



Student Financial Services  
Student Awards

## Request for Award Verification

*This form is used to request award verification. If you are currently a student, please send your request via your "uoguelph.ca" email account. If you are no longer a University of Guelph student, please complete this form including your signature and fax, mail or scan it to Student Awards.*

**Please allow 5 business days processing time.**

|   |       |  |     |
|---|-------|--|-----|
| <b>Last Name:</b>                             |       | <b>First Name:</b>                         |     |
| <b>Student I.D.#</b>                          |       | <b>D.O.B:(yy/mm/dd)</b>                    |     |
| <b>Graduating Program:</b><br>(if applicable) |       | <b>Graduating Year:</b><br>(if applicable) |     |
| <b>Start Date of verification of Awards</b>   | From: | <b>End date:</b>                           | To: |

Please indicate what awards you would like verified by checking the appropriate box below:

- I would like to request verification of All awards (includes scholarships, bursaries, travel, etc.) received at the University of Guelph or
- I would like to request verification of scholarships only (omit need based awards) received at the University of Guelph as indicated above.

**An official letter is required:** Yes  No

**An email with the information is required:** Yes  No

Pick up  or Mail  to address below::

Email address:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

**X**  
\_\_\_\_\_  
Signature (signature is required if request is not received from a University of Guelph email address)

\_\_\_\_\_  
Date

Please fax the completed and signed request form to (519) 823-9421.

The form can also be signed, scanned and emailed to: [awards@registrar.uoguelph.ca](mailto:awards@registrar.uoguelph.ca) An unsigned request form will not be processed.

Thank you.