MASTER OF LANDSCAPE ARCHITECTURE
Information About Required Application Materials

MLA APPLICATION AND DOCUMENTS DEADLINE

The deadline to receive <u>COMPLETED</u> applications is JANUARY 31, 2026, for September / Fall 2026 entry. Please plan the submission of your application and documents in accordance with the deadline. Earlier completed applications are highly recommended.

SUPPLEMENTAL DOCUMENT - "MLA BACKGROUND QUESTIONNAIRE"

Respond to each of the four points listed below by the deadline date (maximum 2 pages). **Submit your responses by uploading the completed MLA Background Questionnaire as the "<u>Supplemental Document</u>" to your OUAC/WebAdvisor account.** Please do not upload any other document to this area.

1.   Given your background, explain why you want to pursue a Master of Landscape Architecture degree at the University of Guelph.

2.   Describe a problem that you have resolved in a creative manner. Describe your approach and what you learned from the situation.

3.   Relate an example of a time when you have worked in a group. What role did you play? What skills or knowledge did you contribute? How did you share these?

4.   What do you plan to do after completing your MLA degree?

MLA PORTFOLIO SUBMISSION

To aid the Admissions Committee in evaluating your potential as a design student, you are asked to submit a portfolio that represents evidence of your creativity. 'Creativity' should be interpreted broadly.

Please submit an Electronic Portfolio by the application deadline. Please email the PDF portfolio file to: <u>mla.portfolio@uoguelph.ca</u>. Please note this email address is <u>only</u> for receipt of the portfolio submission. Confirmation of receipt of portfolio will be provided once all application materials have been received (portfolio and electronic application materials).

- Submit the electronic portfolio as an Adobe PDF file. Maximum file size is **20 MB**. File types are limited to **PDF.** Please **<u>do not</u>** use a link (GoogleDocs or SharePoint etc.) to send/view a portfolio.
- Submit one single PDF file (single page view). Applicants are responsible for ensuring the portfolio is viewable across platforms, screen sizes, and resolutions.
- **Please use PDF file naming convention**: **Last name_First name_MLA_portfolio** (example: **Smith_Robert_MLA_portfolio**) and send as one PDF attachment to the email address above.

Example of Portfolio Contents: Approximately ten to twenty items should be included in your portfolio submission. Include anything that will allow us to evaluate your creative ability, such as drawings, art work, design work (including visual arts, graphic arts, digital media), musical compositions, woodworking, written work, photographs, construction projects or engineering designs. There is no set format for the portfolio, but it should be easy to review and clearly organized with a table of contents and brief text that explains the individual pieces. Exercise your creativity in the design and organization of your portfolio. Applicants are encouraged to be selective in the work they submit. It is preferable to send examples of a range of work rather than provide a comprehensive selection of one type of activity.

MLA APPLICATION DOCUMENTS SUMMARY

The **Office of Graduate and Postdoctoral Studies** website [Applying to Guelph,](#) will guide you through the application process and provide you with the online application procedures and [Frequently Asked Questions](#). Please exam your WebAdvisor account checklist to ensure that all required documents have been received. It is the applicant's responsibility to ensure all documents have been uploaded correctly and that all documents are received by the required deadline (including references).

The following documents must be submitted to your WebAdvisor Checklist. Please Do Not upload your portfolio to OUAC/WebAdvisor. It is to be sent separately via email.

- **Transcripts**: All post-secondary education (University-level) transcripts are required and must include all courses and final grades received. This includes separate transcripts from incomplete studies/programs, transfer course credits, study abroad (letter of permission and exchanges). Please include the grading scale for each transcript.
- **Two References.** Two academic references are preferred. You may provide up to three references.
- **CV/Resume**.
- **Statement of Interests** (or research interests).
- **Supplemental Document** = "**MLA Background Questionnaire".** Only upload the MLA Background Questionnaire to the Supplemental Document area.
- **English Language Certification** (for applicants whose first language is not English).
- **MLA Portfolio** must be submitted **electronically as an Adobe PDF file attachment** via email to **mla.portfolio@uoguelph.ca**. This email address is used only for receipt of the portfolio submission. Please do not use/share external links (Google docs or SharePoint files) etc.