



International graduate students should use this form to be considered for a bursary, scholarship with a financial need component, and/or a Work Study position.

Drop the completed form with required attachments in the RED BOX by Student Financial Services, 3rd floor of the University Centre OR scan and email from your U of G email account to awards@uoguelph.ca OR fax to (519) 823-9421.

- Must have completed ONE year of studies to apply.
- Apply for a bursary ONCE during an entire academic year (fall/winter/summer).
- Apply for Work Study for fall, winter, and/or summer.
- Registration in a minimum of 1.5 credits is required to apply for a bursary and/or scholarships with a financial need component.
- Registration in a minimum of 2.0 credits is required to apply to the Work Study program.
- You will be notified of your eligibility by email to your @uoguelph.ca email address.

Name: _____ Student ID #: _____

Degree: _____ Program: _____ Department: _____

U of G email address: _____ Local phone #: _____

Is this your final semester? Yes No

Marital status: Single Married Sole Support Parent

If you have indicated that you are married, is your partner:

A student at the University of Guelph? (Student ID #: _____)

A full-time student at another institution?

Other (e.g. employed): _____

If YOU have children, how many children in each age group will be living with you full time? ____ 0-11 yrs ____ >12 yrs

Committee Use Only:

Awards Office Only:

| | | |
|------------------------------|-------------------------------|----------------------------------|
| Decision/Comments/Signature: | Bursary: ___ Approve ___ Deny | Work Study: ___ Approve ___ Deny |
| | Amount: | Approved Fall: |
| | AIDE: | Approved Winter: |
| | On SAR: | Approved Summer: |
| | Cheque: | AIDE: |
| Notification: | Notified: | Notified: |

| | |
|---|--|
| I am applying for (can select multiple): | Deadline date to apply: (NOTE if the deadline falls on a weekend or holiday, the form will be accepted the next business day.) |
| <input type="checkbox"/> Bursary | November 1 for a fall bursary, March 1 for a winter bursary, and July 2 for a summer bursary (unless there is an emergency, in which case a meeting with the International Student Advisor is required) |
| <input type="checkbox"/> Scholarships with a financial need component | January 10 List the awards applying to (attach a separate sheet if needed): 1. _____ 2. _____ 3. _____ 4. _____ |
| Work Study – select the semester(s): <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer | Third Monday in January for a fall or winter position and third Friday in June for a summer position |
| <input type="checkbox"/> Travel grants with a financial need component | June 30 for fall and winter travel and March 1 for summer travel |

1. What is your current citizenship status? _____

2. Outline your original financial plan upon entering the University of Guelph and describe how you intended to finance your education costs through to graduation. Attach a separate page if necessary.

3. Explain what has changed with your situation to create your current financial difficulties. Attach a separate page if necessary.

4. Are you a sponsored student? No Yes – if yes, who is your sponsor? _____

5. Have you received a bursary, scholarship with a financial need component, or Work Study financing before?

Yes

No

6. Have you applied for permanent resident status?

No

Yes – if yes, please be advised that the application and right-of-landing fees will be considered part of your income/resources. While applying for permanent resident status is your right, the University expects a student to use their income/resources for academic and living purposes.

7. Who is your advisor/supervisor? _____

Advisor's email address: _____ Ext. _____

GTA/GRA/GSA Information: To be completed by the **Chair (or designate)** of your Department. **Applications will be returned to the student if this is not completed in full.** Must be completed even if reporting '\$0.00' (no funding).

| Semester | Year | Indicate GTA/GRA/GSA (Specify) | Amount Committed to this Student** |
|----------|------|--------------------------------|------------------------------------|
| Fall | | | |
| Winter | | | |
| Summer | | | |

** This information will be verified against payroll data. Discrepancies will result in the re-evaluation of bursary and Work Study decisions and, in some cases, students may be required to return their funding to the University of Guelph.

X _____
 Signature Print full name Date

Required Documentation

You **MUST** include a photocopy of **ALL** of your personal bank statement(s) with this form, showing a running balance for the past three months. (Your application will NOT be processed without these documents.)

Please complete a 12 month budget (sections A, B and C)

A. Income/Resources

Married students' budget should reflect income and expenses for the family

Bank balance at the beginning of school period before paying tuition/expenses \$ _____
 Parent's/Spouse's contribution towards tuition, fees, living expenses, etc. \$ _____
 Academic Awards/Bursaries/Scholarships \$ _____
 Part-time earnings during study period (include Work Study) \$ _____ x 12 months \$ _____
 Sponsorship Funding \$ _____
 Student bank loan/Personal Line of credit (available balance only) \$ _____
 Investments, e.g. GICs, mutual funds, bonds, RSP's, etc. (specify) _____ \$ _____
 Investments, e.g. GICs, mutual funds, bonds, RSP's, etc. (specify) _____ \$ _____
 Partner's monthly income after deductions (if applicable) \$ _____ x 12 months \$ _____
Total Income/Resources \$ _____

B. Expenses

| | | |
|---|-----------------------------------|----------|
| Tuition and incidental fees | \$ _____ x 3 semesters | \$ _____ |
| Books and supplies | \$ _____ x 3 semesters | \$ _____ |
| Rent/Residence | \$ _____ x 12 months/ 3 semesters | \$ _____ |
| Utilities | \$ _____ x 12 months | \$ _____ |
| Phone | \$ _____ x 12 months | \$ _____ |
| Food/Meal plan | \$ _____ x 12 months/ 3 semesters | \$ _____ |
| Laundry | \$ _____ x 12 months | \$ _____ |
| Entertainment/Personal costs | \$ _____ x 12 months | \$ _____ |
| Clothing | \$ _____ x 12 months | \$ _____ |
| Medical/Dental – (attach original receipts, including dispensing fees) | | \$ _____ |
| Child care cost for married or sole support parent (must attach receipts) | | \$ _____ |
| Other (specify) _____ | | \$ _____ |
| | Total Expenses | \$ _____ |

C. Need

Subtract total expenses from total income/resources **Total Need** \$ _____

If you are selected for an award from the University of Guelph where at least one of the criteria has a financial need component, could we provide the donor of the award with your name and program information? This decision will not affect your eligibility for award consideration.

Yes

No

If you have any additional comments, please attach a separate sheet.

I certify that the information contained in this application is complete and true. I agree to provide Student Financial Services with any documentation necessary to verify the above-noted information. I understand that failure to provide such documentation may affect current or future eligibility for the bursary and Work Study programs. I further understand that should my eligibility for the bursary or Work Study programs be terminated, I may be required to refund any funding I have received from the University under the bursary or Work Study programs.

X _____
Signature Date

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