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|  | **Ministry of Transportation** | **Application Form 2021-2022 Road Safety Research Partnership Program** |
| **Stream A: Long-Term Projects** | | |

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| Before completing this application form, review the 2021-2022 Road Safety Partnership Program Guidelines for eligibility requirements and information regarding completion of the application form. | | | |
| For Ministry Use Only | | | |
| Application Number: |  | **Date Submitted:** | Enter date |

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| **1. APPLICANT AND CONTACT INFORMATION** | | | | | | | |
| **Principal Investigator(s)** | | | | | | | |
| **Principal Investigator** | **Name:** | | | | | | **Title:** |
| **Sponsoring Institution:** | | | | | | |
| **Address:** | | | | | | |
| **Telephone Number:** | | | **Email Address:** | | | |
| **Co-Principal Investigator** | **Name:** | | | | | **Title:** | |
| **Sponsoring Institution:** | | | | | | |
| **Address:** | | | | | | |
| **Telephone Number:** | | | **Email Address:** | | | |
| **Co-Applicant(s)** | | | | | | | |
| **Co-Applicant 1** | **Name:** | | | | | **Title:** | |
| **Sponsoring Institution:** | | | | | | |
| **Address:** | | | | | | |
| **Telephone Number:** | | | **Email Address:** | | | |
| **Co-Applicant 2** | **Name:** | | | | | **Title:** | |
| **Sponsoring Institution:** | | | | | | |
| **Address:** | | | | | | |
| **Telephone Number:** | | | **Email Address:** | | | |
| **Co-Applicant 3** | **Name:** | | | | | **Title:** | |
| **Sponsoring Institution:** | | | | | | |
| **Address:** | | | | | | |
| **Telephone Number:** | | | **Email Address:** | | | |
| **Project Contact**  Enter the contact information below for the designated person at the institution who will communicate with the Ministry about the application. | | | | | | | |
| **Name:** | | | | | | | |
| **Telephone Number:** | | | **Email Address:** | | | | |
| **2. PROJECT OVERVIEW AND RELEVANCE** | | | | | | | |
| **Title of Research Project:** | | | | | | | |
| **Anticipated Project Duration (dd/mm/yyyy)** Note: Projects should start no earlier than January 1, 2022 and end no later than March 31, 2023. | | | | | | | |
| **Start Date:** | | Enter date | **End Date:** | | Enter date | | |
| **Summary for General Audiences**  Describe your project in a way that is accessible, relevant, and engaging to a general audience in non-technical everyday language. The Ministry of Transportation may use this summary in internal briefings, when describing the funded projects, or in external communications to elaborate on our partnerships.  [Maximum 200 words] | | | | | | | |
| **Eligible Topics | Priority Area(s) Addressed**  Select the box that is most applicable for the research project.  Alternative Countermeasures to Improve Driver Behaviour  Reducing High Risk Driving  Simulator Testing to Understand the Road Safety Risk of Commercial Motor Vehicle Drivers   with Reduced Vision  Note: Entry-Level Training for Commercial Motor Vehicle Drivers is not applicable for Stream A. | | | | | | | |
| **Relevance to the Problem Statement(s)**  Explain the association between the research project and the associated problem statement(s) (Refer to Appendix A of the RSRPP 2021-2022 Guidelines). Describe any novel and innovative concepts and approaches that will be used to address the problem(s).  [Maximum 0.5 page] | | | | | | | |
| **External Assets Leveraged**  Describe any non-Ministry resources being utilized to conduct the proposed work (e.g., new or existing external datasets, specialized expertise).  [Maximum 0.5 page] | | | | | | | |

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| **3. RESEARCH PROPOSAL** |
| Describe the proposed research project. Include a brief background, the questions to be addressed, and the methods to be used. Expand on the impact of the proposed work to transportation safety in Ontario.  [Maximum 2 pages. References and figures can be provided in an appendix at the end of this document.] |
| **References and Figures**  Please provide references, tables, charts, figures or photographs in an attached appendix.  There is no page limit. |
| **Knowledge Translation**  Describe how the results of the project will be disseminated to other transportation safety professionals and organizations (e.g., publications, conference presentations) and how the results may be readily translated into policy, program, or public education initiatives.  [Maximum 0.5 page] |

