The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2019-2020 academic year, including the Summer Semester 2019, the Fall Semester 2019 and the Winter Semester 2020.

For your convenience the Undergraduate Calendar is available in PDF format.

If you wish to link to the Undergraduate Calendar please refer to the Linking Guidelines.

The University is a full member of:

- Universities Canada

Contact Information:

University of Guelph
Guelph, Ontario, Canada
N1G 2W1
519-824-4120
https://www.uoguelph.ca

Revision Information:

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Disclaimer

University of Guelph 2019

The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2019-2020 academic year, including the Summer Semester 2019, the Fall Semester 2019 and the Winter Semester 2020. The University reserves the right to change without notice any information contained in this calendar, including fees, any rule or regulation pertaining to the standards for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the University to the provision of courses, programs, schedules of studies, or facilities as listed herein.

The University will not be liable for any interruption in, or cancellation of, any academic activities as set forth in this calendar and related information where such interruption is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, staff or students of the University or by others, civil unrest or disobedience, public health emergencies, or any other cause of any kind beyond the reasonable control of the University.

In the event of a discrepancy between a print version (downloaded) and the Web version, the Web version will apply.

Published by: Enrolment Services
Introduction

Collection, Use and Disclosure of Personal Information

Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) http://www.e-laws.gov.on.ca/index.html. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes. Certain personal information is disclosed to external agencies, including the Ontario Universities Application Centre, the Ministry of Training, Colleges and Universities, and Statistics Canada, for statistical and planning purposes, and is disclosed to other individuals or organizations in accordance with the Office of Registrarial Services Departmental Policy on the Release of Student Information. For details on the use and disclosure of this information call the Office of Registrarial Services at the University at (519) 824-4120 or see http://www.uoguelph.ca/registrar/registrar/index.cfm?index.

Disclosure of Personal Information to the Ontario Ministry of Training, Colleges and Universities

The University of Guelph is required to disclose personal information such as characteristics and educational outcomes to the Minister of Training, Colleges and Universities under s. 15 of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, Chapter M.19, as amended. The Ministry collects this data for purposes including but not limited to planning, allocating and administering public funding to colleges, universities and other post-secondary educational and training institutions.

Amendments made to the Ministry of Training, Colleges and Universities Act, authorizing the collection and use of personal information from colleges and universities by the Minister which were set out in Schedule 5 of the Childcare Modernization Act, 2014, came into force on March 31, 2015.

The amendments strengthen the ability of the Minister to directly or indirectly collect and use personal information about students as required to conduct research and analysis, including longitudinal studies, and statistical activities conducted by or on behalf of the Ministry for purposes that relate to post-secondary education and training, including,

i. understanding the transition of students from secondary school to post-secondary education and training,
ii. understanding student participation and progress, mobility and learning and employment outcomes,
iii. understanding linkages among universities, colleges, secondary schools and other educational and training institutions prescribed by regulation,
iv. understanding trends in post-secondary education or training program choices made by students,

v. understanding sources and patterns of student financial resources, including financial assistance and supports provided by government and post-secondary educational and training institutions,
vi. planning to enhance the affordability and accessibility of post-secondary education and training and the quality and effectiveness of the post-secondary sector,

identifying conditions or barriers that inhibit student participation, progress, completion and transition to employment or future post-secondary educational or training opportunities, and

viii. developing key performance indicators.

Information that the University is required to provide includes but is not limited to: first, middle and last name, Ontario Educational Number, citizenship, date of birth, gender, first three digits of a student’s postal code, mother tongue, degree program and major(s) in which the student is enrolled, year of study and whether the student has transferred from another institution.

Further information on the collection and use of student-level enrolment-related data can be obtained from the Ministry of Training, Colleges and Universities website: https://www.ontario.ca/page/ministry-advanced-education-and-skills-development (English) or https://www.ontario.ca/fr/page/ministere-de-lenseignement-superieur-et-de-la-formation-professionnelle (French) or by writing to the Director, Postsecondary Finance and Information Management Branch, Postsecondary Education Division, 7th Floor, Mowat Block, 900 Bay Street, Toronto, ON M7A 1L2.

An update on Institutional and Ministry of Training, Colleges and Universities Act Notice of Disclosure Activities is posted at https://www.ontario.ca/page/ ministry-advanced-education-and-skills-development

Frequently Asked Questions related to the Ministry’s enrolment and OEN data activities are also posted at: http://www.tcu.gov.on.ca/peps/publications/NoticeOfCollection.pdf

Authority to Disclose Personal Information to Statistics Canada

The Ministry of Training, Colleges and Universities discloses student-level enrolment-related data it collects from the colleges and universities as required by Statistics Canada in accordance with Section 13 of the Federal Statistics Act. This gives the Ministry authority to disclose personal information in accordance with s. 42(1) (e) of FIPPA.

Notification of Disclosure of Personal Information to Statistics Canada

For further information, please see the Statistics Canada's web site at http://www.statcan.ca and Section XIV Statistics Canada.

Address for University Communication

Depending on the nature and timing of the communication, the University may use one of these addresses to communicate with students. Students are, therefore, responsible for checking all of the following on a regular basis:

Email Address

The University issued email address is considered an official means of communication with the student and will be used for correspondence from the University. Students are responsible for monitoring their University-issued email account regularly. See Section I--Statement of Students' Academic Responsibilities for more information.

Home Address

Students are responsible for maintaining a current mailing address with the University. Address changes can be made, in writing, through Enrolment Services.

Name Changes

The University of Guelph is committed to the integrity of its student records, therefore, each student is required to provide either on application for admission or on personal data forms required for registration, his/her complete, legal name. Any requests to change a name, by means of alteration, deletion, substitution or addition, must be accompanied by appropriate supporting documentation.

Student Confidentiality and Release of Student Information Policy Excerpt

The University undertakes to protect the privacy of each student and the confidentiality of his or her record. To this end the University shall refuse to disclose personal information to any person other than the individual to whom the information relates where disclosure would constitute an unjustified invasion of the personal privacy of that person or of any other individual. All members of the University community must respect the confidential nature of the student information which they acquire in the course of their work.

Learning Outcomes

On December 5, 2012, the University of Guelph Senate approved five University-wide Learning Outcomes as the basis from which to guide the development of undergraduate degree programs, specializations and courses:

1. Critical and Creative Thinking
2. Literacy
3. Global Understanding
4. Communicating
5. Professional and Ethical Behaviour

These learning outcomes are also intended to serve as a framework through which our educational expectations are clear to students and the broader public; and to inform the process of outcomes assessment through the quality assurance process (regular reviews) of programs and departments.

An on-line guide to the learning outcomes, links to the associated skills, and detailed rubrics designed to support the development and assessment of additional program and discipline-specific outcomes, are available for reference on the Learning Outcomes website.

1. Critical and Creative Thinking

Critical and creative thinking is a concept in which one applies logical principles, after much inquiry and analysis, to solve problems with a high degree of innovation, divergent thinking and risk taking. Those mastering this outcome show evidence of integrating knowledge and applying this knowledge across disciplinary boundaries. Depth and breadth of understanding of disciplines is essential to this outcome.

In addition, Critical and Creative Thinking includes, but is not limited to, the following outcomes: Inquiry and Analysis; Problem Solving; Creativity; and Depth and Breadth of Understanding.

2. Literacy

Literacy is the ability to extract information from a variety of resources, assess the quality and validity of the material, and use it to discover new knowledge. The comfort in using quantitative literacy also exists in this definition, as does using technology effectively and developing visual literacy.

In addition, Literacy includes, but is not limited to, the following outcomes: Information Literacy, Quantitative Literacy, Technological Literacy, and Visual Literacy.

3. Global Understanding:

Global understanding encompasses the knowledge of cultural similarities and differences, the context (historical, geographical, political and environmental) from which these arise, and how they are manifest in modern society. Global understanding is exercised as civic engagement, intercultural competence and the ability to understand an academic discipline outside of the domestic context.

In addition, Global Understanding includes, but is not limited to, the following outcomes: Global Understanding, Sense of Historical Development, Civic Knowledge and Engagement, and Intercultural Competence.

4. Communicating

Communicating is the ability to interact effectively with a variety of individuals and groups, and convey information successfully in a variety of formats including oral and written communication. Communicating also comprises attentiveness and listening, as well as reading comprehension. It includes the ability to communicate and synthesize information, arguments, and analyses accurately and reliably.

In addition, Communicating includes, but is not limited to, the following outcomes: Oral Communication, Written Communication, Reading Comprehension, and Integrative Communication.

5. Professional and Ethical Behaviour

Professional and ethical behaviour requires the ability to accomplish the tasks at hand with proficient skills in teamwork and leadership, while remembering ethical reasoning behind all decisions. The ability for organizational and time management skills is essential in bringing together all aspects of managing self and others. Academic integrity is central to mastery in this outcome.

In addition, Professional and Ethical Behaviour includes, but is not limited to, the following outcomes: Teamwork, Ethical Reasoning, Leadership, and Personal Organization and Time Management.
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XVI. Administration and Faculty

Administration and Faculty

Chancellor and Chancellor Emerita

Martha Billes, Chancellor
Pamela Wallin, Chancellor Emerita

The Board of Governors

Kevin Golding (Chair)
Richard Appiah
Dr. Martha Billes (Chancellor)
Gerrit Bos
Nancy Brown Andison
Shauneen Bruder (Vice Chair)
Mary Deacon
Theresa Firestone
Lindsey Fletcher
Eleanor Fritz
Paul Gallagher (Vice Chair)
Paul Gibson
Bill Hogarth
Nicholas Manuel
Dr. Stuart McCook
Dr. Cora Murrant
Prashant Pathak
Neil Parkinson
Carol Poulsen
Dr. Byron Sheldrick
Dr. Deb Stark
Cameron Stotts
Irene Thompson

Dr. Franco Vaccarino (President and Vice-Chancellor)
Genevieve Gauthier-Chalifour (University Secretary; non-voting)

Administrative Officers

Office of the President

F. Vaccarino, President and Vice-Chancellor, B.SC. (TOR.), M.S.C., PH.D (M.C.G.)
M.M. Murphy, Legal Counsel, B.SC. (ST. F.X. ANTIGONISH, N.S.), LLB (W.ONT.)

University Secretariat

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B. Doaldt, Associate University Secretary, B.F.A (RYERSON), J.D. (W.ONT)
G. Brown, Acting Assistant University Secretary & Privacy/Judicial Officer, M.A. (GUELPH), J.D. (OTT.)

K. Ingoldsby, Assistant University Secretary & Privacy/Judicial Officer, B.A.(W.ONT), CHRP (FANSHAWE)

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Office of the Provost and Vice-President (Academic)

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M. Fach, Director, Open Learning, M.B.A. (ATHABASCA), M. Ed. (BROCK)
L. Mitchell, Director, Centre for International Programs and International Office, M.A. (AGR.), M.S.C. PH.D. (GUELPH)
S.G. Dorr, Coordinator of the Undergraduate Academic Information Centre, B.A., M.A. (GUELPH), M.S. (KANSAS ST.)

