

2024 Advancing Research Impact Fund Knowledge Mobilization Grant Application

This funding program is offered as part of the Food from Thought Initiative. Research funding for Food from Thought is provided in part by the Canada First Research Excellence Fund.

Please refer to the Program Guide for eligibility information and instructions on applying for the Advancing Research Impact Fund (ARIF). Please read each question carefully. Character limits will be enforced.

1. Project Information

Project Title:

Total Project Funding Requested (max. \$30,000):

Project Start Date (no earlier than 1-Sep-2024):

Project End Date (no later than 30-Sept-2025):

Principal Investigator Information

Name:

Department:

College:

Email:

Phone:

Partner Contribution Summary (if applicable)

Provide the amounts of partner cash and/or in-kind contributions from all eligible sources. Totals must match those in the Budget Template. Signed letters of support from partner organizations must be submitted and clearly describe the intended cash or in-kind contribution to be donated and if any special obligations exist in return for such contribution.

Total Partner Cash:

Total Partner In-Kind:

2. End User Demand

Please identify, as specifically as possible, the end users with whom you will be sharing knowledge or collaborating. Why are these end users interested in your research outputs (knowledge), and what evidence can you share that demonstrates their interest in this topic area? (Max 1000 characters)

3. Description of Knowledge

Please provide a description of the knowledge or research outcomes that you propose to integrate and/or mobilize. Provide a brief (point form) description of any progress achieved to date to disseminate your research outcomes. How will your proposed project support, but not duplicate, the work undertaken so far. (Max 1000 characters; references (if needed) may be included in Appendix I - References)

4. Knowledge Mobilization Strategy

What is your strategy for knowledge mobilization? Describe how you will maximize the uptake and application of the knowledge you described in Section 3 with the end users you identified in Section 2. Why is this the best strategy to disseminate knowledge to this group or end users? How will this strategy engage and incentivize the target end user community to uptake and apply your research outputs (knowledge)? (Max 1000 characters)

5. Detailed Work Plan

Work Plan

Using point form – please provide a description of your work plan, including deliverables and an approximate timeline. (Max 1000 characters)

Diversity, Equality and Inclusiveness

Describe how you will support the University's goals to provide equal, diverse, and inclusive opportunities for everyone involved in the project? (Max 500 characters)

6. Expertise of Research Team and Industry Partners

Please list members of research team, including collaborators, HQP (MSc, PhD, DVSc, Postdoc, Undergrad) or other key staff, partners, or advisors. Briefly identify their expertise, skills and capacity which make them well suited to contribute to project.

i.e. Name; Affiliation/Position, Description of Role in Project, Overview of Expertise/Relevance to Project

7. Training of Highly Qualified Personnel (HQP)

Describe the roles of graduate students and other HQP in the project. What unique training opportunities and experiences will HQP gain through involvement in this project? (Max 500 characters)

8. Future Impact of Project

Using point form, please list a few probable future impacts resulting from this project if completed as planned. These can be short, medium, or long-term outcomes. Please try to estimate when these impacts will be achieved (i.e. 3m, 1y, or 5years)

For example: changes in knowledge or attitudes, adoption of technologies, practices or behaviours by industry, informed policy decision-making, and any broader impacts on the agri-food sector, society, environment, and/or economy (e.g., improvements in human, animal or environmental health, improvements to productivity, resilience, etc.). (Max 500 characters)

9. Budget

Complete the budget in the Excel template provided **and** transfer the final values to this summary below. The funds requested must match the project goals and not exceed **\$30,000**. Budget items must be justified and represent good value for funds requested. Use the Budget Notes section at the bottom of the budget to provide more details on any expenses which require explanation.

Indirect cost rate (overhead) is zero (0%) and does not need to be included in your budget.

Funding Revenue

Partner Cash	
Partner In-Kind Value	
Project Funding Requested (max. \$30,000)	
Total Project Value	

Summary of Expenses

Salaries and Benefits	
Travel, subsistence, & per diems	
Equipment and Supplies	
Computers and Communications	
Dissemination of Research Results, Networking	
Services, Miscellaneous	
Total Expenses (Total Expenses = Funds Requested + Partner Cash)	

Budget Notes

Explanation of unusual items.

10. Conflict of Interest – Declaration

Definition of Conflict of Interest:

When you, or any member of your research team, or any direct family member is:

- (i) an officer, director, partner, trustee, employee, advisory board member, or agent of any company or organization that is
 - (a) funding this project in whole or in part (cash or in-kind); or
 - (b) from which goods or services will be obtained for this project (including sub-contractors); or
 - (c) whose financial position could benefit from the results of this project
- (ii) an actual or beneficial owner of stock or controlling interest in any company or organization as defined in (a), (b) or (c) above?
- (iii) employed by or deriving income or a personal benefit within the past year, or anticipate being employed by or deriving income or a personal benefit, from any company or organization as defined in (a), (b) or (c) above?
- (iv) holding an interest in or entitled to receive revenue from any intellectual property (e.g. patents, copyrights, trademarks, plant breeders' rights) owned by or licensed to any company or organization as defined in (a), (b) or (c) above?

When funding for this project is used to employ or otherwise compensate any direct family member of you, the Co- Investigator or any family member of your research team.

Any Conflict of Interest must be declared, according to Tri-Agency funding policy.

Do you (Principal Investigator), the Co-Investigator, or any other active member on the research team have any potential Conflict of Interest, if this project is awarded funding? (Y/N):

If yes, briefly explain:

11. Signatures

I hereby certify that I am eligible to hold Tri-Agency awards, and that I have read and understand the PI Responsibilities as set out in the Food from Thought Funding Guidelines.

Principle Investigator

Name:

Signature:

Date:

Note: An OR-5 Form, a Data Management Plan, and if required a COI Management Plan will be required and executed after awards are selected.

Submission

Two files should be submitted by noon (12pm) on Friday, May 31, 2024.

- 1) The completed & signed application (incl. any letters of support) as a single PDF document; and
- 2) The complete Budget Template (excel file)

Submit electronically to:

Michelle Stringer: ebling@uoguelph.ca

Valerie Hruska: vhruska@uoguelph.ca

Appendix I – References

Include all references cited in the sections above in the space provided here.