



## **SSHRC Insight Grants - Information & Panel Session**

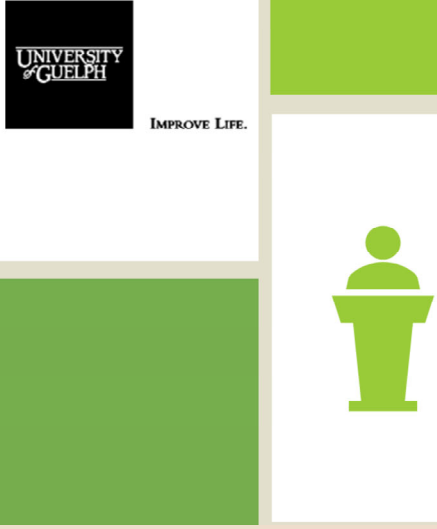
Office of Research Services (ORS)

June 14, 2022

Thank you to all attendees for joining us today for the 2022 SSHRC Insight Grants session. My name is Kristin Gibson, Awards & Agreements Officer within the Office of Research Services. Joining me today from ORS is Ornella McCarron, Grants Officer, who leads the SSHRC Insight Grants program, my manager, Carolyn Osborn, Senior Manager, Research Grants & Contracts, as well as Katie Meyer-Beck, Director, Research Support Services.

Dr. Andrew Bailey, Professor in the Department of Philosophy and Associate Dean (Research and Graduate Studies) for the College of Arts will be our moderator for today's panel discussion. Following my brief presentation, Andrew will introduce our acclaimed panelists, lead the panel discussion and Q&A period. Thank you so much to Andrew and to all our panelists for your commitment to participate today – we know everyone is very busy.

We recognize the knowledge and expertise brought to us by each College Research Manager – Carina Lang from CSAHS, Diane Dobbins from the Lang School, Sandy Sabatini from College of Arts, and Rhonda Alger from OAC. There may be a few applicants from OVC as well, who would be supported by Keriann McGoogan. We encourage applicants to connect with their CRMS as they prepare for submission to SSHRC Insight Grants.





The slide features a graphic on the left with the University of Guelph logo (a black square with white text) and the tagline "IMPROVE LIFE." in a small font. Below the logo is a green square. To the right of the logo is a white square containing a green icon of a person at a podium. The entire graphic is set against a light beige background with a green border at the bottom.

## Today's Information Session

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- Welcome
- ORS Program Overview
- Introduction & Insights from Panel Members
- Q&A Session
- Closing Remarks

Note: This session is being recorded. All slides with linked resources will be circulated after the workshop.

<b>Project Term</b>	2 to 5 years
<b>Objective</b>	Support for long-term research initiatives that advance knowledge and address complex issues about individuals and societies
<b>Value</b>	Stream A: \$7,000 to \$100,000 Stream B: \$100,001 to \$400,000
<b>Application Deadline</b>	Internal Deadline: September 26, 2022  External Deadline: October 3, 2022

# Overview



It's important to note that SSHRC hasn't formally released information for the 2022 competition, however, we do not expect changes. Once SSHRC releases their guidelines for the upcoming competition, ORS will prepare a research alert. Last year SSHRC held a webinar in August, so we will share that information too, as soon as we have it.

The goal of the Insight Grant is to provide stable support for long-term research initiatives that enable scholars to address complex issues about individuals and societies. These grants are expected to respond to the objectives of the Insight program:

- Build knowledge and understanding from disciplinary, interdisciplinary and or cross-sector perspective through support for the best researchers;
- Support new approaches to research on complex and important topics including those which may transcend the capacity of any one scholar, institution or discipline;
- Provide a high-quality training experience for students;
- Mobilize research knowledge, reaching academic and non-academic audiences and having potential to lead to intellectual, cultural and economic influence, benefit and impact.

Funding is available to both emerging and established scholars for projects that span two to five years.

Research initiatives can be undertaken by an individual researcher or a team of

researchers working in collaboration.