I. Newby-Clark, Director, First Year Seminars, B.SC. (TOR.), PH.D. (WAT.)

Office of the Associate Vice-President (Student Affairs)

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S. McRoberts, B.A., M.A Department of Athletics
J. Westlake, M.A, Interim Case Director
V. Trew, RECE, ECERC, B.A., M.A, Director, Child Care and Learning Centre
I. Thompson, B.A., M.B.A, Director, Student Housing Services

L. Schnarr, M.A., Director Student Life:
A. Burnett, RN, MScN, Director, Student Wellness Services:
J. Ferguson, Interim Director, Co-operative Education and Career Service

Office of the Assistant Vice-President (Faculty and Academic Staff Relations)

T. Jandrisits, Assistant Vice-President Faculty and Academic Staff Relations, B.SC. (GUELPH), CHRP.

Office of the Assistant Vice-President (Graduate Studies)

B. Bradshaw, Assistant Vice-President (Graduate Studies), Associate Professor, B.A. (TRENT), PH.D (GUELPH)

Office of the Assistant Vice-President (Institutional Analysis Research)

K. Menard, Assistant Vice-President (Institutional Research and Planning), B.A. (CAR.), M.A., PH.D. (WAT.)
M. McColl, Associate Director, B.SC. (GUELPH)
M. Kupferschmidt, Research Associate, B.A. (GUELPH)

R. Heenan, Manager of Government Reporting and Data Products, B.A.H. (TOR), M.B.A. (MAC)

University of Guelph-Humber

J. Walsh, Vice-Provost, Chief Academic Officer and Chief Executive Officer, University of Guelph-Humber, B.A. (THAMES), M.B.A., PH.D. (W.ONT.)

University Library

R. Graham, University Librarian, B.SC. (WILBERFORCE), M.S. (UIUC)
B. McDonald, Associate University Librarian (Academic), B.A. (TRENT), M.L.I.S. (DAL.)
M.J. D’Elia, B.A. Acting Associate University Librarian (Research), B.A. (W.ONT), MLIS (DAL.)

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J. Moreton, Associate Vice-President, (Advancement), B.A. (GUELPH), M.A. (W.LAUR.)

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R. Moroz, Associate Director, Information Systems, B.M.I.S. (RYERSON)
W. Turner, Associate Director, Stewardship, B.COMM (GUELPH)

Communications and Public Affairs

News Service & Media Relations

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D. Healey, Manager, News Service, B.A.(GUELPH), M.A. (W.ONT.)
H. James, News Service Officer, B.A.(H). (TOR.), M.A. (W.ONT)
R. O’Flanagan, Staff Writer, B.A. (SASK.)

Marketing & Digital Engagement

A. Miller, Director, Marketing & Digital Engagement
J. Harris, Acting Manager, Web & Social Media, DIP. (DURHAM)
A. Scott, Web Designer. B.F.A. (NSCAD)

Portico Alumni Magazine

L. Bona Hunt, Director, Integrated Communications, B.SC. (UTAH), M.A. (GUELPH)
A. Vowles, Staff Writer, B.SC. (GUELPH)

Internal Communications

J. Hennessy, Internal Communications Co-ordinator, B.A. (WAT.)

Administrative Support

C. Kitching, Administrative Assistant

Community Relations

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Vacant, Assistant Vice-President (Finance and Services)

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Co-operative Education and Career Services

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M. Turner, Manager, Curriculum, B.A. (WLAUR.), G.Dip. (CALG.)

Environmental Health and Safety
G. Apolonatos, Director, Health, Safety and Wellness, M.A.Sc., PENG, DOHS
C. Cooper, Manager, Agricultural and Veterinary Safety, RVT, CRSP, CHSC
J. Dafoe, Facilities Safety Specialist
R. Das, Radiation Safety Officer, B.A.SC., EPT
G. Khan, Biosafety Officer, M.SC., RBP
P. Pinto, Occupational Hygienist, H.M.S.C., CIIH
M. Raeki, Manager, Occupational Hygiene and Safety, M.Eng., PENG., CRSP
K. Virdi, Radiation Safety Officer, B.A.SC., M.A.SC.
J. Wesley, Manager, Research Risk, B.SC., M.S.C., CRM
A. Zachertowska, Laboratory Safety Officer, M.S.C., PH.D.

Financial Services
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M. Chen, Manager, Controller’s Office
L. Li, Manager, Purchasing Services
Vacant, Manager, Accounts Payable
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T. El-Ahmed, Assistant Director, Treasury Operations
A. Sawlor, Research Financial Services
S. Yao, Director, Office of Investment

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L.C. Shuh, Manager, Budget Office, B.A. (GUELPH), C.G.A.

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K. Zinken, Assistant Director, Finance
S. Williams, Assistant Director, Community Services
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L. Tersigni-Holt, Department Head, Conference & Catering Services

Human Resources
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G. Apolonatos, Director, Human Resources (Health, Safety and Wellness), M.A.Sc., PENG, D.O.H.S.
C. Nutt, Director, Human Resources (Staff Relations), MIRHR
L. Watt, Director, Human Resources (Learning and Developing Consulting Services), B.A., M.A.
M. Jutzi, Director, Human Resources (Total Compensation)

Library and Learning Commons
R. Graham, University Librarian, B.S. (Wilberforce University), M.S. (UIUC)
R. Bergart, Librarian, User Experience, B.A. (MCG.), M.A. (MCM.), E.J.E.D. (BOS.), M.I.St. (TOR.)
K. Bertrand, Director, Administrative Services, B.COMM. (WIND.), C.P.A., C.G.A.
K. Bianco, Manager, Supported Learning Group Programs, Learning and Curriculum Support, B.A., M.Sc. (GUELPH)
N. Birch, Manager, Library Services, Guelph Humber, B.A. (TOR.), B.ED. (QU.), M.I.St. (TOR.)
K. Brisbin, Electronic Resources and Metadata Librarian, Electronic Resources and Metadata, M.L.I.S., B.A. (WONT.)
A. Buckland, Head, Research and Scholarship, B.A. (CDIA), M.L.I.S. (MCG.)
M. Cassidy, Librarian, Learning and Curriculum Support, B.A. (YORK), M.L.I.S. (UBC.)
M.J. D’Elia, Head, Learning and Curriculum Support, B.A. (WONT.), M.L.I.S. (DAL.)
A. Doan, Analyst III, Research and Scholarship, B.Sc., M.Sc., (GUELPH)
J. Dodd, Science Learning Specialist, Learning and Curriculum Support, B.Sc., M.Sc. (GUELPH)
M. Donnelly, Librarian, Learning and Curriculum Support, B.Sc. (MCM), M.L.I.S. (WONT.)
M. Eccleston, Librarian, Collections and Content, B.A. (CARL.), M.I.S. (TOR.)
M. Eden, Facilities Services Supervisor
A. Etches, Associate University Librarian (Research), B.A. (WONT.), M.A., M.I.S. (TOR.)
V. Fritz, Science Learning Specialist, Learning and Curriculum Support, M.Sc. (GUELPH), B.A. (MCM)
K. Garwood, Manager, Writing Services, Learning and Curriculum Support, B.A., M.A., PH.D. (WAT.)
S. Gibbons, Writing Specialist, Learning and Curriculum Support, M.A. (QU.), PH.D. (WAT.)
A. Gow, Librarian, Library Accessibility Services, B.ED. (TOR.), B.A., M.A. (GUELPH)
L. Robinson, DRC Analyst II, Research and Scholarship, B.Sc. (CDIA), M.Sc. (GUELPH)
N. Hafer, DRC Analyst II, Research and Scholarship, B.Sc. (CDIA), M.Sc. (GUELPH)
B. Halahan, Systems Analyst, Information Technology Services, B.Sc. (GUELPH)
K. Harvey, Head Archival and Special Collections, B.A. (DAL.), M.A. (ALTA.), M.L.I.S. (DAL.), PH.D. (ALTA.)
D.A. Horne, Head, Discovery and Access, B.A., M.L.I.S. (WONT.)
D. Hudson, Librarian, Learning and Curriculum Support, B.A. (TRENT), M.A. (GUELPH), M.L.I.S. (WONT.)
P. Jacobs, Head, Collections and Content, B.Sc., M.Sc. (GUELPH), M.L.I.S. (U. ILL.)
W. Johnston, Librarian, Research and Scholarship, B.A., M.L.I.S. (WONT.)
E. Jones, Manager, Communications, M.M.J.C. (WONT.), B.A.H. (GUELPH)
N. Kathoni, Analyst III, Web Development, B.Sc. (GUELPH)
K. Khagram, Supervisor, Supported Learning Group Programs, Learning and Curriculum Support, B.A. (GUELPH)
M. Kope, Manager, Learning Services, Learning and Curriculum Support, B.A. (W. LAUR.) B.ED. (QU.), M.ED. (OSIE)
J. Kreller-Vanderkooy, Librarian, Learning and Curriculum Support, B.Sc. (WAT), M.L.I.S. (WONT.)
L. Latta, EIAL/ESL Specialist, Learning and Curriculum Support, HB.SC., M.Sc. (GUELPH)
J. Marvin, Librarian, Research and Scholarship, B.A. (GUELPH), M.A. (QU.), M.L.I.S. (WONT.)
H. Martin, Copyright Officer and Manager, E-Learning and Reserves Services
M. McAfee, Special Collections Librarian, Archival and Special Collections, B.A. (WIS.), M.L.I.S. (COL.)
B. McDonald, Associate University Librarian (Academic), B.A. (TRENT), M.L.I.S. (DAL.)
J. McIsaac, Acting Writing Specialist, Learning and Curriculum Support, B.A.H. (TOR.) M.A. HIS., PH.D. (GUELPH)
J. McLaughlin, Librarian, User Experience, B.Sc. (GWU.), B.ED. (QU.), M.A. (QU.), M.L.I.S. (WONT.)
T. Murphy, Communications Officer, Communications Services, Graphic Design Dip, Deans Honours, (MOHAWK)
M. Murray, Librarian, Research and Scholarship, B.A. (MEMORIAL), M.L.I.S. (UBC.)
O’Hanic, Learning Specialist, Learning and Curriculum Support, B.A. (CARLETON COLLEGE), M.A. (U MINN)
M. Parlette-Stewart, Librarian, Learning and Curriculum Support, B.A. (TRENT), M.L.I.S. (DAL.)
C. Perry, Librarian, Research and Scholarship, B.A. (GUELPH), B.ED. (QU.), M.L.I.S. (WONT.), OCT (QU.)
C. Popovich, Librarian, Learning and Curriculum Support, B.A. (U.VIC.), M.L.I.S. (WONT.)
R. Regier, Librarian, Research and Scholarship, B.A. (WAT.), M.L.I.S. (WONT.)
S. Regitano, Manager, Library Human Resources and Administration, Dip, Accounting (WLAUR.), C.P.A., C.M.A.
L. Robinson, Digital Learning Specialist, B.A. (QUEEN’S), M.A. (GUELPH)
R. Sakowski, Manager, Access Services, B.A., M.A. (SASK.), M.L.I.S. (WONT.)
H. Salmon, Librarian, Collections and Content, B.A., M.A., M.L.S. (WONT.)
VIII. Administration and Faculty, Administrative Departments

I.B. Thompson, Director, Information Technology Services, B.SC., M.Eng. (HULL), M.ENG. (GUELPH)

J. Westlake, Assistant to the Vice-President (Student Affairs), B.A. (GUELPH)

Open Learning and Educational Support

M. Fach, Director, M.B.A. (ATHAB.), M.ED. (BROCK)
R.B. Gorrie, Associate Director, Educational Technology, Development and Integration, M.A. (SASK.), PH.D. (GUELPH)
N. Green, Associate Director, Distance Education, B.A. (GUELPH), M.ET. (UBC)
D. Lackeyram, Associate Director, Educational Development, B.Sc., M.Sc., PH.D. (GUELPH)
S. Devost, Manager, Business Operations, B.COMM. (MCM.), C.P.A., C.M.A.
J. Martin, Academic Assistant to the Director, B.A. (GUELPH)

