# Outline for ENVS\*2250 Geology of Natural Disasters

## Guidelines for Reviewing this Outline

As of Fall 2017, all online course offerings now include an Outline in PDF format that replaces the HTML Outline that was previously used in courses. This new Outline allows instructors and students to quickly access information in one document that can easily be downloaded, saved, and printed. The separate Schedule page in CourseLink no longer exists; all assessment due dates have been incorporated into the new Outline. Below are some guidelines to keep in mind when reviewing the Outline.

* The Outline has been customized to each course and includes information that was previously available to students in the CourseLink site. If any information is missing or needs to be updated, please use the [track changes feature in Word](https://support.office.com/en-us/article/Track-changes-in-Word-197ba630-0f5f-4a8e-9a77-3712475e806a) to mark your edits.
* The Outline is organized into nine sections which should not be rearranged, removed, or reformatted. If you have any questions or concerns about the organization or formatting of the Outline, please contact the Online Course Preparation team at onlinecourseprep@opened.uoguelph.ca.
* The Outline contains some information that is standard across online courses at the University of Guelph. The information in the following sections should only be modified if there is an error.
* **Course Details:** calendar description, pre-requisite(s), co-requisite(s), restriction(s), and method of delivery.
* **Course Technologies and Technical Support:** CourseLink requirements, accessibility and privacy policies for technologies used in the course, and contact information for CourseLink Support.
* **Course Specific Standard Statements:** acceptable use, netiquette expectations, submitting assignments to Dropbox, obtaining grades and feedback, and rights and responsibilities when learning online.
* The **University Standard Statements** are derived from the Undergraduate / Graduate Calendars and are incorporated as per the [AVPA’s Course Outline Checklist](http://www.uoguelph.ca/vpacademic/avpa/checklist/).
* There may be text in the Outline highlighted in yellow. This is information that the Online Course Preparation team has identified as missing or requiring confirmation. Please update the information accordingly.

Please review the Outline thoroughly and submit your approved version electronically with the [Winter 2018 Course Preparation Survey](https://uoguelph.eu.qualtrics.com/jfe/form/SV_ctDcXqq5Wwan5aJ) by **Monday, October 30, 2017**. Information about your Graduate Teaching Assistants and the date and time of the final exam can be added to the Outline at a later date.

Once you submit the Outline, the Online Course Preparation team will convert it into an accessible PDF file and upload it to the course website. This cover page will not be included in the final version of the Outline that is posted to CourseLink.

# This is the University of Guelph logo

# ENVS\*2250 Geology of Natural Disasters

# Winter 2018

Section: DE

School of Environmental Sciences

Credit Weight: 0.50

## Course Details

### Calendar Description

This course will offer insight into the mechanisms of natural geological disasters and their effects on Planet Earth, human civilization and life in general. Events before, during and after geological disasters such as earthquakes, volcanic eruptions, meteorite impact and climate change will be the focus of this course. This course will not count as a science credit for B.Sc. students.

**Pre-Requisite(s):** 1 of ENVS\*1050, ENVS\*1060, GEOL\*1050, GEOL\*1100, GEOG\*1300, GEOG\*1350

**Co-Requisite(s):** None

**Restriction(s):** Equates GEOL\*2250

**Method of Delivery:** Online

### Final Exam

**Date:** Thurs. April 19

**Time:** 2:30-4:30

**Location:** On campus

## Instructional Support

### Instructor

**Steven Sadura**

**Email:** sadura@uoguelph.ca

**Telephone:** (519) 824-4120 Ext. 53393

**Office:** Alexander Hall (ALEX), Room 221

### Teaching Assistant(s)

**Name: Kazuhito Mizutani**

**Email:** kmizutan@uoguelph.ca

## Learning Resources

### Required Textbook

**Title:** Natural Disasters

**Author:** Patrick Leon Abbott

**Edition / Year:** 10th Edition / 2017

**Publisher:** McGraw-Hill

**ISBN:** 9780078022982

You may purchase the textbook at the [Guelph Campus Co-op Bookstore](http://www.guelphcampus.coop/bookstore) or the [University of Guelph Bookstore](http://www.bookstore.uoguelph.ca/). Please note that DE textbooks are located in the Distance Education section of the University of Guelph Bookstore.

https://guelphcampus.coop/bookstore

http://www.bookstore.uoguelph.ca/

### Supplementary Materials

This course includes supplementary materials. These materials are meant to supplement the required readings and course content. You can explore the materials at your own pace. To access these materials, select **Content** on the navbar to locate **Supplementary Materials** in the table of contents panel.