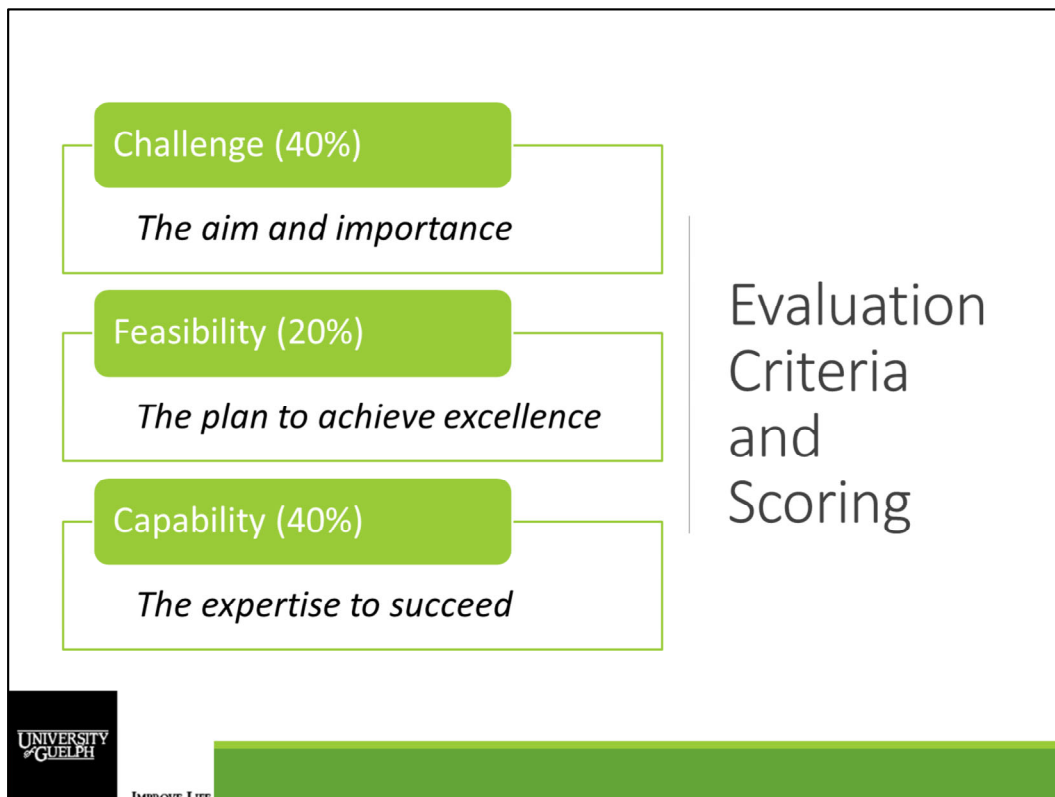
Applicants choose from one of two streams, depending on the amount of funding required. Both streams will be adjudicated by the same committees and will receive the same level of merit review. The deadlines and application process are identical for both streams; however, the targeted success rate for Stream A is higher than for Stream B. The maximum value of an Insight Grant is \$100,000 a year up to a total of \$400,000 maximum. A minimum request of \$7,000 is required in at least one of the years.

SSHRC welcomes applications involving Indigenous research, as well as those involving research-creation.

Projects whose primary objective is curriculum development, preparation of teaching materials, organization of a conference or workshop, digitization of a collection, or creation of a database are not eligible for funding under this program.

### Eligibility

- As mentioned, applications can be submitted by an individual researcher or a team of researchers (consisting of one applicant and one or more co-applicants and/or collaborators).
- Applicants (except postdoctoral researchers and PhD students) must be affiliated with a Canadian postsecondary institution
- Applicants who have received a SSHRC grant of any type but have failed to submit an achievement report by the deadline specified in their Notice of Award are not eligible to apply for another SSHRC grant until they have submitted the report.
- Postdocs are eligible to apply, however there are some conditions to receive funding. (in order for SSHRC to release grant funds, successful applicants must formally establish an affiliation with an eligible Canadian postsecondary institution within five months of the grant start date and maintain such an affiliation for the duration of the grant period)
- Individuals listed as co-applicants must meet the same eligibility criteria as those primary applicants
- Collaborators are any individual who makes a significant contribution to the project. Collaborators do not need to be affiliated with an eligible Canadian post-secondary institution.



