

Office of Registrarial Services
Undergraduate Program Services
Guelph, Ontario, Canada N1G 2W1



PLEASE USE A SEPARATE FORM FOR EACH SEMESTER

CHECK ONLY ONE OF THE FOLLOWING:

- Summer
- Fall
- Winter

(YEAR)			

Undergraduate Course Request

A GENERAL INFORMATION

NOTE: • INFORMATION IN THIS SECTION MUST BE COMPLETED IN FULL TO MEET ONTARIO MINISTRY OF EDUCATION AND TRAINING REQUIREMENTS.
• TO TRANSFER BETWEEN DEGREE PROGRAMS (i.e. BAH TO BSCG) YOU MUST APPLY THROUGH ADMISSION SERVICES.
• TO CHANGE COLLEGE, PROGRAM TYPE OR SPECIALIZATION, USE THE "UNDERGRADUATE SCHEDULE OF STUDIES CHANGE REQUEST" FORM.

I.D. NUMBER	SURNAME	INITIALS	COMMONLY USED NAME
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PROGRAM (e.g. BAH, ENGL & DRMA)	COLLEGE (e.g. Arts, CPES)	ACADEMIC STANDING (e.g. Probation, Eligible to Continue)	STUDENT TYPE (e.g. Reg., Spec.)
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B COURSE ADDS

COURSE SYNONYM	COURSE CODE	SEC.	COURSE TITLE	CREDIT WEIGHT
	*	*		•
	*	*		•
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C COURSE DROPS

COURSE SYNONYM	COURSE CODE	SEC.	COURSE TITLE	CREDIT WEIGHT
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	*	*		•
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	*	*		•
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D AUDIT OR GRADUATE LEVEL COURSES

COURSE SYNONYM	COURSE CODE	SEC.	AUDIT COURSE	GRADUATE COURSE	CREDIT TO AUDIT	AUDIT TO CREDIT	CREDIT WEIGHT	INSTRUCTOR'S APPROVAL	CHAIR'S APPROVAL
	*	*					•		
	*	*					•		

E STUDENT'S ACKNOWLEDGEMENT

I ACKNOWLEDGE THAT THE INFORMATION ON THIS FORM IS CORRECT AND THAT I HAVE SELECTED COURSES IN ACCORDANCE WITH PROCEDURES OUTLINED IN THE UNDERGRADUATE CALENDAR. I ALSO AGREE TO ABIDE BY THE STATEMENT ON STUDENT'S RIGHTS AND RESPONSIBILITIES AND STUDENT'S ACADEMIC RESPONSIBILITIES AS OUTLINED IN THE UNDERGRADUATE CALENDAR.

STUDENT'S SIGNATURE _____ DATE _____

F PROGRAM COUNSELLOR'S APPROVAL

(REQUIRED IF YOU ARE SPECIAL TYPE OR IF YOUR CREDIT TOTAL EXCEEDS 2.75 CREDITS IN ONE SEMESTER.)

SIGNATURE _____ DATE _____

ATTENTION OSAP APPLICANTS - COURSE LOAD REQUIREMENT
IF YOU DO NOT MAINTAIN A MINIMUM COURSE LOAD OF 60% YOU WILL NO LONGER BE ELIGIBLE FOR CANADA AND ONTARIO STUDENT LOANS FOR THIS ACADEMIC TERM. CHANGING YOUR STATUS MAY ALSO RESULT IN AN OVERAWARD WHICH WILL BE DEDUCTED FROM FUTURE LOAN DISBURSEMENT.

NOTE: THIS FORM CANNOT BE PROCESSED WITHOUT THE STUDENT'S SIGNATURE.