



International undergraduate and graduate students should use this form to be considered for an in-course bursary, Mandatory Quarantine Program International Bursary and/or a Winter Work Study position. Email the completed form and required attachments to [awards@uoguelph.ca](mailto:awards@uoguelph.ca) from your U of G email.

- **This Financial Need Assessment form will be used to evaluate you for appropriate bursaries.**
- Please read and complete the application thoroughly. Incomplete applications will be denied.
- Undergraduate students must be registered in a minimum of 1.5 academic credits to apply for a bursary and 2.0 academic credits to apply to the Work Study program.
- Graduate students must be registered full-time to apply for a bursary and/or Work Study.
- Students must have completed ONE year of studies to apply for an in-course bursary or Work Study.
- You will be notified of your eligibility by email to your @uoguelph.ca email address.
- The Mandatory Quarantine Program International Bursary is open to new and continuing international students (both undergraduate and graduate) enrolled in full-time studies at the University of Guelph during the Winter 2022 term. To be reimbursed, **students must have travelled to Canada by air on or after August 12, 2021**. You must submit proof that you have enrolled in the University's Mandatory Quarantine Program (including the Study Safe Corridor Program) and completed the quarantine. You must also include receipts showing your quarantine costs.

Bursaries are not intended to fund non-educational expenses or to repay your debts.

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Degree: \_\_\_\_\_ Program: \_\_\_\_\_ Department: \_\_\_\_\_

U of G email address: \_\_\_\_\_ Local phone #: \_\_\_\_\_

Is this your final semester?  Yes  No

Marital status:  Single  Married  Sole Support Parent

If you have indicated that you are married, is your partner:

A student at the University of Guelph? (Student ID #: \_\_\_\_\_)

A full-time student at another institution?

Other (e.g. employed): \_\_\_\_\_

If YOU have children, how many children in each age group will be living with you full time? \_\_\_\_ 0-11 yrs \_\_\_\_ >12 yrs

**Committee Use Only:**

**Awards Office Only:**

Decision/Comments/Signature:	Bursary: ___ Approve ___ Deny	Work Study: ___ Approve ___ Deny
	Amount:	Approved Summer:
	AIDE:	AIDE:
	On SAR:	Notified:
	Rfnd:	
Notification:	Notified:	

<b>I am applying for</b> (can select multiple):	<b>Deadline date to apply:</b> (NOTE if the deadline falls on a weekend or holiday, the form will be accepted the next business day.)
<input type="checkbox"/> In-Course Bursary	<b>March 1</b> (unless there is an emergency, in which case you need to email an International Student Advisor)
Mandatory Quarantine Program <input type="checkbox"/> International Bursary (for air travel to Canada on or after Aug 12, 2021)	<b>March 1</b>
<input type="checkbox"/> Work Study	<b>By Jan 17, 2022</b> for a Winter position

1. What is your home country? \_\_\_\_\_

2. Please explain how you planned to finance your University of Guelph studies through to graduation. Explain what extenuating conditions happened to change or affect your budget and why you now require assistance. Attach a separate page if necessary. ***Include documentation that supports the extenuating circumstances.***

3. Explain what has changed your situation to create your current financial difficulties. Attach a separate page if necessary. If you are requesting funding to cover travel costs, such as mandatory quarantine costs, please attach receipts.

4. Are you a sponsored student?  No  Yes – if yes, who is your sponsor? \_\_\_\_\_

## Graduate Students Only

Who is your advisor/supervisor? \_\_\_\_\_

Advisor's email address: \_\_\_\_\_ Ext. \_\_\_\_\_

**GTA/GRA/GSA Information:** To be completed by the **Chair (or designate)** of your Department. **Applications will be returned to the student if this is not completed in full.** Must be completed even if reporting '\$0.00' (no funding).

Semester	Year	Indicate GTA/GRA/GSA (Specify)	Amount Committed to this Student**
Winter			

\*\* This information will be verified against payroll data. Discrepancies will result in the re-evaluation of bursary and Work Study decisions and, in some cases, students may be required to return their funding to the University of Guelph.

X \_\_\_\_\_

Chair (or designate) full name

Date

### Required Documentation (All Students)

You **MUST** include a photocopy of **ALL** of your personal bank statement(s) with this form, showing a running balance for the past two months. (Your application will NOT be processed without these documents.)

### Please complete the 4-month budget below (sections A, B and C for January to April)

#### A. Income/Resources

\*\*Married students' budget should reflect income and expenses for the family\*\*

Bank balance at the beginning of school period **before paying tuition/expenses** \$ \_\_\_\_\_

Parent's/Spouse's contribution towards tuition, fees, living expenses, etc. \$ \_\_\_\_\_

Academic Awards/Bursaries/Scholarships \$ \_\_\_\_\_

Graduate Students Only: GTA/GRA/GSA (specify) \_\_\_\_\_ \$ \_\_\_\_\_

Employment income during study period \$ \_\_\_\_\_ x 4 months \$ \_\_\_\_\_

Sponsorship funding \$ \_\_\_\_\_

Student bank loan/Personal line of credit (available balance only) \$ \_\_\_\_\_

Investments, e.g., GICs, mutual funds, bonds, etc. (specify) \_\_\_\_\_ \$ \_\_\_\_\_

Partner's monthly income after deductions (if applicable) \$ \_\_\_\_\_ x 4 months \$ \_\_\_\_\_

Any other income such as Government of Canada benefits \$ \_\_\_\_\_

**Total Income/Resources** \$ \_\_\_\_\_

**B. Expenses**

Tuition and incidental fees	\$ _____ x 1 semester	\$ _____
Books and supplies	\$ _____ x 1 semester	\$ _____
Rent/Residence	\$ _____ x 4 months/ 1 semester	\$ _____
Utilities	\$ _____ x 4 months	\$ _____
Phone	\$ _____ x 4 months	\$ _____
Food/Meal plan	\$ _____ x 4 months/ 1 semester	\$ _____
Laundry	\$ _____ x 4 months	\$ _____
Entertainment/Personal costs	\$ _____ x 4 months	\$ _____
Clothing	\$ _____ x 4 months	\$ _____
Medical/Dental – (attach original receipts, including dispensing fees)		\$ _____
Childcare cost for married or sole support parent (must attach receipts)		\$ _____
Other (specify and attach receipts) _____		\$ _____
	<b>Total Expenses</b>	\$ _____

**C. Need**

Subtract total expenses from total income/resources **Total Need** \$ \_\_\_\_\_

**If your Total Need is greater than \$5,000, please include a statement about how you will fund your shortfall.**

I have provided all bank account documentation and supporting documents as required. Please initial: \_\_\_\_\_

*If you have any additional comments, please attach a separate sheet.*

**I certify that the information contained in this application is complete and true. I agree to provide Student Financial Services with any documentation necessary to verify the above-noted information. I understand that failure to provide such documentation may affect current or future eligibility for the bursary and Work Study programs. I further understand that should my eligibility for the bursary or Work Study programs be terminated, I may be required to refund any funding I have received from the University under the bursary or Work Study programs.**

X \_\_\_\_\_  
Signature Date

Completed forms and required documentation can be emailed from your University email account to [awards@uoquelph.ca](mailto:awards@uoquelph.ca).