The above criteria are used to evaluate the applications.

Challenge– Have you captured the aim and importance of the proposed project?

Feasibility – Have you laid out a solid plan to achieve excellence?

Capability – have you demonstrated that you or the team have the expertise to succeed?

## Criteria and Scoring Scheme by SSHRC Opportunity

	Insight (IG)	Insight Develop. (IDG)	Connection (CG)	Partnership Engage (PEG)	Partnership Develop. (PDG)	Partnership (PG)
<b>CHALLENGE</b>	40%	50%	40%	60%	50%	40%
<b>FEASIBILITY</b>	20%	20%	30%	20%	20%	30%
<b>CAPABILITY</b>	40%	30%	30%	20%	30%	30%



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Here is a quick overview of how the scoring scheme by criteria heading compares to other programs in the SSHRC portfolio. Note that demonstrating Capability counts for a lot, more so than in the other SSHRC programs listed.



### Challenge – The Aim & Importance of the Endeavour

- In describing the project, does the applicant capture the originality, significance and expected contribution to the collective knowledge?
- Is the literature review relevant and is the theoretical approach or framework proposed suitable?
- Are the methods or approach fitting?
- Will good quality training and mentoring be provided to students, emerging scholars and other HQP and will there be opportunities for them to contribute in a meaningful way to the project?
- Is there potential for the project results to have influence and impact within the social sciences and humanities research community but also beyond?



### Feasibility – The Plan to Achieve Success

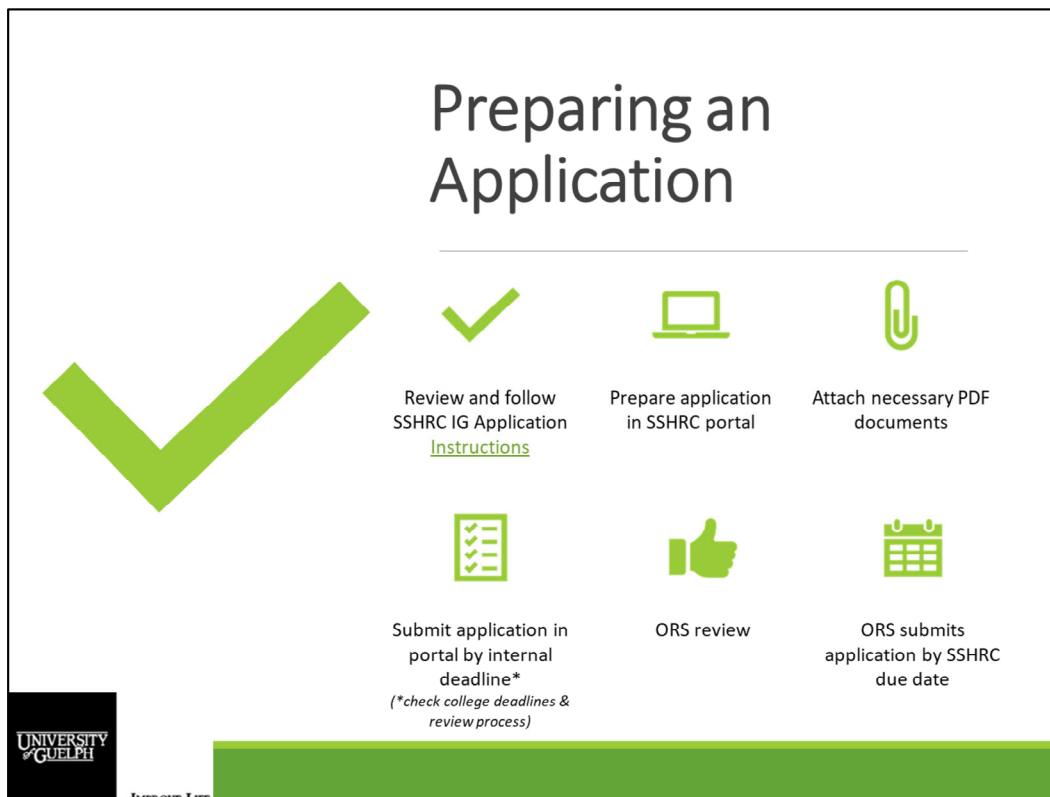
- Is the proposed timeline appropriate and how likely will the objectives will be met?
- Does the applicant or team have expertise in relation to the proposed research?
- Is the budget appropriate, have the costs been justified, and if applicable has the applicant outlined other sources of support and how they tie in.
- Are the plans for knowledge mobilization clearly outlined? Do they include effective dissemination, exchange and engagement with stakeholders within the research community but also beyond?





