

Student Planning | Course enrolment redefined

# WebAdvisor & Student Planning Guide

# My Progress: Graduate Students

**Undergraduate, diploma and graduate students** can select their courses online using any computer with internet access. Please read this guide and watch the videos to help you get started.

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## Overview

Welcome to the Student Planning informational booklet for the University of Guelph, Ridgetown Campus and University of Guelph-Humber. Student Planning is a self-serve system available to all U of G, Ridgetown and Guelph-Humber students who are actively enrolled in a program. It combines optional degree planning with intuitive course search tools and registration in a new, easy to navigate online environment. To assist both new and returning students, a series of training videos and corresponding information sheets have been developed to help guide you through the most common features of Student Planning.

## My Progress – Graduate Students

My Progress provides a detailed view of your program's most common or recommended course work completion requirements. My Progress also clearly displays up-to-date information of your personal academic progress within your program.

2.1 Using your web browser, go to *WebAdvisor* at <u>https://www.uoguelph.ca/webadvisor</u> and click the "Access WebAdvisor" button.

ebAdvisor WebAdvisor	
Have a question? Ask Gryph!	Ask your question here. Use two or more words! Ask
elcome to WebAdvisor for the <b>University of Guelph</b> , the <b>Ridget</b> ebAdvisor is an online system where applicants, students, facu	Ity and staff can access important tools
ick the Access WebAdvisor button to get started. You can also urses; a login is not required.	Click the search for courses button to view available

- 2.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.
- 2.3 Select "Student Planning".

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С С	Hello, Welcome to WebAdvisor! Choose a category to get started.			
¢	Account View Here you can view your latest statement and make a payment online.	Tax Information Here you can view/print your T2202 tax form.		
<b>≘</b> ⊛	Bere you can track your acade hic progress, provident and register for classes.	Course Catalog Here you can view and search the course catalog.		

2.4 This brings us to the *Planning Overview* page. This page offers you a summarized view of your courses once you begin course planning or course registration within the current term. Also displayed is your enrolled program title. From the Planning Overview page select the *Go to My Progress* option.

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Ē	Academics • Stud	l <u>ent Planning</u> · Planning Ov	erview							
۲	Academics · Student Hanning · Planning Overview  Steps to Getting Started  There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started  View Your Progress  Start by going to My Progress to see your academic progress in your degree and search for courses.				ed: D				262	
	st ca ga		see your academic progress in you	ir degree and search for		Next, ta	an & Schedule	ses Suive accomplished and register you	r remaining classes	
	Programs				Cumulative GPA		Progress			
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	8am	Sun	Mon	Tue	١	Ved	Thu	Fri	Sat	
	9am									
	10am									

2.5 You've now reached the *My Progress* page:

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<b>↑</b>	Academics · Student Planning · My Progress					۵	C→ Sign out ⑦ Help
¢	Approved program changes may not be visible My Progress	e until the next semester				Search for courses	Q
۲	( ) MPH, Public Health (1 of 1 programs) At a Glance					View a New Program	Print
	Cumulative GPA: Institution GPA: Degree: Majors: Departments: Catalog: Anticipated Completion Date:	83.000 83.000 (0.000 required) Master of Public Health Public Health Course Based Population Medicine 2020 4/7/2023	4	Program Completion must be veril Progress	fied by the Registrar.		
	Description Master of Public Health, Public Health	The F.F. Bardhaud		Total Credits	0.5	Ť.	2 of 0
	Program Notes Show Program Notes			Total Credits from this School 0.5	0.5	1	2 of 0
	Requirements Expand All  Required for all graduate students UNIV*7100						
	Complete the following item. ✓ 1 of 1 Completed.	Show Details					
	MPH.PHLT:L Required Courses						
	Complete 3 of the following 4 items. A 0 of 3 Comp	leted. Show Details					

2.6 When browsing *My Progress*, you see the general details of your enrolled program in the *"At a Glance"* section at the top of the page. These details include your *overall cumulative GPA*, total credits earned and degree and program title.