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| **4. FUNDING INFORMATION** | | |
| **Total Cost of Project:** | **Funds Awarded to Date:** | **Current Request:** |
| **Other Funding**  Have you applied to any other sources of funding to support this project, or received any funding for this project?  Yes  No  If Yes, please list other sources and attach a copy of the application(s) for funding or notification of successful funding. | | |
| **PHASE 1** January 1, 2022 to March 31, 2022 | | |
| **Deliverable(s)[[1]](#footnote-1)** | **Proposed Deadline** | **Funds Requested** |
| Phase 1 Progress Report and Fiscal Summary | March 31, 2022 | XXXX NIL XXXX |
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|  |  |  |
| **Sub-Total: Deliverables** | |  |
| **Other Costs[[2]](#footnote-2)** | **Proposed Billing Date** |
| Overhead – maximum of 15% of phase 1 budget | March 31, 2022 |  |
|  |  |  |
|  |  |  |
| **Sub-Total: Other Costs** | |  |
| **Phase 1 Total Cost**  (should not exceed $100,000) | |  |
| **PHASE 2** April 1, 2022 to July 31, 2022 | | |
| **Deliverable(s)1** | **Proposed Deadline** | **Funds Requested** |
| Phase 2 Progress Report and Fiscal Summary | July 31, 2022 | XXXX NIL XXXX |
|  |  |  |
|  |  |  |
| **Sub-Total: Deliverables** | |  |
| **Other Costs2** | **Proposed Billing Date** |
| Overhead – maximum of 15% of phase 2 budget | July 31, 2022 |  |
|  |  |  |
|  |  |  |
| **Sub-Total: Other Costs** | |  |
| **Phase 2 Total Cost**  (should not exceed $40,000) | |  |
|  | | |
| **PHASE 3** August 1, 2022 to March 31, 2023 | | |
| **Deliverable(s)1** | **Proposed Deadline** | **Funds Requested** |
| Final Progress Report and Fiscal Summary | March 31, 2023 | XXXX NIL XXXX |
|  |  |  |
|  |  |  |
| **Sub-Total: Deliverables** | |  |
| **Other Costs2** | **Proposed Billing Date** |
| Overhead – maximum of 15% of phase 3 budget | March 31, 2023 |  |
|  |  |  |
|  |  |  |
| **Sub-Total: Other Costs** | |  |
| **Phase 3 Total Cost**  (should not exceed $40,000) | |  |
| **GRAND TOTAL**  Phases 1 + 2 + 3  (should not exceed $180,000) | |  |
| **Budget Justification**  Budget items listed above may require additional justification. Please refer to Appendix B of the 2021-2022 RSRPP Guidelines for eligible expenditures and provide an explanation accordingly. | | |

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| **5. SIGNATURES** | | |
| It is understood that the general conditions governing the Ontario Ministry of Transportation Road Safety Research Partnership Program as outlined in the current Guidelines are hereby accepted and agreed to. | | |
| **Principal Investigator(s)** | | |
| **VP of Finance** | **Head of Department** | **Dean/Director of Research or Authorized Signing Officer of Sponsoring Institution** |

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| **APPENDIX** (OPTIONAL) |
| This space can be used to provide tables and figures for the research proposal or add any additional materials for consideration. |

[No page limit: appendices longer than two pages may not be reviewed in full]

1. Funds requested for each deliverable should include all costs necessary to produce the deliverable, including salaries, equipment and supplies, computing costs, travel & accommodation, etc.   
   An explanation of involved costs should be provided in the funding breakdown. [↑](#footnote-ref-1)
2. Other costs include anything not directly associated with the production of a deliverable, such as direct administrative costs. [↑](#footnote-ref-2)