**Mitacs – Horizon Europe International Mobility Award**

Thank you for your interest in participating in the Mitacs – Horizon Europe International Mobility Award! The application process for this initiative requires completion of two distinct elements:

1. the Travel Plan and Participant Signature sections found on this application form, and
2. a [SimpleSurvey intake form](https://form.simplesurvey.com/f/s/Mitacs-Horizon-Europe) that will collect contact information and serve as a repository for uploading this application form. Please complete **Sections 1-3 and 5** of the application process in SimpleSurvey, and complete **Sections 4 and 6** on the current form.

Once this form is complete, upload the MS Word file within Section 5 of the [SimpleSurvey portion](https://form.simplesurvey.com/f/s/Mitacs-Horizon-Europe) (Question 5.1).

Questions?  Please connect with our team at pilots@mitacs.ca, including the phrase “Mitacs – Horizon Europe International Mobility Award” in the subject line of your message.

**1. Faculty Member Information *– Majority to be completed on*** [***SimpleSurvey***](https://form.simplesurvey.com/f/s/Mitacs-Horizon-Europe)

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name(s):** | Enter name(s) here | **Family Name(s):** | Enter name(s) here |

**2. Additional Faculty Member Information (Optional) – *to be completed on*** [***SimpleSurvey***](https://form.simplesurvey.com/f/s/Mitacs-Horizon-Europe)

**3. Partner Contact Information (Optional) – *to be completed on*** [***SimpleSurvey***](https://form.simplesurvey.com/f/s/Mitacs-Horizon-Europe)

**4. Travel Plan**

|  |  |
| --- | --- |
| 4.1 State the Horizon Europe Pillar II cluster and destination you plan to pursue. | Choose an item. |
| 4.2a Travel destination (primary destination country\*):4.2b Travel destination (city/cities): | CountryClick or tap here to enter text. |
| 4.3 Anticipated travel start and end dates:  | Click or tap here to enter text. |
| 4.4 I attest that I have considered the visa and immigration requirements of my destination(s) of travel | [ ]  I confirm |

*\*if you plan to visit more than one country, please mention additional countries in 4.2b along with city names*

**4.5a Please describe how your unique expertise and research contributions align with your Horizon Europe Pillar II cluster of interest. If the application includes a second faculty member, please describe both researchers’ unique expertise, research contributions, and alignment (maximum 500 words per researcher):**

Click or tap here to enter text.

**4.5b Please list the lead faculty member’s three most recent research accomplishments relevant to the Horizon Europe Pillar II cluster of interest (e.g. publications, presentations, grant applications, patent application, etc.):**

|  |  |
| --- | --- |
| **Accomplishment (e.g. publication, conference presentation, grant application, patent application, etc)** | **Date** |
| Click or tap here to enter text. | Click or tap to enter a date. |
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| Click or tap here to enter text. | Click or tap to enter a date. |

**4.5c If applicable, list the second faculty member’s three most recent research accomplishments relevant to the Horizon Europe Pillar II cluster of interest (e.g. publications, presentations, grant applications, patent application, etc.):**

|  |  |
| --- | --- |
| **Accomplishment (e.g. publication, conference presentation, grant application, patent application, etc)** | **Date** |
| Click or tap here to enter text. | Click or tap to enter a date. |
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| Click or tap here to enter text. | Click or tap to enter a date. |

**4.6 Describe the alignment of your selected Horizon Europe Pillar II cluster of interest with the** [**priorities of the Government of Canada.**](https://www.canada.ca/en/privy-council/campaigns/speech-throne/2025/building-canada-strong.html)

Click or tap here to enter text.

**4.7a If applicable, describe your relationship with the Partner Organization. Is this a new collaboration, and if not, how have you worked together previously?**

Choose an item.

**Describe:**

Click or tap here to enter text.

**4.7b Describe the activities of the Partner Organization that are relevant to the research area of interest.**

Click or tap here to enter text.

**4.7c Describe the facilities/resources to be contributed by the partner organization in support of research activities.**

Click or tap here to enter text.

**4.7d Has the partner organization engaged in other joint R&D ventures or received grant funding for R&D? If yes, please describe:**

Click or tap here to enter text.

**4.8 Please describe the activities of your proposed travel plan. Please include a description of key contacts, meeting activities and key outcomes/deliverables:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Events and/or activities**  | **Outcomes and/or Deliverables** | **Key contact(s)** | **Confirmed Attendance?** | **Proposed Attendance?** |
| Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |[ ] [ ]
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**4.9 Provide a travel justification. Please describe why in-person interactions are critical to developing your collaboration with the proposed consortium partners and justify the proposed expenses. If your travel will not start/end in Canada, please provide an explanation:**

Click or tap here to enter text.

**4.10 What is the status of your integration into a developing Horizon Europe consortium?**

**Lead faculty member:** Choose an item.

**Traveler 2 (additional faculty member or partner contact):** Choose an item.

**Please describe, including context on your connection(s) with the consortia member(s) and any previous collaborations (i.e. research, publications, etc.), if relevant. If your project involves two travelers, please include context for both applicants:**

Click or tap here to enter text.