Classroom Technical Support

S. Borho, Manager, Classroom Technology Design, DIPL. (FANSHawe), (CTS-D)
C. Hewitt, Manager, Classroom Technical Infrastructure, DIPL. (ALGONQUIN), (CTS), (ITIL), (CAN)

Continuing Education

L. Stobbe, Manager, Continuing Education and Business Development, B.Sc. (BIO) (W. ONT.), M.ED. (OISE)
E. Camm, Manager, Program Development, B.Sc. (WAT.), M.H.S. (ATHAB.)
B. Fretz, Manager, Program Development, B.A. (INDIANA), M.ED., PH.D. (UT)
M. Gauvette, Manager, Program Development, B.A. (McM.), B.ED. (ATTA.), M.A. (GUELPH)
P. Shaver, Manager, Program Development, B.Sc.(AGR.) (GUELPH)

Distance Education

S. Douglas, Distance Learning Program Development Specialist
S. Hughes, Distance Learning Program Development Specialist, B.A. (LAURIER), M.A., M.ED. (OPEN UNIVERSITY)
B. Jennings, Distance Learning Program Development Specialist, B.A.(H) (W. ONT.), B.ED. (OTT.), M.ED. (TOR.)
V. Kennedy, Online Learning Quality Assurance Specialist, B.A.(H) (LAURIER), M.A. (YORK), PH.D. (LAURIER)
M. Pickard, Online Learning Quality Assurance Specialist, B.A., M.A. (GUELPH)
M. Smart, Open Learning program Counsellor, B.A. (GUELPH)
D. York, Distance Learning Program Development Specialist, M.SC. (WEST ALABAMA), PH.D. (YORK)

Educational Development

C. Coulter, Instructional Technology Specialist, B.A. (GUELPH)
A. Fazekas, Educational Analyst, B.SC. (GUELPH), PH.D. (ALTA.)
S. Fulmer, Educational Developer, B.A., B.ED., M.A. (BROCK), PH.D. (NOTRE DAME)
T. Mayberry, Educational Developer, B.A.(H) (WAT.), M.A. (McM.), PH.D. (WAT.)
L. Schnabelger (Sloat), Educational Developer, B.A.(H) (GUELPH), B.ED. (NIPISSING)
J. Spencer, Educational Analyst, B.ENG., M.SC.ENG. (GUELPH)
J.Z. Wolstenholme, Curriculum Developer, AOCA (TOR.), B.A., M.A. (GUELPH), C.D.P.
O. Wooding, Instructional Technology Specialist, B.A. (YORK (CAN)).

English Language Programs

W. Hodges, ESL Academic Co-ordinator/Head Teacher, B.Sc. (TOR.), M.ED. (BROCK)
J. Inglis, ESL Business Development and Program Manager, B.A. (DAL.), M.A. (MCG.)

Information Systems and Development

D. Wilson, Manager, Information Systems and Development, B.COMM. (GUELPH), M.B.A. (McM.)

Marketing, Communications and Enrolment

M. Clark, Manager, Marketing, Communications and Enrolment, B.COMM. (OTT.)

Teaching and Learning Technologies

G. Sabatine, Manager, Online Technologies, B.COMP. (GUELPH)

Physical Resources

D. MacLachlan, Interim Associate Vice-President Physical Resources
D. MacLachlan, Director, Design, Engineering and Construction, P.ENG.
E. Martin, Director, Environmental Services
C. Runciman, Director, Finance and Administration, B.A., B.COMM., CMA
S. Nyman, Director, Maintenance and Energy Services, P.ENG.
I. Weir, Manager, Sustainable Transportation and Parking Services

Student Housing Services

I.B. Thompson, Director, B.A. (WIND.), M.B.A. (GUELPH)
B. Harwood, Associate Director, Facilities and Desk Services
XVI. Administration and Faculty, College of Arts

P. Kelly, Associate Director, Residence Life, B.A. (BROCK), M.ED. (OK. STATE)
L. Piper, Manager, Residence Admissions and Marketing, B.A. Hon.s (MCM.), M.A. (QUELPH)
J. West, Manager, Research and Special Projects, B.A., B.ED., M.ED. (WIND.), Dip. Research Stewart (GEOGRAPHIAN)
W. Illsley, Manager, Facilities
J. Mead, Manager, Desk Services, B.A. (QUELPH)
M. Eisenbach, Manager, Academic Learning Communities, B.A.SC. (QUELPH)
B. Ingoldsby, Residence Programme Co-ordinator, B.A. (QUELPH), B.ED. (W.ONT.)
K. Lennan, South Area Co-ordinator, B.A.H. (QUELPH)

Residence Life Managers
A. Adams, B.A.SC. (QUELPH)
M. Bird, B.A. Hons (McM.), M.A., M.B.A. (QUELPH)
S. Bradley, B.A. (W. LAUR.), B.ED. (TOR.)
J. Dalton, B.A. Hons. (QUELPH), M.S.W. (W. LAUR.), R.S.W.
J. Nayda, B.A. (W. LAUR.), M.A. (QUELPH)
B. Robbins, Community Life Manager, Family Housing and West Residence
S. Traill, B.MUS. (W. LAUR.)

Student Life
L. Schnarr, Director, M.A.(QUELPH)
A. Baksh, Cultural Diversity Advisor
R. Beattie, Coordinator, Transition Programs
C. Coppaway, Aboriginal Liaison
G. Cotler, Multi-Faith Resource Team (Hillel-Jewish)
S. DeMoor, Multi-Faith Resource Team (Guelph Campus Ministry)
J. Doner, Manager, Community Engagement and Global Citizenship, B.A. (TRENT), B.ED. (QU.), M.ED. (OISE)
C. Doran, Coordinator, Experiential Learning Programs, B.SC. (BROCK)
K. Eisenbach, Information Desk Coordinator, B.A. (QUELPH), M.A. (QUELPH)
G. Fick, Local Engagement Coordinator, B.A.
K. Hofer, Manager, Off Campus Living, B.A.SC. (QUELPH), M.S.W. (W. LAUR.), R.S.W.
N. Hood, Coordinator, Support Programs
D. Kemp, Administrative Assistant
C. Litchmore, Coordinator, Cultural Diversity Programs
B. MacDougall, Lead Coordinator, Student Volunteer Connections
H. Mitchell, Coordinator, New Student Advising
D. Poulin, Specialist, Experiential Learning, B.A. (QUELPH)
R. Routledge, Manager, Student Transition Office
M. Sager, International Student Advisor
Y. Sagnia, Coordinator, Mentorship and Engagement Programs
M. Shallard, Coordinator, Aboriginal Programs
R. Steiner, Multi-Faith Resource Team (Chabad-Jewish)
S. Thibodeau, Leadership Education and Development (LEAD) Advisor , B.A. (QUELPH), M.Sc. (QUELPH)
J. Vanderberg, Coordinator, Multi-Faith Programs, Multi-Faith Resource Team (Guelph Campus Ministry)
C. Wehkamp, Manager, Office of Intercultural Affairs , B.SC., M.S.C., PH.D. (QUELPH)
C. Weaver, Coordinator, Citizenship and Community Based Learning
N. Young, Aboriginal Student Advisor

Student Wellness (Health Services, Counselling Services, Accessibility Services, Wellness Education and Promotion, Student Support Network, and Health and Performance Centre)
A. Burnett, Director, B.SCN. (RYERSON), M.SCN. (D’YOUVILLE)
D. Reid, Manager Business Operations, CPA, CA, B.COMM. (QUELPH)
H. Friesen, Manager Clinical Services, RN, B.SCN. (RYERSON) CMHN (c)
T. Schmidt, Manager Counselling Services, B.SC. (WAT.), M.S.W. (LAURIER)
B. Praamsma-Townshend, Manager Student Accessibility Services, B.A. (Guelph), MSW (TOR.)
M. Bowman, Manager Wellness Education and Promotion, B.A. (QUELPH)

Undergraduate Academic Information Centre
S.G. Dorr, Co-ordinator, B.A., M.A. (QUELPH), M.S. (KANSAS ST.)

University Centre
W.J. McNaughton, Director, DIPL.T., B.A., C.G.A.

L. Barrington, Executive Secretary, Secretary to the Board
M. Hahn, Manager, Building and Reservations
J. Lamb, Assistant Manager, Operations
P. John, Business Manager, B.COMM., C.G.A.
J.M. Calvert, Manager, Operations

College of Arts
S. Brennan, Dean and Professor, B.A. (DAL.), M.A., PH.D. (ILLINOIS.)
R. Mueller, Associate Dean, (Academic) and Associate Professor, B.A. (BR.COL.), M.A. (MCG.), PH.D. (QU.)
A. Bailey, Dean of Research and Graduate Studies, Associate Professor, B.A., M.A. (OXON), PH.D. (CALG.)
J. Walsh, Vice-Provost (Guelph/Humber), B.A. (THAMES POLYTECH.), M.B.A. (HUMBER), PH.D. (W.ONT.)
S. Sabatini, Manager, Research and Communication, B.A., M.A. (QUELPH), PH.D. (WAT.), Associate Graduate Faculty, (Guelph-Humber MFA Creative Writing)
TBA, Manager, Finance and Administration
M. Edwards, Bachelor of Arts Program Counsellor, B.B.A. (W. LAUR.)
J. Dalton, Assistant Professor, B.SC. (UTKAL, INDIA), M.S.A. (ROURKELA INDIA), PH.D. (QUELPH)
S. Lapenskie, Assistant Bachelor of Arts Program Counsellor, B.A. (WONT.), M.F.A. (QUELPH)
P. Swidinsky, Assistant Bachelor of Arts Program Counsellor, B.SC. (QUELPH)
B. Lawrence, Bachelor of Arts and Science Program Counsellor, B.SC. (QUELPH), B.ED. (WONT.)

