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| CFSF Project ID: | 2018-04 |
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## **CFSF Form 2 – Request for Project Proposal**

**Preamble:**

The Canadian Produce Marketing Association’s (CPMA) Canadian Food Safety Fund (CFSF) is a member supported fund designated to support food safety research, education and projects with a focus on the Canadian produce industry.

The Project Proposal form is to be used when an organization is requesting funding for a specific project. Projects must meet the context of being beneficial to the Canadian produce industry.

### **Canadian Food Safety Fund Project Proposal Form**

|                                 |  |
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| Organization Name:              |  |
| Project Title:                  |  |
| Project Start Date:             |  |
| Project End Date <sup>1</sup> : |  |

|                       |                   |  |
|-----------------------|-------------------|--|
| Organization Address: | Street and number |  |
|                       | City              |  |
|                       | Province / State  |  |
|                       | Country           |  |
|                       | Postal / Zip Code |  |

<sup>1</sup> Project length must not exceed 12 months. If a project is expected to exceed 12 months, a new CFSF Project Proposal Form must be completed and approved thru the regular process. Funding allocations are for 12 consecutive months only.



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| Key Contact:       | Name       |  |
|                    | Title      |  |
|                    | Phone      |  |
|                    | Cell Phone |  |
|                    | Email      |  |
| Secondary Contact: | Name       |  |
|                    | Title      |  |
|                    | Phone      |  |
|                    | Cell Phone |  |
|                    | Email      |  |

|   |  |
|---|--|
| Organization's GST/HST # if registered: |  |
|---|--|

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| Organization Details:                  | Please provide us with an overview of your organization. |
| Business classification <sup>2</sup> : |  |
| Principle activities:                  |  |
| Years in existence:                    |  |
| # of employees (F/T):                  |  |
| Briefly describe your customer base:   |  |

<sup>2</sup> Is your organization a university, private business, industry association, etc.



|                                       |  |
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| In which countries do you operate in? |  |
|---------------------------------------|--|

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| Please indicate which (1) of the two categories your project falls into: |  |
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| Ad Hoc | <input type="checkbox"/> | These projects are based around a single themed focus. They may be a yearly (renewable) event. Education projects would be included in Ad Hoc. |
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| If renewable, enter the frequency here (e.g. yearly): |  |
|---|--|

|          |                          |   |
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| Research | <input type="checkbox"/> | Projects are generally research focussed and may be initiated by CPMA members or other (e.g. academia, associations, etc.). |
|----------|--------------------------|---|

|                                  |                               |                                |                                |                                  |
|----------------------------------|-------------------------------|--------------------------------|--------------------------------|----------------------------------|
| Funding amount requested (CDN\$) | \$5K <input type="checkbox"/> | \$10K <input type="checkbox"/> | \$25K <input type="checkbox"/> | \$Other <input type="checkbox"/> |
| Other amount                     |                               | \$                             |                                |                                  |

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| <b>Project Description</b><br>Please attach a <b>written description</b> (3-page maximum) of your project. It must include:  |
| 1) Project overview including why this project should receive CPMA funding support.  |
| 2) General benefits for the Canadian produce industry.   |
| 3) Practical (or immediate) benefits for CPMA members or a particular category.  |
| 4) Research benefits including: <ul style="list-style-type: none"><li>• Addressing a knowledge gap in the scientific literature</li><li>• Advancing previous or current research projects</li><li>• Developing / validating testing methodologies</li><li>• Developing / validating sanitation methodologies</li></ul> |
| 5) General description, including budget, of how the CPMA monies will be allocated within the project (i.e. administration, supplies, travel, etc.).   |

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| Do you expect that, in the short-term, this project will have practical applications for the industry? (i.e. within 5 years) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If "Yes", please describe what you envision the practical applications to be.  |                              |                             |



|   |                              |                             |
|---|------------------------------|-----------------------------|
| Is funding for a specific phase or segment of a larger project?   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If "Yes", please describe the larger project and how this phase integrates into the whole.                                |                              |                             |
| Is the project receiving, or expecting to receive, any other form of funding <sup>3</sup> .                               | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If "Yes", please provide the name(s) of all the other organizations contributing funds.                                   |                              |                             |
| Please provide the percentage (%) or amount (\$) of total project funding being provided per organization. NA if unknown: |                              | % or \$                     |
| 1   |                              |                             |
| 2   |                              |                             |
| 3   |                              |                             |
| 4   |                              |                             |
| 5   |                              |                             |

Please expand section as needed.

|   |                                 |                                |                                     |
|---|---------------------------------|--------------------------------|-------------------------------------|
| Is it expected that the project will result in a peer reviewed journal article? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> | Unknown<br><input type="checkbox"/> |
| If "Yes", please list the journals where you anticipate the work could appear.  |                                 |                                |                                     |

|  |                                 |                                |                                     |
|--|---------------------------------|--------------------------------|-------------------------------------|
| Do you expect any media pick-up of your research findings? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> | Unknown<br><input type="checkbox"/> |
| If "Yes", please elaborate.                                |                                 |                                |                                     |

<sup>3</sup> Other funding may include, but is not limited to, government, industry, industry associations, private or public foundations, etc.



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| Submitted By (Print):  |  |
| Submitted By (Signature):  |  |
| Date:  |  |
| Please forward the completed form or any questions you may have to: <a href="mailto:jhall@cpma.ca">jhall@cpma.ca</a> . |  |

|                                     |                      |
|-------------------------------------|----------------------|
| Date received by CPMA:              | CPMA office use only |
| Jeff Hall<br>Food Safety Specialist | CPMA office use only |