**4.11 Have you previously participated in a Horizon Europe-funded consortium?**

**Lead faculty member:** Choose an item.

**Traveler 2 (additional faculty member or partner contact):** Choose an item.

**If Yes, please describe (providing context for both applicants, if applicable):**

Click or tap here to enter text.

**5. Application Form Upload – *to be completed on*** [***SimpleSurvey***](https://form.simplesurvey.com/f/s/Mitacs-Horizon-Europe)

**6. Participant Signature**

The participant(s) listed below confirm that the information presented accurately reflects their intention to apply to the Mitacs – Horizon Europe International Mobility Award (referred to hence as “the pilot”). They have agreed to undertake business travel to an international target market(s) based on the application. Participants agree to conduct eligible activities and incur eligible expenses as stipulated in Appendix A.

The participant acknowledges that they have read, understood, and agreed to abide by and uphold the responsibilities applicable to them, available for reference on the [Mitacs Policies webpage](https://www.mitacs.ca/about/policies/), and affirm their commitment to participation of all facets of the pilot, including but not limited to: identifying and meeting potential partners, attending key events hosted by National Contact Points and Horizon Europe, visiting partner institutions or research sites to align R&D priorities and/or develop projects and proposals.

Upon approval of the application, the travelling faculty member contact(s) and travelling Partner Organization contact (if applicable) will confirm by email that they have accepted the award and will plan their travel. Upon completion of their planned activities, the travelling faculty member(s) and travelling Partner Organization contact (if applicable) will complete the Post-Travel Reporting form and provide proof of travel (i.e. boarding pass or hotel receipt) and submit these documents to Mitacs. After receiving this documentation, Mitacs will release the Award to the Office of Research Services (for travelling faculty members) or directly to the partner organization (for travelling Partner Organization contacts). All parties also agree that all travelling participants will provide Mitacs with a post-travel report and proof of travel no later than May 29, 2026.

In no event shall Mitacs be liable to any and all person(s) for any losses including — but not limited to — accidents, illness, travel, or other losses that may occur during the travel award period. All undersigned participants agree that they are responsible for ensuring that they have appropriate travel documentation and insurance to assume their responsibility and obligations ensuring that they abide by the health, safety and security requirements appropriate for their travel destination.

The participants hereby unconditionally and irrevocably release and discharge Mitacs and its affiliates, employees, directors, officers and other representatives from any and all claims, damages, costs, losses and expenses whatsoever that the participants, their affiliates, employees, directors, officers and other representatives may have arising in connection with the travel and award period. The participants agree to indemnify, defend, and hold harmless Mitacs and its affiliates, employees, directors, officers, and representatives from any and all claims, damages, costs, losses, and expenses from a third party as a result of the travel or award period.

**Faculty Member**

|  |  |
| --- | --- |
| Name: | Name |
| Department: | Department |
| Academic Institution: | Academic Institution |
| Signature:  |  | Signature date: yyyy-mm-dd |

**Additional Faculty Member (If Applicable)**

|  |  |
| --- | --- |
| Name: | Name |
| Department: | Department |
| Academic Institution: | Academic Institution |
| Signature:  |  | Signature date: yyyy-mm-dd |

**Partner Organization Contact (If Applicable)**

|  |  |
| --- | --- |
| Name: | Name |
| Department: | Department |
| Title/Position: | Position |
| Legal business name: | ​Partner Legal Name​  |
| Attestation of eligibility: | I attest that:[ ]  my organization is an incorporated Canadian for-profit company with no more than 500 employees[ ]  my organization is headquartered in Canada and is not a Canadian arm of a company that is headquartered outside of Canada[ ]  my organization’s primary operations are in Canada |
| Signature:  |  | Signature date: yyyy-mm-dd |

**Office of Research Services representative or Equivalent**

|  |  |
| --- | --- |
| Name: | Name |
| Department: | Department |
| Academic Institution: | Academic Institution |
| Signature:  |  | Signature date: yyyy-mm-dd |

**Appendix A: Application Guide & Selection Criteria**

**Introduction**

All applicants must complete all sections of the application form. Please contact pilots@mitacs.ca if you have questions. The approval criteria for participation in the Mitacs – Horizon Europe International Mobility Award pilot can also be found below.

**Application Checklist**

* The application form completed and uploaded to the Mitacs – Horizon Europe International Mobility Award Intake Form (via [SimpleSurvey](https://form.simplesurvey.com/f/s/Mitacs-Horizon-Europe)).
* The Faculty Member(s), Partner Organization Contact (if applicable), and ORS representative signatures on the application form.

**Pilot Rationale**

With Canada’s recent association to Horizon Europe Pillar II, Mitacs has a timely opportunity to lead a targeted pilot initiative that directly supports Canadian participation in one of the world’s most competitive and prestigious research frameworks. Canada’s agreement provides CAD $147 million in federal contributions, allowing eligible Canadian entities to join consortia without needing to self-fund their share of project budgets. Recognizing the national significance of this association, Mitacs is proactively responding to government, academic, and industry partners to increase and support meaningful participation.