Department of History
C. Carstairs, Professor and Chair of the Department, B.A. (HARVARD), M.A., PH.D. (TOR.)
D.T. Andrew, University Professor Emerita, B.A. (C.C.N.Y.), M.SC. (LOND.), PH.D. (TOR.)
K.M. Cassidy, Professor Emeritus, B.A. (MONTR.), M.A., PH.D. (TOR.)
T.A. Crowley, University Professor Emeritus, B.A. (BISHOP’S), M.A. (CAR.), A.M., PH.D. (DUKE)
P.D.W. McCalla, University Professor Emeritus, B.A. (QU.), M.A. (TOR.), D. PHIL. (OXON.)
D.R. Murray, University Professor Emeritus, B.A. (BISHOP’S), M.A. (EDIN.), PH.D. (CAMB.)
R.M. Reid, Professor Emeritus, B.A. (CAR.), M.A., PH.D. (TOR.)
G.A. Stelter, University Professor Emeritus, B.A. (MORAVIAN), B.D., PH.D. (ALTA)
G.C. Boehnert, Professor Emeritus, CD, B.A., M.A., M.PHIL (WAT.), PH.D. (LOND.)
D.R. Farrell, Professor Emeritus, B.A., M.A. (WIS.), PH.D. (WONT.)
C.J. Munford, Professor Emeritus, B.A., M.A. (W. RESERVE), D.PHIL. (LEIP.)
E.G. Reiche, Professor Emeritus, B.A. (WONT.), PH.D. (DEL.)
T.H. Abraham, Associate Professor, B.SC. (MCM.), M.A., PH.D. (HIIPST, TOR.)
W.S. Cormack, Associate Professor, B.A. (CALG.), M.A. (CAR.), PH.D. (QU.)
E.L. Ewan, Professor, University Research Chair, B.A. (QU.), PH.D. (EDIN.)
J.E. Fraser, Associate Professor and Chair of Scottish Studies, B.A. (TOR.), M.A. (QUELPH), PH.D. (EDIN.)
P.A. Goddard, Associate Professor, B.A. (BR.COL.), D.PHIL (OXON.)
A. Gordon, Professor, B.A. (TOR.), M.A., PH.D. (QU.)
M.C. Hayday, Professor, B.A. (TOR.), M.A., PH.D. (OTT.)
S.C. Humble-Ferreira, Associate Professor, B.A. (TRENT), M.A., PH.D. (JOHNS HOPKINS)
K.E. Inwood, Professor, Joint appointment with Department of Economics, B.A. (TRENT), M.A., PH.D. (TOR.)
K.J. James, Professor, B.A., M.A. (MCG.), PH.D. (EDIN.)
F.J. Kolapo, Associate Professor, B.A., M.A. (AHMADU BELLO), PH.D. (YORK, CAN.)
S. Lachapelle, Professor, B.SC., M.A. (MONTREAL), PH.D. (NOTRE DAME)
B.A. Luby, Assistant Professor, B.A. (QU.), M.A., PH.D. (YORK)
L.L. Mahood, Professor, B.A. (SASK.), M.LITT., PH.D. (GLAS.)
S.G. McCook, Professor, B.A. (TOR.), M.S. (RENSSELAER P.I.), M.A., PH.D. (PRINCETON)
A. McDougall, Professor, B.A., M.A., D. PHIL. (OXON.)
J. Murray, Professor, B.A. (HONS) (BR.COL.), M.A., PH.D. (TOR.)
S. Nance, Professor, B.A., M.A. (S.FRASER), PH.D. (UC BERKELEY)
J.S. Palsetia, Professor, B.A., M.A., PH.D. (TOR.)

Last Revision: February 6, 2019
Department of Philosophy

K. Dorset, Professor Emeritus, B.A. (QUEENS COLLEGE, N.Y.), M.A., PH.D. (PENN STATE)
H. Lehman, Professor Emeritus, A.B. (UNION COLLEGE), M.A., PH.D. (HARVARD)
J. Leslie, University Professor Emeritus, B.A., M.A., LL.B. (OXON), F.R.S.C.
J. McMurray, University Professor Emeritus, B.A., M.A. (TOR.), PH.D. (LONDON), F.R.S.C.
J. Mitscherling, Professor Emeritus, B.A. (UC SANTA BARBARA), M.A. (MCM.), PH.D. (GUELPH)
D. Oggedard, University Professor Emeritus, B.A. (MA.S.), PH.D. (LONDON)
T.W. Settle, Professor Emeritus, B.A. (LEEDS), B.SC. (MANC.), PH.D. (HONG KONG)
C. Stewart, Professor Emerita, B.A., M.A. (MANIT.), PH.D. (LONDON)
A. Bailey, Associate Professor, B.A., M.A. (OXON), PH.D. (CALG.)
D. Dedrick, Associate Professor, B.A., M.A. (CAR.), PH.D. (TOR.)
M. Deveaux, Professor and Canada Research Chair, B.A., M.A. (MCG.), M.PHI., PH.D. (CANTAB)
P. Eardley, Associate Professor, B.A. (MCG.), M.A., PH.D. (TOR.)
K. Freedman, Associate Professor, B.A., M.A. (MANIT.), PH.D. (TOR.)
M. Goldenberg, University Professor, B.A. (TOR.), PH.D. (MICH. ST.)
J. Hacker-Wright, Associate Professor, B.A. (BRADLEY U), PH.D. (SUNY STONY BROOK)
K.L.F. Houle, Professor, B.SC., M.A., PH.D. (GUELPH)
S. Linquis, Associate Professor, B.A. (SFU), M.SC. (SUNY BINGHAMONT), PH.D. (DUKE)
M. McCullagh, Professor Emeritus, B.A., M.A., PH.D. (TOR.), PH.D. (PITT.)
O. Payrow Shabani, Professor, B.A., M.A. (CAR.), PH.D. (OTT.)
J.E. Russon, Professor, B.A. (REGINA), M.A., PH.D. (TOR.)
P. Sheridan, Associate Professor, B.A. (MCG.), M.A. (CON.), PH.D. (W.ONT.)
A. Wayne, Associate Professor, B.SC. (TOR.), M.A., PH.D. (UC SAN DIEGO)
K. Wendling, Associate Professor, B.A. (MICH.ST.), M.A., PH.D. (TOR.)

School of Fine Art and Music

S. Hickson, Associate Professor and Director of the School, B.A., M.A., PH.D. (QU.)
M. Cyr, University Professor Emerita, B.A., M.A., PH.D. (BERKELEY)
S.M. Lake, Professor Emerita, M.F.A. (C'DIA)
G. Moray, Professor Emerita, M.A. (OXON.), POSTGRAD. DIP. (COURTAULD), PH.D. (TOR.)
M. Priest, Professor Emerita, DIP. A.D. (MAIDSTONE C.A.), M.A. (R.C.A., LOND.)
E. Phillips, Professor Emeritus, B.A. (AMHERST), M.A., M.PHI., PH.D. (YALE)

Art History

A. Boetkes, Associate Professor, B.A. (VIC.BC.), M.A., PH.D. (MCG.)
S. Douglas, Assistant Professor, B.A. (W.ONT.), M.A. (CAR.), PH.D. (C'DIA.)
D. Marner, Associate Professor, B.A. (REGINA), M.A. (VIC.BC.), PH.D. (EAST ANGLIA, UK)
C. Smyliotopoulos, Assistant Professor, B.A. (BR.OM.), M.A. (EBOR), PH.D (MCG.)

Music

K. Francis, Associate Professor, B. MUS, HONS. (W. ONT), M.MUS, MA (OTT), PH.D. (UNC-CH)
J. Harley, Associate Professor, B.MUS. (W. WASHINGTON), D.MUS. (MCG.)
M. McCarthy, Associate Professor, MUS.BACH. (TOR.), M.MUS (WESTMINSTER CHOIR COLLEGE, PRINCETON), B.ED., PH.D. (TOR.), ARCT (RCMT)
H. Spring, Assistant Professor, B.F.A., M.F.A. (YORK), PH.D. (ILL.)

Studio Art

D. Borsato, Associate Professor, B.F.A. (YORK), M.F.A. (C'CONBRIA), M.A. (NYU)
J. Carl, Professor, B.F.A. (VIC.BC.), B.A. (MCG.), Painting DIP. (Central Academy of Fine Art, Beijing), Sculpture DIP. (Central Academy of Fine Art, Beijing), M.F.A. (RUTGERS)
S. Dobson, Associate Professor, B.A.A. (RYerson), M.F.A. (GUELPH)
R. Enright, Professor and University Research Chair, C.M. (BA. (SASK.)
C. Giroux, Associate Professor, B.F.A. (VIC.BC.), M.F.A. (NSCAD)
W. Gorlitz, Professor, B.F.A. (NSCAD)
J. Kissick, Professor and Director of the School, B.F.A. (QU.), M.F.A. (C'NEL)

K. Kozolanka (FASTWURMS), Associate Professor, A.O.C.A. (OCAD)
N. Kruger, Associate Professor, Computer Animation DIP. (SHERIDAN), A.O.C.A. in Fine Art (OCAD)
M. Pears, Associate Professor, B.A. (UNIVERSITY OF NORTHERM, N.Y.), M.A. (R.C.A.)
S. Rechico, Associate Professor, B.ED. (ALTA.)
D. Skuse (FASTWURMS), Associate Professor, B.F.A. (QU.)
M. Tap, Professor, B.F.A., M.F.A. (NSCAD)
L. Woodcock, Associate Professor, B.F.A. (C'DIA.), M.F.A. (NSCAD)

School of Languages and Literatures

Classics

R. Benson, Professor Emerita, L.ES L. PROP MODERNE (MONTR.), PH.D. (MCG.)
M.K. Kremer, Professor Emeritus, Dr.PHIIL. (COLOGNE)
K. Mose, Professor Emeritus, B.A., D.IPED. (LOND.), M.A., PH.D. (TOR.)
P. Demara, University Professor Emerita, B.S.L., M.S.L. (GEORGETOWN), PH.D. (LAVAL)

French Studies/Etudes Françaises

F. Arroyas, Associate Professor, B.A., M.A., PH.D. (W.ONT.)
D. Bruce, Professor, B.A. (ALTA.), M.A. (QU.), PH.D. (TOR.)
D.M. Cornelio, Professor, B.A., M.A., PH.D. (U.CONN.)
M. Irvine, Associate Professor and Acting Director, School of Languages and Literature, B.A., M.A., PH.D. (TOR.)
S. Nutting, Associate Professor, B.A. (TOR.), M.A., PH.D. (QU.)
J. Satyre, Associate Professor, MED. (MONTR.), PH.D. (MONTR.)

German Studies

C. Thomson, Professor and Head of French Studies, B.A., M.A., PH.D. (TOR.)

European Studies

M. Irvine, Associate Professor, B.A., M.A., PH.D. (TOR.)
P. Mayer, Associate Professor and Head of German Studies, B.A. (TOR.), M.A., PH.D. (PRIN.)
A. McDougall, Professor, B.A., M.A., PH.D. (OXF.)
S. Parmegiani, Associate Professor, Head of Italian Studies and Co-ordinator of European Studies, LAUREA (TRIESTE), DOTT. (TRIESTE/ROME), PH.D. (TOR.)

Italian Studies

S. Parmegiani, Associate Professor, Head of Italian Studies and Co-ordinator of European Studies, LAUREA (TRIESTE), DOTT. (TRIESTE/ROME), PH.D. (TOR.)

Spanish and Hispanic Studies

R. Gomez, Associate Professor, B.A., M.A., PH.D. (TOR.)
S. Henighan, Professor and Head of Spanish and Hispanic Studies, B.A./SWARTHMORE, M.A. (CDIA), D.PHIL. (OXF)
D. Mohan, Associate Professor, B.A.HONS (GUELPH), M.A. (W.ONT.)
D. Odarkey-Wellington, Associate Professor, B.A. (GHANA), M.A., PH.D. (MCG.)
G. Yovanovich, Professor, B.A. (CAR.), M.A., PH.D. (TOR.)

School of English and Theatre Studies

E. Benson, University Professor Emeritus, B.A. (N.U.I.), M.A. (W.ONT.), PH.D. (TOR.)
J.E. Harrison, University Professor Emeritus, B.A., M.LITT. (DURH.)
H. Huy, Professor Emerita, B.A., M.A., PH.D. (TOR.)
M.H. Keefer, Professor Emeritus, B.A. (R.M.C), M.A. (TOR.), PH.D. (SUS)
J. Kulyk Keefer, Professor Emerita, B.A. (TOR.), M.A., PH.D. (SUS)
G.D. Killam, University Professor Emeritus, B.A. (BR.COL.), PH.D. (LOND.)
T.H. King, University Professor Emeritus, CM, B.A., M.A. (CHICO ST.), PH.D. (UTAH)
R. Knowles, Professor Emeritus, B.A., M.A., PH.D. (TOR.), F.R.S.C.
P.A. Mulholland, Professor Emeritus, B.A., M.A., PH.D. (BIRM.)
M. Rubio, University Professor Emerita, B.A. (DEPAUW), M.A. (ILL.), PH.D. (MCG.)
M.E. Waterston, University Professor Emerita, B.A., M.A. (BRYN MAWR), PH.D. (TOR.) F.R.S.C.
School of Engineering

H. Abdullah, Professor and Director, B.SC. (BAGHDAD), M.SC., PH.D. (GLASGOW), P.ENG.

B. Gharabaghi, Professor and Associate Director, Graduate Studies, B.SC., M.SC., PH.D. (IRAN), P.ENG. (GUELPH), P.ENG.,

R.J. Runenman, Associate Professor and Associate Director, Undergraduate Studies, B.SC., M.SC. (QU.), PH.D. (STRATHCLYDE), P.ENG.