### Capability – The Expertise to Succeed

- Does the applicant and co-applicants (if applicable), demonstrate the impact of their past experience and published and/or creative outputs, relative to their role in the project and to the stage in their career.
- Is there evidence of past knowledge mobilization activities and of impacts on professional practice, social services and policies. Examples of these activities may include films, performances, commissioned reports, knowledge syntheses, experience in collaboration or other interactions with stakeholders, contributions to public debate and media .
- Does the applicant demonstrate quality and quantity of past contributions to the development, training and mentoring of students, post docs and other HQP?



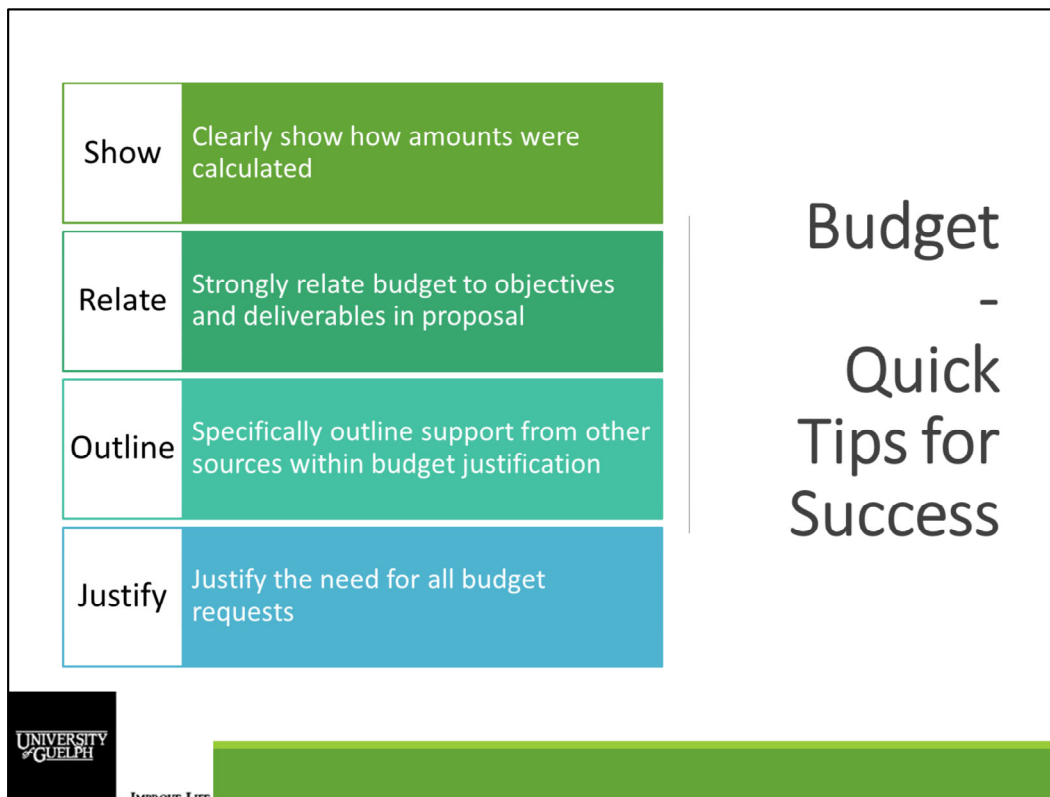
## How to Apply:

1. Review the SSHRC Insight Grants landing: [https://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/insight\\_grants-subventions\\_savoir-eng.aspx](https://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/insight_grants-subventions_savoir-eng.aspx)
2. From there, create an application in the SSHRC Portal: [https://webapps.nserc.ca/SSHRC/faces/logon.jsp?lang=en\\_CA](https://webapps.nserc.ca/SSHRC/faces/logon.jsp?lang=en_CA)
3. Be sure to review the SSHRC IG Application Instructions as you complete the application. There are page limits and formatting requirements for the attachments that need to be adhered to: [https://www.sshrc-crsh.gc.ca/funding-financement/instructions/index-eng.aspx?fid=ig\\_instr#documents](https://www.sshrc-crsh.gc.ca/funding-financement/instructions/index-eng.aspx?fid=ig_instr#documents)
4. Complete Application will include the following attachments:
  1. Request for multi/interdisciplinary evaluation (if applicable)
  2. Response to previous critiques (if applicable)
  3. Summary of proposal (mandatory)
  4. Detailed description (mandatory)
  5. Knowledge mobilization plan (mandatory)
  6. List of references or bibliography (mandatory)
  7. Research-creation support material (if applicable)
  8. Research team, previous output and student training (mandatory)
  9. Budget justification (mandatory)
  10. Joint initiatives (statement of relevance) (if applicable)
  11. Exclusion of potential reviewers (if applicable)
  12. Research Contributions (mandatory)

5. Submit application in portal for ORS review by internal deadline. Completed OR-5 is due by internal deadline also.
6. ORS will provide an administrative review of the application and may provide feedback. ORS can return the application to the applicant through the portal so there is opportunity to make changes before the application is sent to SSHRC.
7. ORS will seek permission from applicant before submitting application to SSHRC.
8. ORS administrator will ensure application is submitted through the SSHRC portal by the external deadline.

#### Multiple Applications and holding multiple awards

1. Individuals can apply, as an applicant, for only one Insight Grant at a time.
2. Normally, researchers cannot apply as an applicant for an Insight Grant and an Insight Development Grant within the same calendar year. However, in 2017, SSHRC approved an exception to this multiple applications regulation that has been extended for the foreseeable future: researchers who applied unsuccessfully for an Insight Development Grant in February of a given year can apply for an Insight Grant in October of that same year. Therefore, researchers who applied for an Insight Development Grant in February 2022 and were not successful can apply for an Insight Grant in October 2022.
3. A researcher who applies for an Insight Grant in October 2022 can apply for an Insight Development Grant in February 2023, provided that the objectives of the research are significantly different.



### Budget Tips

1. Follow the same order in your justification as they are laid out in your budget, ensuring the numbers match. Use headings in the budget justification to make things easier to follow.
2. Personnel costs:
  - Students or postdocs cannot be paid both a stipend and a salary / wages on a grant during a given year.
  - Wage amounts should follow institutions' collective agreement or policy
  - Stipend rates are set by the institution
  - Stipends must be justified in terms of the research, research training and/or research-related objectives. all paid personnel to specific tasks / objectives within the budget justification
  - For Undergrad, Masters and Doctorate Students indicate that hourly rates and include benefits and vacation pay
  - Post Docs are employees who receive T4 income (limited to 2 years)
  - Fully justify the use of non-students (if applicable) and explain tasks that students will do and justify level of experience needed
  - Training related expenses should be greater than 60% of the budget

### Travel:

Enter by budget year, the total amounts requested for travel abroad and within Canada for both the research team and student personnel  
 Project directors must obtain the lowest possible travel fares  
 Subsistence costs must be based on rates approved by the UofG

(institutional per diems)

- Justify multiple visits to one destination

### 3. Other Expenses:

- Consultants and technical services are eligible only if demonstrated in budget justification that expert advice is needed
- Supply items (e.g., software, stationery, postage and telephone calls) only if they directly relate to the project and are not provided by the administering institution to their research personnel or by the employer
- Purchase or rental of computers and associated hardware is allowable only if these are not provided by the administering institution to their research personnel or by the employer.
- Purchase or rental of equipment (e.g., audio or video equipment) is allowable only if these are not provided by the administering institution to their research personnel or by the employer.
- For tools for research and related activities, select “Other expenses” and specify “Tools.” You must combine all requested expenses related to tools (i.e., for software, equipment, and professional and technical services) into this category. You must then elaborate on these items in the Budget justification section
- Overhead is not an allowable expense