In recent consultations with university leadership, international offices, and key SMEs, stakeholders identified a pressing gap: Canadian researchers and companies lack institutional support to engage early-stage Horizon consortia-building. Interest is strong, but front-end capacity and connectivity barriers persist. Mitacs is well positioned to fill this role by offering time-limited, strategic support that enables Canadian participants to connect with European collaborators, identify relevant calls, and prepare competitive proposals. Importantly, the pilot also responds to a growing call across Mitacs’s client ecosystem for Canada to deepen ties with Europe.

The ultimate outcomes of this pilot are to increase the number of Canadians participating in consortia submitting proposals to the 2026 Work Programme and to boost Canadian success in securing Horizon Europe Pillar II funding.

**Eligibility**

Mitacs – Horizon Europe International Mobility Award pilot eligibility requirements are distinct for Faculty members and Partner Organizations.

**Faculty member**: One to two faculty member(s) at a full or associate member university. Only full-time faculty may apply. Adjunct faculty are not eligible. There are no restrictions on academic discipline, however applicant field must align with ongoing Horizon Europe calls for proposals and/or corresponding European research consortia.

AND (optional but highly desirable)

**Partner Organization:** One SME. Only for-profit small- and medium-sized enterprises incorporated in Canada may apply. Canadian arms of large multinationals are not eligible. There are no restrictions on industry sector, however their field must align with ongoing Horizon Europe calls for proposals and/or corresponding European research consortia. Any designated traveller(s) from an SME must be a full-time employee, founder, or owner.

**Eligible Travel**

Planned travel must occur by May 29, 2026. Travel grants support eligible travel costs, with a maximum grant of $5,000 per person ($10,000 total). Up to two (2) individuals – one Faculty member (required) and either an additional faculty member or one Partner Organization contact (optional) may claim eligible expenses per travel grant. Eligible expenses will include:

* Economy class air or ground transportation fare to new target market
\*Applicants are expected to provide reasonable, economy class return air or ground transportation costs that take advance booking into account. If the amount is deemed excessive, the applicant will be expected to amend their budget to advance booking economy fare estimates.
\*Applicants are expected to select direct transit routes between the travellers’ home base(s) in Canada and the location of travel without any additional stops/destinations. Layovers or stops are acceptable to secure a more economical price.
* Transportation costs in target market country
\*Applicants may claim taxi, car rental, train or internal flights for travel to eligible Horizon Europe events and for meetings with existing or potential consortia partners.
\*Applicants are expected to select direct routes between the travellers’ accommodation and the meeting locations.
* Accommodations
\* Applicants are expected to provide reasonable costs that take advance booking into account. If the amount is deemed excessive, the applicant will be expected to amend their budget to advance booking estimates.
* Per Diem
\*Applicants may claim a per diem for meals and incidentals in accordance with the rates set by the [National Joint Council](https://www.njc-cnm.gc.ca/directive/app_d.php?lang=eng) for each day of travel.

Successful applicants must maintain proper and accurate accounts and records of the approved travel expenses for a minimum of seven (7) years after the date of completion of the travel period.

**Travel Grant Details**

Mitacs is launching a travel grant to facilitate mobility for Canadian researchers and innovators to travel to Europe to meet with potential collaborators to support development of Horizon Europe proposals. Eligible meeting activities include identifying and meeting potential consortia partners, attending key events hosted by National Contact Points and Horizon Europe, visiting partner institutions or research sites to align R&D priorities and/or develop projects and proposals. This grant is for up to $5K per person for travel for two people (one faculty member and either one additional faculty member or one company representative) and i) can only be used to cover the costs of transportation, accommodations, and a per diem, ii) costs must adhere to the rates in the [National Joint Council Travel Directive,](https://www.njc-cnm.gc.ca/directive/app_d.php?lang=eng) iii) no time limit for travel, but 2-6 weeks anticipated, iv) this award is not intended to facilitate personal travel, and travellers may not tack on a personal trip to the business trip regardless of cost to Mitacs

Trips are normally expected to depart from and return to Canada. If an applicant intends to combine multiple professional purposes in one trip (e.g., attending a research conference followed by a Horizon Europe event) this must be explained in the application.

**Selection Criteria**

The application deadline for the Mitacs – Horizon Europe International Mobility Award pilot is **September 29th, 2025**, and early applications are encouraged. Mitacs will review applications to ensure that minimum requirements for completeness and eligibility are met. Applicants will be evaluated based on the following criteria:

* Excellence of the applicants
* Strength of existing ties to consortia
* Impact of proposed activities
* Budget justification

If demand for the Mitacs – Horizon Europe International Mobility Award pilot exceeds the total spots available, the most suitable applicants will be selected based on the above criteria. Mitacs will also retain application materials from any unsuccessful applicants for any future opportunities should they become available.