W.K. Bilanski, University Professor Emeritus, B.SC. (TOR.), M.A.SC., PH.D. (MICH. ST.), F.CSAE, F.ASCE, P.ENG.

V.J. Davidson, University Professor Emeritus, B.ENG. (MCM.), M.A.SC. (GUELPH), PH.D. (TOR.), P.ENG.

W.T. Dickenson, University Professor Emeritus, B.S.A., B.A.SC., M.A.SC. (TOR.) PH.D. (COLORADO ST.), P.ENG.

Wm. James, University Professor Emeritus, B.SC. (ENG.)(NATA.), DIPL.HYD,ENG. (DELPIT.). P.ENG. (ABERD.), D.S.C. (NATA.), F.CSAE, F.ASCE, P.ENG.

J.C. Jofriet, University Professor Emeritus, DIPL. CIVIL ENG. (AMSTERDAM), M.SC. (M.T.), F.CSAE, F.ASCE, P.ENG.

G.S. Mittal, University Professor Emeritus, B.SC. (PUNJ. AG.), M.SC. (MANIT.), PH.D. (OHIO), P.ENG.

J.R. Ogilvie, University Professor Emeritus, B.SC. (AGR.) (MCG.), M.S.A. (TOR.), PH.D. (PURD.), F.CSAE, F.ASCE, P.ENG., P.ASCE.

G. Hayward, Professor Emeritus, B.A.SC., M.A.SC., PH.D. (WAT.).

L. Otten, Professor Emeritus, B.A.SC., M.A.SC., PH.D. (WAT.), F.CSAE, P.ENG.

R. Abbassi, Associate Professor, PH.D. (GERMANY)

W. Ahmed, Associate Professor, B.SC., M.SC. (EGYPT), PH.D. (MCM.), P.ENG.

A. Al-Dwic, Adjunct Professor, B.SC. (JORDAN), M.SC., PH.D. (CLEVELAND), P.ENG.

S. Ali, Adjunct Professor, B.SC. (BAGHDAD), M.SC. (JORDAN), P.ENG., P.ENG.

A. AliaDabit, Assistant Professor, B.A.SC., M.A.SC. (TOR.), PH.D. (CHINA), P.ENG

M. Amnammal, Associate Professor, B.E., M.E. (INDIA), PH.D. (MANIT.), P.ENG.

S. Arebii, Professor, B.SC. (AL-FATEH), M.A.SC., PH.D. (WAT.), P.ENG.

A. Bardelech, Assistant Professor, B.A.SC., M.A.SC., PH.D. (WAT)

M. Biglar Beigan, Associate Professor, B.SC. (TEHRAN), M.A.SC. (TOR.), PH.D. (WAT.), P.ENG.

A. Binns, Assistant Professor, B.SC., M.SC., PH.D. (QU.), EIT

A. Bradford, Associate Professor, B.SC., PH.D. (QU.), P.ENG.

B. Brandon, Assistant Professor, B.SC.ENG. (WES), M.A.SC.ENG. (QUE), PH.D. (QUE), E.I.T.

S. Chang, Associate Professor, B.SC. (CHINA), P.ENG., P.ENG.

J. Cherry, Adjunct Professor, B.SC. (SASK), M.SC. (BERKELEY), PH.D. (ILLINOIS), P.ENG.

Y. Chiang, Assistant Professor, B.A.SC., M.A.SC. (TOR.), PH.D. (LEUVEN), P.ENG.

R. Clemmer, Assistant Professor, B.SC., PH.D. (WAT.), P.ENG.

C. Collier, Assistant Professor, B.MUS. (TOR.), B.SC., PH.D. (B.C.), EIT

P. Daggupati, Assistant Professor, B.SC. (INDIA), M.SC., PH.D. (KANSAS)

E.M. Defersha, Associate Professor, B.SC. (ETHIOPIA), M.ENG. (INDIA), PH.D. (CDIA), P.ENG.

I. Deib, Associate Professor, B.SC., M.SC. (KUWAIT), PH.D. (MCM.), P.ENG.

J. Donald, Associate Professor, B.A.SC., M.A.SC., PH.D. (WAT.), P.ENG.

R. Dony, Associate Professor, B.A.SC., M.A.SC. (WAT.), PH.D. (MCM.), FIET, FEC, PENG.

A. Dutta, Associate Professor, B.SC. (BANGLADESH), M.ENG. (THAILAND), PH.D., (DAL.), P.ENG.

R. Dutton, Adjunct Professor, B.SC. (MANIT.), B.A.SC., M.A.SC., PH.D. (WAT.), P.ENG.

A. Elsayed, Assistant Professor, B.ENG, M.A.SC., PH.D (RYE), EIT.

M. Elshargawy, Assistant Professor, B.SC., M.SC. (EGYPT), PH.D. (K.S.A.), P.ENG.
Department of Family Relations and Applied Nutrition

C. MacMartin, Associate Professor and Chair of Department, B.S.C., M.A. (TOR.), PH.D. (GUELPH)


D. Lero, University Professor Emeritus, B.A. (N.Y. ST.), M.S., PH.D. (PURD.)

K. Brophy, Professor Emeritus, B.SC. (MCG.), M.S., PH.D. (ILL.)

A. Dienhart, Professor Emeritus, B.A. (CITY COLL. N.Y.), M.SC. (U.C.L.A.), M.SC., PH.D. (GUELPH)

S. Evers, Professor Emeritus, B.SC. (OTT.), M.S. (C'NEll), PH.D. (W ONT.)

E. Herold, Professor Emeritus, B.A.. M.A. (MANIT.), PH.D. (IOWA)

S. Lollis, Professor Emeritus, B.S.C., M.S.C. (CALIF.), PH.D. (W.ONT.)

J. Myers Avis, Professor Emeritus, B.A. (QU.), M.S.W. (TOR.), PH.D. (PURD.)

M. Nightingale, Professor Emeritus, former Interim Chair and Founding Dean of College of Social and Applied Human Science

R. Hawkins, Associate Professor, B.SC. (MCG.), M.A. (WONT.), PH.D. (DUKE)

R. Hughes, Assistant Professor, B.SC. (MCG.), M.A. (TOR.), PH.D. (CLARK)

A.J. Hovorka, Associate Professor, B.A. (QU.), M.A. (CARL.), PH.D. (CLARK)

A.E. Joseph, Professor, B.A. (LIV.), M.A. (QU.), PH.D. (MCM)

R.G. Kuhn, Associate Professor, B.A. (CDIA.), M.A. (VIC., B.C.), PH.D. (ALTA.)

J. Lindsay, Associate Professor, B.SC. (NIP.), M.SC., PH.D. (WONT)

J.E. Mersey, Associate Professor, B.A. (CAR.), M.S., PH.D. (WIS.)

K. Parizeau, Assistant Professor, B.A. (MCM.), M.S.C., PH.D. (TOR)

J. Silver, Assistant Professor, B.A. (NB), M.A. (LON), PH.D. (BC)

B.E. Smit, Professor and Canada Research Chair in Global Environmental Change, B.A., M.A. (AUCK.), PH.D. (MCM)

W. Yang, Associate Professor, B.A. (HUBEL), M.A. (CHINESE ACAD. SCI.), PH.D. (ILL.)

Department of Political Science

T. Riddell, Associate Professor and Chair of Department., B.A., M.A. (CALG.), PH.D. (MCG)

R.C. Briggs, Assistant Professor, B.SOC.SCI (OTT.), PH.D. (AMER.)

D. Baker, Associate Professor, B.A.S. (MCM.), LL.B. (TOR), PH.D. (CALG.)

J. Clark, Associate Professor, B.E.S. (WAT.), M.A. (CARL.), PH.D. (TOR.)

C.L. Dauda, Associate Professor, B.A. (MCM.), M.A. (GUELPH), PH.D. (TOR.)

J. Diez, Professor, B.A. (TOR.), M.A. (ESSEX), PH.D. (TOR.)

C.J. Ho, Assistant Professor, B.A. (WONT.), M.SC (LOND.)

J. Johnson, Professor, B.A. (TOR.), M.A. (DALH.), PH.D. (DALH.)

J. Johnson, Professor, B.A. (QU.), M.A. (TOR.), PH.D. (LOND.)

E.A. Koning, Associate Professor, B.A., M.A., M.PHI.L (LEIDEN)

T.M. Lee, Associate Professor, B.A. (TOR.), M.A., PH.D. (PRIN)

L. Levac, Associate Professor BRSS (ACAD.), B.E.D. (QU), M.Phil. (UNB), PH.D. (UNB)

M. Mancuso, Professor, B.A. (MCM.), M.A. (CAR,), D.PHI.L (OXF)

D.B. MacDonald, Professor, B.A. (CARL.), M.A. (OTT), PH.D. (LOND.)

T. Mau, Associate Professor, B.A. (GUELPH), M.A. (GUELPH/CM), D.PHI.L (OXF)

A. Paras, Associate Professor, B.A. (UBC), M.A. (TOR), PH.D. (TOR)

K. Puddister, Assistant Professor, B.A., M.A. (GUELPH), PH.D. (MCG.)

B. Sheldrick, Professor and Associate Dean (Academic), B.A., CAR.), I.D. (TOR.), M.A., PH.D. (TOR)

J. Simmons, Associate Professor, B.A. (UBC.), M.A., PH.D. (TOR.)

T.A. Small, Associate Professor, B.A. (GUELPH), M.A. (CALG.), PH.D. (QU.)

A.C. Sneyd, Associate Professor, B.A. (QU.), M.A. (POR), PH.D. (MCM)

D. Snow, Assistant Professor, B.A. (STU), M.A., PH.D. (CALG)

I. Spears, Associate Professor, B.A. (TOR.), M.A. (QU.), PH.D. (MCG.)

D. Stienstra, Professor, B.A. (EDM.), M.A , PH.D. (YORK)

Department of Psychology

F. Leri, Professor and Chair, B.A., M.A., PH.D. (MCG)

R.W. Barron, Professor Emeritus, B.A. (OCIDENTAL), M.A., PH.D. (OHIO ST)

E.C. Dalrymple-Alford, Professor Emeritus, B.S.C., PH.D. (LOND.)

H. Davis, Professor Emeritus, B.A. (COL.), M.A. (BOSTON), PH.D. (MARYLAND)

M.A. Evans, Professor Emerita, B.A. (TOR.), M.A., PH.D. (WAT)

M.P. Grand, Professor Emeritus, B.A. (TOR.), PH.D. (S.U.N.Y., STONY BROOK)

T.F. Hermann, Professor Emeritus, B.A. (N.Y. STATE) PH.D (TENN)

J.D. Hundleby, Professor Emeritus, M.A. (EDIN.), PH.D. (PENN.ST)

M.M. Konstantareas, University Professor Emerita, B.A., M.A., PH.D. (TOR)

K.S. Korabik, Professor Emerita, A.B., M.S., PH.D. (ST LOUIS)

M.L. Matthews, Professor Emeritus, B.A., PH.D. (NOTT)

M.H. Peters, University Professor Emeritus, B.S.C., M.S.C. (ALTA.), PH.D. (WONT)

A.S. Winston, Professor Emeritus, A.B. (NWESTERN), M.A., PH.D. (ILL.)

