

# Mitacs Training Course Offerings Ontario – February 2019

Mitacs Training provides professional development courses to advanced degree graduates, supplementing their education and research experience with the tools necessary to succeed in today's workforce. These courses are facilitated by leading business and industry professionals who have undergone a competitive selection process. Our facilitators are subject matter experts in their respective fields and understand what it takes to succeed professionally.

Below are the courses on offer in Ontario for the month of February 2019. Participants can sign up for courses by registering on our customized learning management system, **EDGE**.

## Foundations of Project Management I – Kingston, ON (February 5-6, 2019)

This course provides an experiential, collaborative learning experience to enable participants to integrate the principles of project management, team building, group dynamics and leadership that participants can apply immediately and in their future careers and lives. Participants experience the processes of collaborative planning and management and can see the benefits firsthand.

For more information and to register for this course, **click here**.

### Practicing Your Presentation Skills I – Toronto, ON (February 6, 2019)

In this course, theory is introduced in short bursts and participants spend the majority of time practicing their presentation skills while receiving onsite feedback. The focus on extensive practice and feedback is what makes the program meaningful and is what makes the learning stick.

For more information and to register for this course, **click here**.

# Essentials of Productive Teams – Oshawa, ON (February 7, 2019)

Today more than ever, organizational success depends on people working together - effectively. The pressure to communicate productively, quickly turn ideas into profitable action and consistently deliver results never decreases. Using team simulation exercises, participants work from a clear understanding of personal strengths and an appreciation of the differences in others will be the foundation of success in the future.

For more information and to register for this course, click here.



## Practicing Your Presentations Skills I – London, ON (February 8, 2019)

In this course, theory is introduced in short bursts and participants spend the majority of time practicing their presentation skills while receiving onsite feedback. The focus on extensive practice and feedback is what makes the program meaningful and is what makes the learning stick.

For more information and to register for this course, click here.

# Networking Skills – Hamilton, ON (February 15, 2019)

This full-day course is designed to provide insight and interaction along with the know-how to build and stabilize business relationships through effective networking. It will cover the who, what, where, when and why to network and participants will have the opportunity to practice what they learn. Details on the actual networking exercises will be determined by the location of each event, and activities will be customized to reflect the interests of the participants.

For more information and to register for this course, click here.

### Foundations of Project Management II – Toronto, ON (February 26-27, 2019)

This course provides an experiential, collaborative learning experience to enable participants to build on the principles of project management, team building, group dynamics and leadership identified and applied in Level I, while exploring key concepts in greater detail to further develop participants skills and knowledge in the areas of project planning and management.

Participants must have completed Foundations of Project Management I to be able to attend this course.

For more information and to register for this course, click here.

#### **Online Courses**

Mitacs Training also offers courses available in an on-line format, allowing participants to expand their professional development skills at any time. Currently, the following courses are offered online:

**Communicating Your Research** 

**Cross-Cultural Team Communications** 

**Managing Project Timelines** 

**Practical Tips for Growing Your Network** 

**Time Management** 

**Writing Effective Emails** 

**Writing Strategic Business Reports**