My Progress				Search for counters.	
C > MPH, Public Health				View a New Program	
At a Glance					@ Print
Curralistive GPA Institution GPA Cegree Majore Miloore Cejandree Anticipated Completion Date:	83.000 83.000 (0.000 required) Mutor of Public Health Public Health Course Based Population Medicine 2000 4/7/2023	Þ	Program Completion must be verified by the Registrae.  Program  Frequence  Frequence Freq Frequence Frequence Frequence Frequence Frequence Frequence Frequ		2.67.0
Description Master of Public Health, Public Health			A1 61		2010
Program Notes Show Program Notes			Total Credits from this School 0.0		2010

- 2.7 Within the "*Requirements*" section of My Progress, you can see your program's most common detailed degree and major requirements as it applies to your *planned*, *in-progress and completed course work*.
- It is important to understand that My Progress displays the usual courses and provides a similar overview as in the Graduate academic calendar. Alternate courses are commonly approved for degree requirements at the graduate level and consultation with an advisor/Graduate program coordinator is required.
- Status indicators and standard colour coding are applied to each requirement and its related course work details to make it easy to see what course work is still outstanding. You will find this standard colour coding throughout the Student Planning system. The status of the requirement displays at the top of each section.

For example, a *fully completed requirement* is displayed in *green*. A *partially completed or not started requirement* is displayed in *red*.

#### Requirements Expand All ~

Required for all graduate students UNIV\*7100

Complete the following item. ✓ 1 of 1 Completed. Show Details

MPH.PHLT:L Required Courses

Complete 3 of the following 4 items. \Lambda 0 of 3 Completed. Show Details

2.8 Within each requirement are the course work details. At any time, you can click the **Show Details** option to expand the requirement and view the details.

MPH.PHLT:L Required Courses

Complete 3 of the following 4 items. \Lambda 0 of 3 Completed. Show Details

- 2.9 Course work details within a requirement also use colour coding to make the details easier to interpret.
- > The status of an *in-progress or completed course* displays in *green*.
- The status of a course that you have *planned* to take but have not yet registered in is displayed in *brown*.
- > The status of a course that you have *not yet planned or registered* for is displayed in *red*.

plete all of the following items. 🔬 🕯						
▲ 0 of 8 Courses Completed. Hid Status	Course		La	Search Grade	Term	Cred
In-Progress	PABI*6500	Infectious Diseases			W21	c
( Planned	POPM-6200	Epidemiology I			521	
O Planned	POPM-6510	Health Promotion			F21	c
① Not Started	POPM-6520	Epidemiology and Statistics				
③ Not Started	POPM-6530	Health Communication				

#### 2.10 My Progress also acts as a *course search tool*.

▲ 0 of 8 Courses Completed. Hide Details	alls						
Status	Course			Search	Grade	Term	Credits
	PABI*6500	Infectious Diseases		0		W21	0.5
O Planned	POPM-6200	Epidemiology I				S21	0.5

#### Each requirement offers a search feature and, when clicked, uses the Student Planning Course search to list all the courses that meet the requirement.

Search for Courses and Course Sections Back to My Progress	Search for courses Q
Filter Results	The following results match requirement: Students must complete PABI*6500, POPM*6200, POPM*6510, POPM*6520 POPM*6530, POPM*6540, POPM*6550, POPM*6580, Filters Applied: None
Availability	POPM-6200 Epidemiology   (0.5 Credits)
Open and Waitlisted Sections Open Sections Only	POPMPOZO PUPMPORT DUBLIC INCLUS CECUCIS This course covers concepts, principles and methods of basis and applied epidemiology, including the following topics: sampling, measuring disease frequency, clinical epidemiology, descriptive epidemiology, causal reasoning and design, interpretation and critical appraisal of surveys, observational studies, field traba and critical appraisal. [OfferingIs: Also offered through Distance Education format.][Bestrictions]: Retricted to Public Health and Population Medicine students.][Department]: of Population Medicine]
Subjects	
Pathobiology (1) Population Medicine (7)	This course is planned. Requisites:
Locations	None Locations: Guebh
Guelph (8)	Offered: Fall Only
Terms	View Available Sections for POPM-6200
Fall 2021 (5) Summer 2021 (1)	
Days of Week	PABI-6500 Infectious Diseases (0.5 Credits)
Tuesday (2) Wednesday (1) Thursday (2)	Prevention and control of infectious diseases is an important aspect of public health. This course will involve detailed discussion of selected infectious diseases of public health concern. excluding zoonotic diseases. Relevant aspects of microbiology, epidemiology, clinical presentation. Gagnosis and treatment will be covered, with additional emphasis on prevention and control. [Restriction(s): Restricted to students in Public Health programs.][Department(s): Department of Pathobiology]
Time of Day	This course is in progress.