L.A. Wood, Professor Emerita, B.A. (TOR.), M.A. (MICHI.), PH.D. (YORK)

A.D. Yarmey, University Professor Emeritus, B.A., M.A., PH.D. (WONT)

I.R. Lubeck, Adjunct Professor, B.A. (TOR.), PH.D. (S.U.N.Y., STONY BROOK)

N. Al-Aidroos, Assistant Professor, B.MATH (WAT), M.A., PH.D (TOR)

H.N. Bailey, Associate Professor, B.A. (UBC), M.A., PH.D. (WONT)

P. Barata, Associate Professor, B.A. (UBC), M.A., PH.D. (WINDSOR)

P. Barclay, Associate Professor, B.S.C. (GUELPH), PH.D. (MCM)

E. Choleris, Professor, B.SC., PH.D. (PARMA)

D. Dedrick, Associate Professor, (joint appointment with Philosophy), B.A., M.A. (CAR.), PH.D. (TOR)

S. Desmarais, Professor, B.A., M.A., PH.D. (WAT)
M.J. Fenske, Associate Professor, B.SC. (LETH.), M.A., PH.D. (WAT.)
C. Fiacconi, Assistant Professor, B.SC. (W.ONT), PH.D. (MC.M.)
B. Giguère, Associate Professor, B.A. (MC.G.), M.A., PH.D. (YORK)
H. Gill, Associate Professor, B.A. (WAT.) M.A. PH.D. (WONT)
M.G. Gonzalez-Morales, Associate Professor, B.A. (UNIVERSITY OF LA LAGUNA),
PH.D. (UNIVERSITY OF VALENCIA)
E.M. Gross, Assistant Professor, B.A. (SUNY Stony Brook), M.SC. (ADELPHI)
PA. Hausdorf, Associate Professor, B.SC. (MC.M.), M.A. (GUELPH), PH.D. (MC.M.)
K.H. Hennig, Assistant Professor, B.E.D., M.A., PH.D. (UBC)
F. Leri, Professor, B.A., M.A., PH.D. (MC.G.)
S.P. Lewis, Associate Professor, B.SC., PH.D. (DAL.)
M.N. Lunley, Associate Professor, B.A. (WAT.), M.A., PH.D. (QU.)
H.H.C. Marmurek, Professor, B.A. (TOR.), M.A., PH.D. (OHIO ST.)
K. McLachlan, Assistant Professor, M.A., PH.D. (SFU)
C.M. McMurry, Associate Professor, B.A. (W. LAURIER), PH.D. (DAL.)
D.V. Meeegan, Associate Professor, B.A. (S.UN.Y., ALBANY), PH.D. (MC.M.)
B.A. Morrongiello, Professor, B.A. (RUTGERS), M.A., PH.D. (MASS.), Canada Research Chair in Child and Youth Injury Prevention
JE. Murray, Assistant Professor, B.S. (UNK), M.A., PH.D. (UNL)
E. D. Newby-Clark, Assistant Professor, B.ARTS.SCM. (MC.M.), PH.D. (WAT.)
LR. Newby-Clark, Associate Professor, B.SC. (TOR.), PH.D. (WAT.) Director, First Year Seminar Program
K.C. O’Doherty, Associate Professor, B.SC. (WITWATERSAND), B.H.SC., PH.D. (ADELAIDE)
L. Parker, Professor, B.A., M.A. (CAL. ST.), PH.D. (NFLD.) Canada Research Chair in Behavioural Neuroscience
D. Powell, Associate Professor, B.A. (QU.), M.A., PH.D. (WONT)
S.F. Safdar, Associate Professor, B.A. (MC.M.), M.A., PH.D. (YORK)
G. Simpson, Assistant Professor, PH.D. (AMERICAN – MIAMI)
L.S.M. Son Hing, Associate Professor, B.A. (QU.), M.A., PH.D. (WAT.)
J. Spence, Associate Professor, M.A.SC., PH.D. (WAT.)
D. Stanley, Associate Professor, B.A. (WAT.), M.A., PH.D. (WONT)
K. Thomasin, Assistant Professor, B.A. (VANDERBILT), M.SC., PHD. (GEORGIA)
L. Thomson, Assistant Professor, B.SC. (MC.M.), M.A.SC., PH.D. (WAT.)
L.M. Trick, Professor, B.SC. (CALG.), M.A., PH.D. (WONT)
F. Vaccarino, Professor, President, and Vice-Chancellor, B.SC. (TOR.), M.A., PH.D. (MC.G.)
B.D. Winters, Associate Professor, B.A. (DAL.), PH.D. (CAMB.)
J. Yen, Assistant Professor, B.SC., M.A. (RHODES), PH.D. (TOR.)
A. R. Young, Associate Professor, B.A. (GUELPH), PH.D. (WAT.)

Department of Sociology and Anthropology

E. Finnis, Associate Professor and Chair of Department, B.A., PH.D. (MC.M), M.A. (WONT)
S.R. Barrett, University Professor Emeritus, B.A. (ACAD.), M.A. (TOR.), PH.D. (SUS)
E.T. Evers, Professor Emeritus, B.SC. (CNELL), M.SC., PH.D. (IOWA ST.)
L.M. Gerber, Professor Emerita, R.N., B.SC.N., M.A., PH.D. (TOR.)
L. McDonald, University Professor Emerita, B.A. (BR.COL.), M.A., PH.D. (LOND.)
N.J. MacKinnon, Professor Emeritus, B.A. (WIND.), M.A., PH.D. (ILL.)
K.S. Menzies, Professor Emeritus, B.A. (QU.), M.SC. (LOND.), PH.D. (ESSEX)
F. Scharley, University Professor Emeritus, B.SC. (TOR.), M.A., PH.D. (MC.G.)
K.V. Uijimoto, Professor Emeritus, B.SC. (R.M.C.), M.A., PH.D. (BR.COL.)
R. Broll, Assistant Professor, B.A., M.A., PH.D (UWO)
M. Dawson, Professor, B.A. (YORK), M.A., PH.D. (TOR.)
K. Gagne, Assistant Professor, B.A. (CDIA), M.A., PH.D. (MONTR.)
P. Garcia-Del Moral, Assistant Professor, B.A., M.A., (QU.), PH.D. (TOR.)
A. Hathaway, Associate Professor, B.A. (CECM), PH.D. (MC.M.)
M. Horgan, Associate Professor, B.A., M.A. (NATIONAL UNIVERSITY OF IRELAND),
PH.D. (YORK)
S.A. Humphries, Associate Professor, B.A., M.A., PH.D. (YORK)
L.E. Hunter, Assistant Professor, B.A., M.A. (GUELPH), PH.D. (YORK)
S. Kawano, Professor, B.A. (KEIO), M.A. (U.M.), PH.D. (U.PITT)
L. Kowalchuk, Associate Professor, B.A. (MC.M.), M.A. (MC.G.), PH.D. (YORK)
B. Leach, Professor and Associate Dean, Research, B.A. (CAR.), M.A., PH.D. (TOR.)
S. Liinamaa, Assistant Professor, B.A. (UVIC), M.A., PH.D. (YORK)
D. Maidment, Associate Professor, B.A. (MEM), PH.D. (CAR.)
T. Mellwraith, Associate Professor B.A. (TOR.), M.A. (UBC), PH.D. (NEW MEXICO)
M. Morton, Associate Professor, B.A. (CAR.), M.A., PH.D. (YORK)
E. Nelson, Assistant Professor, B.A., PH.D. (GUELPH), M.A. (YORK)
W.L. O’Grady, Professor, B.A., M.A., (CAR.), PH.D. (TOR.)
P. Parnaby, Associate Professor, B.A., M.A., (QU.), PH.D. (MC.M)
V. Shalla, Associate Professor, B.A. (WLAUR.), M.A. (MONTR.), PH.D. (CAR.)
S.Srinivasan, Associate Professor and Canada Research Chair in Gender, Justice and Development, B.A. (Tata Institute of Social Science), M.A. P.D. (Erasmus Univ. Rotterdam)
R. Stansfield, Associate Professor, B.A., M.A., (TOR.), PH.D. (YORK)
R. Sylvain, Associate Professor, B.A., (WLAUR.), M.A., PH.D. (TOR.)
P. Van Estek, Adjunct Professor/Professor Emerita, Department of Anthropology, York University, B.A., M.A. (ILL.), PH.D. (TOR.)
J. Vargheese, Associate Professor, B.SC., B.Sc. in ENCS, M.SC., PH.D.(ALTA)
D. Walters, Associate Professor, B.A., M.A. (UWO), PH.D. (MC.M.)
A.R. Winson, Professor, B.A., M.A. (WONT), M.A., PH.D. (TOR.)
C.E. Yule, Assistant Professor, B.A. (UBC), M.A., PH.D. (TOR.)

Ontario Agricultural College

R.C. Van Acker, Dean and Professor, B.SC., M.SC. (GUELPH), PH.D. (READING)
R.H. Hallett, Acting Associate Dean (Research and Graduate Studies) and Professor, B.SC. (TOR.), M.P.M., PH.D. (S.FRASER)
J.M Schmidt, Associate Dean (Academic) and Professor, B.SC., M.SC. (TuBINGEN), PH.D. (TOR.)
J. Cranfield, Associate Dean, External Relations and Professor, B.SC. (AGR.), M.SC. (GUELPH), PH.D. (PURD.)
T. Goebel, Associate Director, Finance and Operations
L. West, Manager, Graduate Recruitment and Programs
R. Alger, Manager, Research Programs, B.SC.(AGR.) (GUELPH)
S. Fawns, Development Manager
L. Stallman, Alumni Advancement Manager
M. Straathof, Stewardship and Engagement Manager
S. Craig, Communications Manager
R. Hodges, Manager, Academic Programs
M. Edwards, Statistics Consultant
J. Johnson, B.SC. (ENV.) and D.T.M., Program Counselor
S. Stephens, Administrative Officer
C. Barden, Development Officer
C. Devitt, Program Counselor’s Assistant
J. Terpsstra, Communications and Events Coordinator
L. Schenk, Administrative Assistant to the Associate Director, Finance and Operations
M. Ball, Administrative Assistant to the Associate Dean, Academic
L. Schurman, Administrative Assistant to the Associate Dean, Research and Graduate Studies
C. Johnston, Liaison Program Coordinator.