### Things to keep in mind:

- Committees may consider failing a project on the Feasibility criterion if they determine that 30% or more of the overall budget request is insufficiently justified and/or not appropriate to the proposed objectives or outcomes of the project.
- Committees will use the principle of minimum essential funding to guide their budget discussions
- Committees may recommend minor budget reductions when they determine the request is inadequately justified and/or not appropriate as described above, and where they judge that savings could be achieved without jeopardizing the project objectives.
- An application will automatically be failed if the committee deems that 50% or more of the overall budget is insufficiently justified and/or not appropriate to the proposed objectives or outcomes of the project

### SSHRC Action Plan 2022-25

SSHRC will dedicate a series of funding opportunities and stakeholder engagement activities to addressing another set of four **future challenges** drawn from the 2018 horizon scan:

- Shifting Dynamics of Privilege and Marginalization
- Evolving Narratives of Histories and Cultures
- Global Health and Wellness for the 21st Century
- Envisioning Governance Systems that Work

## Imaging Canada's Future: Future Challenges Areas 2022-25



SSHRC invites all applicants to review [Imagining Canada's Future](#)'s 16 future global challenges and to consider addressing one or more of these areas in their research proposal. This is not an evaluation criterion for merit review and does not offer additional or dedicated research funds for this funding opportunity.

SSHRC collaborates with organizations from across the not-for-profit, private and public sectors to support and promote training, research and connection activities in the social sciences and humanities. SSHRC's joint initiatives are designed to reflect its strategic objectives and mandate, inform decision-makers, and, in certain cases, address specific needs of its partners.


Learn more about [joint initiatives](#).

## Joint Initiatives

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Joint initiatives support graduate students and postdoctoral, early career and established researchers to advance knowledge and its application. Through these initiatives, SSHRC collaborates with national or international agencies, government departments and organizations across the public, private and not-for-profit sectors to help advance strategic objectives. These collaborations reinforce the central role social sciences and humanities research plays in Canada's prosperity and quality of life.



## Important Dates 2022



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**Internal Deadline:**  
September 26, 2022 (11:59 p.m.)

Submit a copy of your signed OR-5 form to [research.services@uoguelph.ca](mailto:research.services@uoguelph.ca) and click submit on your application in the online system.

**External Deadline:**  
October 3, 2022 (4:30 p.m.)

ORS administrator will forward the application to SSHRC through the portal on behalf of the applicant.



Here are the important dates, however, please check with your College Research Manager as your College may require you to submit your application earlier if college-level review is required. Again, this will all be confirmed in the research alert.



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**Questions**

**SSHRC**  
insightgrants@sshrc-crsh.gc.ca

**ORS**  
**Ornella McCarron**  
Grants Officer  
omccarro@uoguelph.ca  
**Kristin Gibson**  
Awards and Agreements Officer  
kristin5@uoguelph.ca

Consult your College Research Manager

Ornella and myself can answer a lot of questions about the application process and SSHRC guidelines.

Your CRM is an invaluable resource.

And we can always reach out to SSHRC on your behalf, or you can directly if questions come up that we don't have answers to.



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## Insights from SSHRC IG Peer Review Panel Members

### **Dr. Mark Lipton**

School of English and Theatre Studies, COA

- (Chair, Committee 16: Communications, media studies)

### **Dr. Kristel Thomassin,**

Department of Psychology, CSAHS

- (Committee 10A: Psychology)

### **Dr. Nicolas Brunet**


School of Environmental Design and Rural Development, OAC

- (Committee 23A: Multidisciplinary or interdisciplinary social sciences)



Facilitated by:


### **Dr. Andrew Bailey,**

Associate Dean (Research & Graduate Studies), COA



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Thank You!

We appreciate your feedback on this session through completion of the [Evaluation Survey](#).

*The slide deck will be circulated to participants after the session.*