Approval process for research-related travel at University of Guelph

Request to engage in research-related travel submitted to academic unit

Is there an approved Research Management Plan?

Yes

Can research be conducted effectively without travel?

Yes

Can research be conducted effectively without travel?

Yes

Conduct research without travel.

No

Research activity not approved to proceed at this time

Plan approved by academic unit

Research activity approved to proceed

Create research management plan, including:

- Safety Requirements
- Facilities Requirements
- Research Supports
- Required personnel

Add intra-provincial travel elements to research management plan, including:

- Compliance with public health requirements of destination locale

Assessment of potential harm if the research would not proceed

Is the research critical or time-sensitive?

Yes

Is the research-related travel international or inter-provincial?

No

Add travel elements to research management plan, including (as appropriate)

- Compliance with Government of Canada travel health notices
- Compliance with public health requirements of destination locale
- Medical/travel insurance for destination
- Contingency plan for delayed return
- Plan to obtain pre-entry COVID-19 test prior to return to Canada
- Quarantine plans for destination locale and return to Canada (ArriveCAN)

Research activity approved to proceed

Plan approved by academic unit

Plan approved by academic unit

Research activity not approved to proceed at this time

Plan approved by academic unit

Research activity approved to proceed

Examples include research that is:
- Supported by emergency COVID-19 funding; focused on COVID-19/pandemics; seasonally-dependent; reliant on the life cycle of living organisms; reliant on the limited availability of crucial resources; etc.

Examples include:
- Early-career researchers whose tenure progress could be impeded; postdoctoral researchers; etc.

Examples include:
- Failure to fulfill non-negotiable contracts; damage to long-term research infrastructure; etc.