Department of Animal Biosciences

E.J. Squires, Professor and Chair of the Department, B.SC., M.SC., PH.D. (MEMORIAL)
E.B. Burnside, University Professor Emeritus, B.S.A., M.S.A. (TOR.), PH.D. (N. CAROLINA)
J.F. Hurnik, Burnside University Professor Emeritus, B.A. (NITRA), PH.D. (GUELPH)
G.J. King, University Professor Emeritus, D.V.M. (TOR.), M.S., PH.D. (GUELPH), FI Biol
S. Leeson, University Professor Emeritus, M.PHIL., PH.D. (NOTT.)
B.W. McBride, University Professor Emeritus, B.SC., B.SC. (GUELPH), PH.D. (ALTA)
L.P. Milligan, University Professor Emeritus, B.SC., M.SC. (ALTA.), PH.D. (CALIF.), F.R.S. (CAN.)
L.R. Schaeffer, University Professor Emeritus, B.S. (PURD.), M.S., PH.D. (C’NELL)
H. Swatland, University Professor Emeritus, B.SC. (LONDON), M.S., PH.D. (WISCONSIN)
I. Duncan, Professor Emeritus, B.SC., PH.D. (EDINBURGH)
J. Wilton, Professor Emeritus, B.SC., M.SC (GUELPH), PH.D. (C’NELL)
C. Baes, Assistant Professor, B.SC. (AGR.), M.S., PH.D. (GERMANY)
G.Y. Bédécarrats, Associate Professor, B.SC., D.E.A. (RENNES), PH.D. (MC.G.)
B. Bergeron, Associate Professor, B.SC., M.SC. (LAVAL), PH.D. (ILL.)
D.P. Bureau, Professor, B.A.SC., M.SC. (LAVAL), PH.D. (GUELPH)
A. Cánovas, Assistant Professor, B.S., M.S. (VALENCIA), PH. D. (LLEIDA)
XVI. Administration and Faculty, Ontario Agricultural College

J.F. Devlin, Associate Professor, B.A. (DAL), M.A. (CAL.), M.A. (CAR.), PH.D (GUELPH)


G. Ferrazzi, Adjunct Professor, B.Sc., M.B.A., (WONT), M.A., PH.D. (GUELPH)

G.C. Filson, College Professor Emeritus, B.A., B. Ed., M.Ed. (SASK.), PH.D. (TOR.)

J.E. FitzGibbon, Professor, B.A. (MCM.), M.Sc. (WALES), PH.D. (MC.G.)

J. FitzSimons, Associate Professor, B.A. (WALES), M.A. (MCM.), PH.D. (WONT)

M. Garon-Nielsen, Adjunct Professor, B.L.A. (GUELPH)

R. Gibson, Associate Professor, B.A., M.A. (BU.), PH.D. (MUN.)

H. Hambly, Associate Professor, B.A. (TOR.), M.E.S., PH.D. (YORK)

L. Harder, Associate Professor, B.E.S. (MANIT.), M.L.A. (HARV)

S.G. Hills, Professor Emeritus (Joint appointment with School of Environmental Sciences), B.A. (WONT.), M.A., PH.D. (TOR.)

M. Holland, Assistant Professor, B.A. (DAL.), M.A. (VIRGINIA), PH.D. (ILLINOIS)

J. Janakiram, Professor Emeritus, B.Sc., M.Sc. (INDIA), PH.D. (AUSTRALIA)

S. Kelly, Associate Professor and Director of School, B.L.A., M.S.C. (GUELPH)

K. Landman, Professor, B.L.A., M.Sc. (GUELPH), PH.D. (QU)

A. Lazouz, Professor, B.A., M.S.C. (GUELPH), ED.D. (TOR.)

D. Leeming, Adjunct Professor, B.A., M.E.S. (YORK)

S. Longboat, Assistant Professor, B.E.S. (WAT), ED.D. (BROCK), M.A., PH.D. (W. LAUR.)

G. McKibbon, Adjunct Professor, B.A., (BROCK), M.E.S. (YORK), M.Sc. (GUELPH)

M. Nelischer, College Professor Emeritus, B.Sc., (CAR.), M.L.A (GUELPH)

P. Nichol, Adjunct Professor, B.Sc., M.Sc., (GUELPH)


L. Pant, Adjunct Professor, B.Sc. (NEPAL), M.Sc. (NORWAY), PH.D. (GUELPH)

N.H. Perkins, Associate Professor, B.L.A., M.L.A. (ILL.), PH.D. (WISC.)

R. Ramirez, Adjunct Professor, B.Sc. (GUELPH), M.A.Ed (StFX), Ph.D. (GUELPH)

D.G. Reid, University Professor Emeritus, B.A. (WLAUR.), M.A. (GUELPH), PH.D. (WAT), REC.DIP.

J.C.M. Shute, University Professor Emeritus, B.A. (QU), M.A., PH.D. (MICH ST)

J. Janakiram, Professor Emeritus, B.Sc., M.Sc. (INDIA), PH.D. (AUSTRALIA)

B. Stewart, Assistant Professor, B.L.A. (GUELPH), M.L.A. (CALIF)


B. Wilton, Adjunct Professor, B.Sc., M.Sc., PH.D. (GUELPH)

School of Environmental Sciences

J. Warland, Associate Professor and Interim Director of the School, B.S. (CNEILL), M.Sc. (BR.COL.), PH.D. (GUELPH)

E. Arnaud, Associate Professor and Associate Director, B.A. (MCM.), M.Sc. (BR.COL.), PH.D. (MC.M.)

T.J. Gillespie, University Professor Emeritus, B.Sc. (BR.COL.), M.S.A. (TOR.), PH.D. (GUELPH)

J.C. Hall, University Professor Emeritus, B.Sc., B.Sc. (AGR.), M.Sc. (GUELPH), PH.D. (ALTA.)

P.G. Kevan, University Professor Emeritus, B.Sc. (MCG.), PH.D. (ALTA)

B.H. MacNeill, University Professor Emeritus, B.Sc. (ACAD.), PH.D. (TOR.)

I.P. Martini, University Professor Emeritus, B.Sc. (FLORENCE), PH.D. (MCM.)

F.L. McEwen, University Professor Emeritus, B.Sc. (MCM.), M.Sc., PH.D. (WIS.)

M.H. Miller, University Professor Emeritus, B.Sc. (TOR.), M.Sc., PH.D. (PURD.)

K.R. Solomon, University Professor Emeritus, B.Sc., M.Sc. (RODIES), PH.D. (ILL.)

G.W. Thurlott, University Professor Emeritus, B.S.A. M.S.A. (TOR.), PH.D. (WIS.)

J.T. Trevor, University Professor Emeritus, Adjunct Professor, B.Sc., M.Sc. (ACAD.), PH.D. (WAT.)

J.F. Alex, Professor Emeritus, B.S.A., M.S.C. (SASK.), PH.D. (WASH ST)

G.L. Barron, Professor Emeritus, B.Sc. (GLAS.), M.Sc. (TOR.), PH.D. (IOWA ST.), D.Sc. (GLAS.), D.Sc. (SAINT MARY S)

G.J. Boland, Professor Emeritus, Emeritus Professor, B.Sc., M.Sc. (ACAD.), PH.D. (GUELPH)

W. Chesworth, Professor Emeritus, B.Sc., M.Sc. (MANC.), PH.D. (MCM.)

I.J. Evans, Professor Emeritus, B.Sc. (STN), PH.D. (WALES)

M.G. Goss, Professor Emeritus, B.Sc. (LONDON), M.Sc. (BRM.), PH.D. (READ)

P.H. Groenevelt, Professor Emeritus, M.Sc., PH.D. (WAGENINGEN)

R. Hall, Professor Emeritus, B.AGR.SC., PH.D. (MELB.)

S.G. Hills, Professor Emeritus, B.A. (WONT), M.A., PH.D. (TOR.)

N.K. Kaushik, Professor Emeritus, B.Sc., B.Sc. (DELHI), M.Sc., PH.D. (WAT)

K.M. King, Professor Emeritus, B.A.S. (TOR.), M.S., PH.D. (WIS.)

J.E. Laing, Professor Emeritus, B.Sc., M.Sc. (CAR.), PH.D. (CALIF. BERKELEY)

School of Environmental Design and Rural Development

B. Adekunle, Adjunct Professor, B.AGR., M.B.A. (OBAFE MI AWOLOWO U), M.Sc.(U IBADAN), PH.D. (GUELPH)

N. Amoroso, Assistant Professor, B.L.A., M.U.D. (TOR.), PH.D. (UCL)

R. Bogaert, Adjunct Professor, B.L.A. (GUELPH)

N. Brunet, Assistant Professor, B.Sc. (MCG.), M.Sc., (GUELPH), PH.D., (MCG.)

C. Bryant, Adjunct Professor, B.Sc., PH.D. (ENGLAND)

W. Caldwell, Professor, B.A., M.A. (WONT), PH.D. (WAT)

A. Chowdhury, Assistant Professor B.Sc., M.Sc. (BANGLADESH), PH.D. (AUSTRIA)

R. Corry, Professor, B.L.A. (GUELPH), M.L.A. (MINN.), PH.D. (MICH)

H. Cummings, Adjunct Professor, B.A. (W.ONT.), M.A., PH.D. (CLARK)
A.B. Brisson, Professor, D.M.V. (MONT.), D.V.SC. (GUELPH), A.C.V.S.

H.J. Chalmers, Adjunct Professor, D.V.M., B.C., PH.D.

N. Cote, Assistant Professor, D.M.V., D.V.SC. A.C.V.S.

N. Cribb, Adjunct Professor, M.A., V.M.B., D.V.SC., DIP. A.C.V.S.

J. Darko, Professor B.C.H., M. PHIL., PH.D. (PHYSICS)

A. Defarges, Associate Professor, D.V.M (FRANCE), M.S.C. (MONT), DIP. A.C.V.I.M (SA)

J. Denstedt, Adjunct Professor, M.D., FCRCSC, FACS

H. Dobson, Professor (Retired), B.V.M. and S. (EDIN.), M.S.C., DIP. VET. SURG., D.V.SC. (GUELPH), DIP. A.C.V.R.

M.S. Dubois, Assistant Professor, D.V.M., D.A.C.V.I.M.-LA

D. Dyson, Professor Emeritus, D.V.M., D.V.SC. (GUELPH), DIP. A.C.V.A.

A. Fleck, Adjunct Professor, B.C.H., M.S.C., M.CCPM

S. Fonfara, Associate Professor, D.V.M., PH.D, Cert.V.C., DIP. E.C.V.I.M.-CA (CARDIOLOGY), MRCVS

L. Gaitero Santos, Associate Professor, D.V.M. (SPAIN), E.C.V.M. (NEUROLOGY)

T. Gibson, Associate Professor, B.C.H.AGR. (GUELPH), B.ED. (WINDORS), D.V.M. (GUELPH), PH.D. (W.ONT), DIP. A.C.V.S.

J. Hewson, Associate Professor and Associate Dean, Students & Academic, D.V.M., D.A.C.V.I.M. (L.A)

S. Hocker, Assistant Professor, D.V.M (K. STATE), DIP. A.C.V.I.M.

M.B. Hurtig, Professor, D.V.M., M.V.SC. (SASK.), DIP. A.C.V.S.

R. Husnik, Assistant Professor, M.V.D.R., PH.D., D.A.C.V.I.M.-SAIM

F. James, Assistant Professor, B.C.H. (TOR.), M.S.C. (W.ONT), D.V.M., D.V.SC. (GUELPH), DIP. A.C.V.I.M (NEUROLOGY)

R. Jiang, Adjunct Professor, PH.D., MCCPM

C.L. Kerr, Professor and Chair, D.V.M., D.V.SC. (GUELPH), DIP. A.C.V.A.

J. Koenig, Associate Professor, M.M.V., D.M.V. (VIENNA), D.V.SC. (GUELPH), D.A.C.V.S.


J. Liptak, Adjunct Faculty, B.V.SC. (MELBORNE), M.V.E.T (SYDNEY), M.A.C.V.S.C., F.A.C.V.S.C., DIP. A.C.V.S., DIP. E.C.V.S., DECSV, Founding Fellow in Surgical Oncology

L. Lohi, Adjunct Professor

K. Mathews, Professor Emeritus, D.V.M., D.V.SC. (GUELPH), DIP. A.C.V.E. and C.C.

N.M.M. Moens, Associate Professor, D.V.M. (LIEGE), M.S.C. (SASK.), DIP. A.C.V.C., DIP. E.C.V.S.