### Course Website

[CourseLink](https://courselink.uoguelph.ca/shared/login/login.html) (powered by D2L’s Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

https://courselink.uoguelph.ca/shared/login/login.html

### Ares

For this course, you will be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit [How to Get Course Reserve Materials](http://www.lib.uoguelph.ca/find/find-type-resource/course-reserves-ares/how-get-course-reserve-material).

If at any point during the course you have difficulty accessing reserve materials, please contact the e-Learning Operations and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621
Email: libres2@uoguelph.ca
Location: McLaughlin Library, First Floor, University of Guelph

http://www.lib.uoguelph.ca/find/find-type-resource/course-reserves-ares/how-get-course-reserve-material

## Learning Outcomes

### Course Learning Outcomes

The "Geology of Natural Disasters" is all about the most powerful and destructive natural events on Earth: the geological disasters. Each class of disaster will be explained from start to finish in the following way:

* Geological setting - what places are at risk
* Processes and Earth materials of the disaster
* The human side of the story - can we save lives through prediction and prevention
* Case histories of past disasters (of which there are many) will be used extensively

By the end of this course, you should be able to:

1. Assess a landscape and its' important geologic and geomorphic components for the purpose of land-use planning;
2. Explain the important concepts that reflect the complexity of the integrated Earth system (e.g., lithosphere, hydrosphere, atmosphere);
3. Describe the mechanisms and effects of major geological disasters and where they are most likely to occur on the planet;
4. Discuss the contemporary societal issues relevant to natural geological disasters;
5. Apply scientific ideas and findings to writing that is meant for the general public; and
6. Investigate natural disasters before, during and after they happen to reduce the impact of these disasters on your communities.

## Teaching and Learning Activities

### Course Structure

This course is broken down into the following parts and units:

* Part 01 – Facts About the Earth
	+ Unit 01 – The Layers of the Earth
	+ Unit 02 – Plate Tectonics
* Part 02 – Disasters from Within
	+ Unit 03 – Volcanoes
	+ Unit 04 – Earthquakes
* Part 03 – External Disasters
	+ Unit 05 – Target Earth
* Part 04 – Disasters at the Earth's Surface
	+ Unit 06 – Coastal Disasters
	+ Unit 07 – Slope Failure
	+ Unit 08 – Flooding
* Part 05 – Climate Change
	+ Unit 09 – Climate Change

### What to Expect for Each Unit

Each study unit is prefaced by a list of desired learning outcomes to help guide you through the material. The online course notes (Units 01-09) are the most important part of the course material. Near the beginning of each unit is a list of terms that can be looked up in the Glossary of terms. The first appearance of each glossary term can also be accessed directly from the course notes.

### Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

**Unit 01: The Layers of the Earth**

#### Weeks 1 and 2 – Monday, January 8 to Sunday, January 21

**Readings**

* Unit 01 course content
* Textbook:
	+ Chapter 2: Internal Energy and Plate Tectonics, p. 25-28; 30-32
	+ Chapter 9: External Energy, Fuels, Weather and Climate, p. 227-231; 235-236; 245-246

**Activities**

* Familiarize yourself with the course website by selecting **Start Here** on the navbar.
* Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
* Confirm your access to the course reserve materials by selecting **Ares** on the navbar.

**Assessments**

* Post a short introductory message about yourself to the Main Class Conference forum in **Discussions**. You will be graded on your online participation in the forums so stay active all semester.

**Unit 02: Plate Tectonics**

#### Week 3 – Monday, January 22 to Sunday, January 28

**Readings**

* Unit 02 course content
* Textbook:
	+ Chapter 2: Internal Energy and Plate Tectonics, p. 3 3-45
	+ Chapter 4: Plate Tectonics and Earthquakes, p. 78-83
	+ Chapter 6: Volcanic Eruptions: Plate Tectonics and Magma, p. 142

**Activities**

* If you have general questions or comments about Unit 02, post them in the Main Class Conference forum in **Discussions**.

**Assessments**

* Complete **Quiz 1**
Opens: Monday, January 22 at 12:01 am ET
Due: Sunday, January 28 at 11:59 pm ET

**Unit 03: Volcanoes**

#### Week 4 – Monday, January 29 to Sunday, February 4

**Readings**

* Unit 03 course content
* Textbook:
	+ Chapter 6: Volcanic Eruptions, Plate Tectonics and Magma, p. 141-170
	+ Chapter 7: Volcano Case Histories: Killer Events, p. 171-199
	+ Chapter 8: Tsunami vs. Wind-Caused Waves, p. 215-217
	+ Chapter 12: Climate Change, p. 327-330

**Activities**

* If you have questions or comments about Unit 03, post them in the Main Class Conference forum in **Discussions**.
* You will be given a topic for your assignment.

