Stream, Rural Community Practice Stream, Equine Stream or the Food Animal Stream.

Small Animal Stream:		
VETM*4610	[7.50]	Small Animal Stream
VETM*4900	[2.50]	Veterinary Externship
Rural Community Practice Stream:		
VETM*4660	[7.50]	Rural Community Practice Stream
VETM*4900	[2.50]	Veterinary Externship
Equine Stream:		
VETM*4920	[7.50]	Equine Stream
VETM*4900	[2.50]	Veterinary Externship
Food Animal Stream:		
VETM*4710	[7.50]	Food Animal Stream
VETM*4900	[2.50]	Veterinary Externship