S. Mutsaers, Associate Professor, D.V.M. (GUELPH), PH.D (TOR.), DIP. A.C.V.I.M (ONCLOGY)

S. Nykamp, Associate Professor and Associate Dean, Clinical Program, D.V.M., DIP. A.C.V.R., M.S.C. (W.ONT.)

M.R. O'Grady, Professor Emeritus, D.V.M. (GUELPH), M.S.C. (OHIO), DIP. A.C.V.I.M (CARDIOLOGY)

L. O'Sullivan, Adjunct Professor, D.V.M. (P.E.I.), D.V.SC. (GUELPH), DIP. A.C.V.I.M (CARDIOLOGY)

M.L. Oblik, Assistant Professor, D.V.M., D.V.SC. (GUELPH), DIP. A.C.V.S (ONCLOGY)

E. Osei, Adjunct Professor, B.S.C.H., M.S.C., PH.D., MCCPM

J. P arr, Adjunct Professor, B.C.H., M.S.C., DIP. A.C.V.N.

C. Pinard, Associate Professor, D.V.M. (GUELPH), M.S.C. (KANSAS STATE U), DIP. A.C.V.O.

V. Poirier, Adjunct Professor, D.V.M., D.E.C. (MONTR.), I.B., DIP. A.C.V.I.M (RADIATION ONCOLOGY), DIP. E.C.V.I.M. (RADIATION ONCOLOGY), DMV, IPSAV, MANZCVS (ONCOLOGY)

A. Sanchez-Lazaro, Assistant Professor, D.V.M., D.V.SC., A.C.V.A.A. (ELIGIBLE)

S.D. Shaw, Adjunct Professor, D.V.M., D.A.C.V.I.M.

M. Sinclair, Associate Professor, D.V.M. (P.E.I.), D.V.SC. (GUELPH), DIP. A.C.V.A.

A. Singh, Associate Professor, B.C.H. (N.B), D.V.M. (P.E.I.), D.V.SC. (GUELPH), DIP. A.C.V.S.

J.L. Smith-Maxie, Associate Professor, D.V.M., M.S.C. (GUELPH)

H. Staempfli, Professor, D.V.M., (BERNE), DIP. A.C.V.I.M.

E. Stone, Professor, B.A. (SCRIPPS), D.V.M (CALIF-DAVIS), M.S. (GEORGIA), M.MP (DUKE)


D.R. Trout, Associate Professor, B.S., D.V.M. (WASH.), PH.D. (CALIF.IF), DIP. A.C.V.S.
D. Lepp, Adjunct Professor, B.SC., M.SC., PH.D. (GUELPH)
B.N.M. Lillie, Associate Professor, D.V.M., PH.D (GUELPH), D.I.P. A.C.V.P.
J.S. Lumsdon, Professor, B.SC., D.V.M., M.SC., PH.D. (GUELPH)
J.I. Maclinnes, Professor, B.SC. (VIC.B.C.), PH.D. (W.ONT.)
B.A. Mallard, Professor, B.SC., M.SC., PH.D. (GUELPH)
A. Masic, Adjunct Professor, D.V.M. (BELGRADE), PH.D. (SASK.)
M.G. Maxie, Adjunct Professor, D.V.M. (SASK.), D.I.P. VET.MED., PH.D. (GUELPH), D.I.P. A.C.V.P.
B.J. E. McEwen, Adjunct Professor, D.V.M., M.SC., PH.D. (GUELPH), D.I.P. A.C.V.P.
C. McKerlie, Adjunct Professor, D.V.M. (GUELPH), M.R.C.V.S. (LONDON), D.V.SC. (GUELPH)
D.S. Metcalf, Adjunct Professor, B.SC., M.SC., PH.D. (GUELPH)
G.B. Mitchell, Adjunct Professor, B.SC., M.SC. (W.ONT.), D.V.M., PH.D. (GUELPH)
E. Nagy, Professor, D.V.M., C.A.N.D. DEG. VET. SCI. (BUDAPEST)
N.M. Nemeth, Assistant Professor, B.A. (GRINNELL), D.V.M., PH.D. (COLORADO), D.I.P. A.C.V.P.
S. Newbigging, Adjunct Professor, B.SC. (GUELPH), M.SC (TOR.), D.V.M., D.V.SC. (GUELPH)
P.T. Oesterle, Adjunct Professor, B.SC. (UC DAVIS), M.SC., PH.D. (COLORADO)
D. Ojkic, Adjunct Professor, D.V.M., M.SC., PH.D. (GUELPH)
A.S. Peregrine, Associate Professor, B.V.M.S., PH.D., D.V.M. (GLAS.)
V. Parreira Pinto, Adjunct Professor, B.SC. (UNICAMP), M.SC., PH.D. (USANPAULO)
B.L. Plattner, Assistant Professor, B.SC., B.V.SC. (KANSAS), PH.D. (IOWA)
D.R. Rogan, Adjunct Professor, D.V.M., M.SC. PH.D.
S. Sharif, Professor, D.V.M., PH.D. (GUELPH)
K. Shapiro, Adjunct Professor, B.SC., D.V.M., PH.D., M.P.V.M. (UC DAVIS)
D.A. Smith, Professor, D.V.M., D.I.P. VET.MED., D.V.SC. (GUELPH)
M. Stalker, Adjunct Professor, B.SC. (QU.), D.V.M. (SASK.), PH.D. (GUELPH)
L. Susta, Assistant Professor, D.V.M. (PERUGIA), PH.D. (GEORGIA), D.I.P. A.C.V.P.
P.V. Turner, Professor, B.SC., M.SC. (DAL.), D.V.M., D.V.SC. (GUELPH), D.I.P. A.C.V.P.
A.A. van Dreumel, Adjunct Professor, D.V.M. (TOR.), M.SC. (MANIT.), D.I.P. A.C.V.P.
J.S. Weese, Professor, D.V.M., D.V.SC. (GUELPH), D.I.P. A.C.V.M.
R.D. Wood, Associate Professor, D.V.M. (P.E.I.), D.V.SC. (GUELPH), D.I.P. A.C.V.P.
G.A. Wood, Associate Professor, D.V.M. (GUELPH), PH.D. (TOR.), D.V.SC. (GUELPH)
S.K. Wootton, Assistant Professor, B.SC., PH.D. (GUELPH)

Department of Population Medicine
K.E. Leslie, University Professor Emeritus, D.V.M., M.SC. (GUELPH)
S.W. Martin, University Professor Emeritus, D.V.M., M.SC. (GUELPH), M.P.V.M., PH.D. (CALGIF.)
A.H. Meek, Honorary Fellow of the University, D.V.M., M.SC.(GUELPH), PH.D. (MELB.)
P.W. Physick-Sheard, Professor Emeritus, B.V.SC. (BRIST.), M.SC., D.I.P. VET.SURG. (GUELPH), F.R.C.V.S. (U.K.)
D. Walter-Toews, University Professor Emeritus, B.A. (GOSHEN COLL.), D.V.M. (SASK.), PH.D. (GUELPH)
G. Alton, Adjunct Professor, M.SC., PH.D. (GUELPH)
C.A. Bauman, Assistant Professor, D.V.M., M.P.H., PH.D. (GUELPH)
O. Berke, Associate Professor, DIPL.-STAT.(M.SC.), PH.D. (DORTMUND GERMANY)
T. M. Bernardo, Professor, D.V.M. (GUELPH), M.SC.(P.E.I.)
T.S. Chenier, Associate Professor, D.V.M., D.V.SC. (GUELPH), D.I.P. A.C.T.
J.B. Coe, Associate Professor, D.V.M., PH.D. (GUELPH)
K. M. Clay, Assistant Professor, B.SC., D.V.M., PH.D. (GUELPH)
C.E. Dewey, Professor, D.V.M., M.SC. PH.D. (GUELPH)
T. F. Duffield, Professor and Chair, D.V.M., D.V.SC. (GUELPH)
V. Farzan, Adjunct Professor, D.V.M.(TEHRAN), M.SC., PH.D. (GUELPH)
D. Fisman, Adjunct Professor, M.P.H.(BOSTON), M.D. (W.ONT.)
R.M. Friendship, Professor, D.V.M., M.SC. (GUELPH), D.I.P. A.B.V.P.
C.J. Gartley, Assistant Professor, B.SC. (NEW BR.), D.V.M., D.V.SC. (GUELPH), D.I.P. A.C.T.
J. Gordon, Assistant Professor, B.SC., D.V.M. (MICHIGAN), D.V.SC (GUELPH)
A. Greer, Associate Professor, B.SC. (NOVA SCOTIA), M.SC. (TRENT), PH.D. (ARIZ.)
M.T. Guerin, Associate Professor, D.V.M., M.SC., PH.D. (GUELPH)
D.B. Haley, Associate Professor, M.SC. (GUELPH), PH.D. (SASK)
S. Harper, Associate Professor, B.SC. (QU.), M.SC., PH.D. (GUELPH)
A.Q. Jones Bilton, Associate Professor, D.V.M. PH.D. (GUELPH)
D.F. Kelton, Professor, D.V.M., M.SC., PH.D. (GUELPH), D.I.P. A.B.V.P.
D. Khosa, Assistant Professor, B.V.SC., B.SC., PH.D. (AUSTRALIA)
M. Laskowski, Adjunct Professor, B.SC., PH.D. (MANIT.)
S. LeBlanc, Professor, B.SC.(AGR), D.V.M., D.V.SC. (GUELPH)
K. Lissemore, Associate Professor, Associate Dean-Academic, B.SC. (TOR.), D.V.M., D.V.SC. (GUELPH)
M. R. Little, Adjunct Professor, B.SC., PH.D. (GUELPH)
S.A. McEwen, Professor, D.V.M., D.V.SC., (GUELPH), D.I.P. A.C.V.P.
J. E. McWhirter, Assistant Professor, B.SC., PH.D. (WAT.)
P.I. Menzies, Professor, D.V.M. (GUELPH), M.P.V.M. (CALIF.)
L. Niel, Associate Professor, M.SC., PH.D. (BR.COL.)
V. Ng, Adjunct Professor, B.SC., PH.D. (AUSTRALIA)
T. O’Sullivan, Associate Professor, D.V.M., PH.D.(GUELPH)
E. J. Parmley, Associate Professor, D.V.M. (SASK.), PH.D. (GUELPH)
A. Papadopoulos, Associate Professor, B.A.SC., M.B.A. (YORK), PH.D. (GUELPH)
D. Pearl, Associate Professor, B.SC. (MCG.), M.SC. (YORK), D.V.M., PH.D. (GUELPH)
Z. Poljak, Associate Professor, D.V.M. (CROATIA), M.SC., PH.D. (GUELPH)
D. L. Renaud, Assistant Professor, B.SC., D.V.M., PH.D. (GUELPH)
J. Sargeant, Professor and Director of the Centre for Public Health and Zoonoses, D.V.M., M.SC. PH.D. (GUELPH)
L. Trotz-Williams, Adjunct Professor, BVETMED(UK), M.SC., PH.D. (GUELPH)
A.L. Tucker, Assistant Professor, B.Sc., M.Sc., Ph.D. (GUELPH)
C.B. Winder, Assistant Professor, D.V.M., D.V.SC. (GUELPH)