



OFFICE of REGISTRARIAL SERVICES
STUDENT FINANCIAL SERVICES

Bursary and Work Study Appeal Form

Completed appeal forms and any required documentation should be submitted via the RED BOX in Student Financial Services, 3rd floor of the University Centre OR scanned and emailed from the applicants U of G email account to awards@uoguelph.ca OR faxed to (519) 823-9421.

You will be notified of your appeal decision by email to your @uoguelph.ca email address.

- This form is used to appeal a bursary and/or Work Study decision
This form is used by Undergraduate or Graduate students who are Canadian citizens or Permanent Residents

Name: Student ID #:

Applicants Marital status: Single Married/Common-law Sole Support Parent

If you have indicated that you are married/common-law, your partner is:

- A student at the University of Guelph (Student ID #:)
A full-time student at another institution
Employed:
Partner's monthly income after deductions \$
Other

If you have children, how many children in each age group will be living with you full time? 0-11 yrs >12 yrs

Summary of Appeal

Please describe your financial circumstances that outlines the reasons for your appeal. Your explanation below will be considered by the review committee. An attached letter is also acceptable.

Multiple horizontal lines for writing the summary of appeal.

Committee Use Only:

Awards Office Only

Table with 3 columns: Decision/Comments/Signature, Committee Use Only (Work Study, Amount, AIDE, Notified), and Awards Office Only (Bursary, Amount, AIDE, On SAR, Cheque, Notified).

Please complete the budget below for your study period

A. Applicant's Income & Financial Resources for your Study Period (if 1 term, adjust the number of months) *Married students' budget should reflect income and expenses for the family*****

Bank balance(s) of all accounts at the beginning of study period before paying tuition/expenses	\$ _____
Parent(s)/Partner's contribution towards tuition, fees and living expenses etc.	\$ _____
OSAP or Out of Province Student Loans	\$ _____
Awards/ Bursaries/ Scholarships	\$ _____
Part-time earnings (include Work Study/GTA/GRA/GSA)	\$ _____
Sponsorships funding (include Band funding)	\$ _____
Registered Education Savings Plan RESP (current study period withdrawal amount)	\$ _____
Investments, e.g. TFSA, GICs, mutual funds, bonds, etc.,	\$ _____
Government Income, e.g. CPP, ODSP, EI, OW, Child Tax Benefit, etc.	\$ _____
Student bank loan/ Personal Line of credit (available balance only)	\$ _____
All other income not listed above, e.g. Spousal/Child support (specify) _____	\$ _____
Total Income/Resources	\$ _____

B. Applicant's Expenses for the Study Period (if 1 term, adjust the number of months)

Tuition and incidental fees	\$ _____ x 2 semesters	\$ _____
Books and supplies	\$ _____ x 2 semesters	\$ _____
Rent / Residence	\$ _____ x 8 months/ 2 semesters	\$ _____
Utilities (Hydro/Gas)	\$ _____ x 8 months	\$ _____
Phone / Internet	\$ _____ x 8 months	\$ _____
Food / Meal plan	\$ _____ x 8 months/ 2 semesters	\$ _____
Laundry	\$ _____ x 8 months	\$ _____
Entertainment / Personal costs	\$ _____ x 8 months	\$ _____
Child care cost for applicants who have at least one child (must attach receipts)		\$ _____
Other costs not listed above (attach an itemized list of what these costs are and include receipts)		\$ _____
Total Expenses		\$ _____

C. Financial Shortfall

Subtract total expenses from total income/resources **Total Financial Need** \$ _____

I certify that the information contained in this application is complete and true. I agree to provide Student Financial Services with any documentation necessary to verify the above noted information. I understand that failure to provide such documentation may affect current or future eligibility for the bursary. I further understand that should my eligibility for the bursary be terminated, I may be required to refund any funding I have received from the University under the bursary.

X _____

Signature

Date