University of Guelph, Office of Registrarial Services, Undergraduate Program Services,
Third Floor University Centre, Guelph, ON N1G 2W1
519-824-4120 ext. 56125 Fax: (519) 766-0143

Course Description Request Form

Processing Fee: The charge for this service is $1.00 + HST (13%) per course

A. Student Information

Current Surname:_____ First Name:_____ Previous Surname:_____

Student ID: _____ OR SIN #: _____ Date of Birth (y/m/d):_____

Street:_____ Apt./Unit:_____ City:_____ Province:_____

Postal Code:_____ Home Phone #: ( )_____ Work Phone #: ( )_____

Email:_____ Fax #: ( )_____

Student Signature:_____

B. Course(s) Description Requested

Year/Semester	Course	Fee - $1.00 per course
	Sub Total	0.00
	HST (13%)	
	Total Cost	

☐ **All courses taken at the University of Guelph**

C. Payment Information (please indicate if payment will be through Visa or MasterCard)

VISA ☐ MASTER CARD ☐ #: _____ / _____ /_____ / _____ expiry (m/y) _ _ _ / _ _ _

Card holder's name _____

Card holder's signature (**REQUIRED):** _____

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