#### Additionally, you can click directly on the course name to search for the course.

() Planned	POPM-6510	Health Promotion
<ol> <li>Not Started</li> </ol>	POPM-6520	Epidemiology and Statistics
<ol> <li>Not Started</li> </ol>	POPM-6530	Health Communication

At any time, you can click the "*Back to My Progress*" link to return to the My Progress page.

Search for Courses and C Back to My Progress	Course Sections	Search for courses	
Filter Results	Hide	Filters Applied: None	
Subjects	^	POPM-6520 Epidemiology and Statistics (0.5 Credits) Add Course to	Plan
Population Medicine (1)		This is a 0.5 credit introductory graduate course for MPH students and students interested in epidemiology. The course will provide an introduction to research design, grant proposal writing, a appraisal, as well as survey (questionnaire) design and basic statistical methods for epidemiological studies. [Department(s): Department of Population Medicine]	d critical
Locations	^	Requisites: POPM*6200 - Must be taken either prior to or at the same time as this course. Locations:	
Guelph (1)		Guelph Offered:	
Terms	^	Fall Only, All Years	
Fall 2021 (1)		View Available Sections for POPM-6520	~

2.11 My Progress lets you see what your academic progress would look like if you were to change your program to a different program. Click the *"View a New Program"* button at the top of the page.

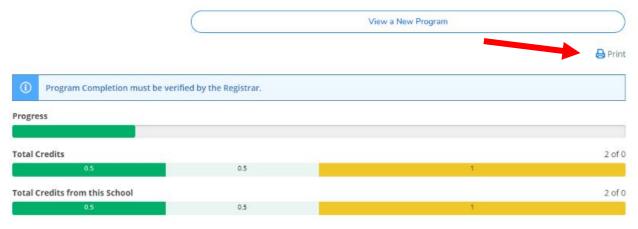
8	My Progress		Search for courses	Q
۲	MPH, Public Health (1 of 1 programs) At a Glance	12	View a New Program	Print
	Cumulative GPA: Institution GPA: Degree: Majors: Departments: Cataloo:	83.000 83.000 (0.000 required) Muster Or Public Health Public Health Course Based Population Medicine 2020	Program Completion must be verified by the Registrar. Progress	

2.12 From the displayed list, select the program to which you want to apply your planned and completed course work and click *"View Program"* at the bottom.

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		Academic Programs	A C→ sign	out ⑦ Hel
Academics · Student Planning · My Progre	is	View the degree requirements for any program you are interested in, by searching and selecting a	*	
<ol> <li>Approved program changes may not b</li> </ol>	o visible until the next sem	program below.		
Abbioted biogram changes may not a	e visione until the next sem	Search for a program:		
My Progress		com Q	Search for courses	
MPH, Public Health		BAA(M&CS) age Visual Communication	View a New Program	
(1 of 1 programs)		BAA(MS) age Digital Communications		
At a Glance		BASc Family & Commun Social Serv (GH)		🔒 Prir
Cumulative GPA: Institution GPA:	83.000 83.000 (0.000 reg	BBA(MS) age Visual Communications		
Degree:	Master of Public Health Cou	O BComm Accounting		
Majors: Departments:	Population Medic	O BComm Coop Accounting		
Catalog: Anticipated Completion Date:	2020 4/7/2023	O BComm Coop Food & Agricultural Business		
Description		O BComm Coop Gvt, Economics & Management		2 of
Master of Public Health, Public Health		O BComm Co-op Hospitality & Tourism Management		
Program Notes Show Program Notes		O BComm Coop Hotel & Food Administration		2 of
2020113/9000135552		BComm Co-op Management		
Requirements Expand All ~		O BComm Coop Management Ec & Finance		
Required for all graduate students UNIV*7:	00	O BComm Coop Marketing Management		
Complete the following item. 🗸 1 of 1 Comp	leted. Show Details	BComm Coop Public Management		
MPH.PHLT:L Required Courses		BComm Coop Real Estate		
Complete 3 of the following 4 items. 🔥 0 of	Completed Show Details	Cancel View Program	and the second se	

Please note that changing programs requires an *Application for Admission* to the new program or Transfer Application in certain instances. Please refer to the Graduate Calendar.

# 2.13 Your personal My Progress details can be printed using the *"Print"* button located near the top of the My Progress page.



## Questions?

Watch our Student Planning videos and read the FAQs on your campus's Student Planning website for more information about degree planning and course enrolment at the University of Guelph, Ridgetown campus and University of Guelph-Humber.

- <u>Student Planning website for Guelph and Ridgetown students</u>
- <u>Student Planning website for Guelph-Humber students</u>