**Unit 04: Earthquakes**

#### Week 5 – Monday, February 5 to Sunday, February 11

**Readings**

* Unit 04 course content
* Textbook:
	+ Chapter 1: Natural Disasters and Human Population, p. 12-14
	+ Chapter 2: Internal Energy and Plate Tectonics, p. 27-29
	+ Chapter 3: Earthquake Geology and Seismology, p. 47-76
	+ Chapter 4: Plate Tectonics and Earthquakes, p. 78-106
	+ Chapter 5: Earthquakes Throughout the United States and Canada, p. 107-140

**Activities**

* If you have questions or comments about Unit 04, post them in the Main Class Conference forum in **Discussions**.

**Assessments**

* Complete **Quiz 2**
Opens: Monday, February 5 at 12:01 am ET
Due: Sunday, February 11 at 11:59 pm ET

**Unit 05: Target Earth**

#### Week 6 – Monday, February 12 to Sunday, February 18

**Readings**

* Unit 05 course content
* Textbook:
	+ Chapter 17: Impacts with Space Objects, p. 456-476
	+ Epilogue, p. 479-484

**Activities**

* If you have general questions or comments about Unit 05, post them in the Main Class Conference forum in **Discussions**.

#### *Winter Break: Monday, February 19 to Sunday, February 25*

**Unit 06: Coastal Disasters**

#### Week 7 – Monday, February 26 to Sunday, March 4

**Readings**

* Unit 06 course content
* Textbook:
	+ Chapter 8: Tsunami vs. Wind-Caused Waves, p. 201-225
	+ Chapter 11: Hurricanes, p. 282-283; 298-300
	+ Chapter 16: Coastal Processes and Hazards, p. 444-454

**Activities**

* If you have general questions or comments about Unit 06, post them in the Main Class Conference forum in **Discussions**.

**Assessments**

* Complete **Quiz 3**
Opens: Monday, February 26 at 12:01 am ET
Due: Sunday, March 4 at 11:59 pm ET

**Unit 07: Slope Failures**

#### Week 8 – Monday, March 5 to Sunday, March 11 *(40th Class Day: Friday, March 9)*

**Readings**

* Unit 07 course content
* Textbook:
	+ Chapter 8: Tsunami vs. Wind-Caused Waves, p. 216-220
	+ Chapter 15: Mass Movements, p. 408-441

**Activities**

* If you have questions or comments about Unit 07, post them in the Main Class Conference forum in **Discussions**.

**Unit 08: Flooding**

#### Week 9 – Monday, March 12 to Sunday, March 18

**Readings**

* Unit 08 course content
* Textbook:
	+ Chapter 9: External Energy Fuels Weather and Climate, Figure 9.6 on p. 231
	+ Chapter 11: Hurricanes, p. 300; 302-304; Figure 11.4 on p.307; 309-310
	+ Chapter 13: Floods. p. 349-376

**Activities**

* If you have general questions or comments about Unit 08, post them in the Main Class Conference forum in **Discussions**.

**Assessments**

* Complete **Quiz 4**
Opens: Monday, March 12 at 12:01 am ET
Due: Sunday, March 18 at 11:59 pm ET

**Unit 09: Climate Change**

#### Weeks 10 and 11 – Monday, March 19 to Sunday, April 1

**Readings**

* Unit 09 course content
* Textbook:
	+ Chapter 12: Climate Change, p. 313-323; 330-347
	+ Chapter 16: Coastal Processes and Hazards, p. 453

**Activities**

* If you have general questions or comments about Unit 09, post them in the Main Class Conference forum in **Discussions**.

**Assessments**

* Submit the **Assignment** (via **Dropbox** tool)
Due: Sunday, April 1 at 11:59 pm ET

**Review & Study**

#### Week 12 – Monday, April 2 to Friday, April 6

**Readings**

* The "Afterword" in your course notes - Humans as a geological force
* Textbook:
	+ Chapter 1: Natural Disasters and Human Population, p. 11-21

**Activities**

* Prepare and review for your final exam.

## Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

| Assessment Item | Weight | Learning Outcomes |
| --- | --- | --- |
| Discussions | 8% | Understand and discuss contemporary societal issues relevant to natural geological disasters. |
| Quizzes (4 x 8%) | 32% | Understand the mechanisms and effects of major geological disasters and where they are most likely to occur on the planet. |
| Assignment | 10% | Ability to effectively communicate scientific ideas and findings to the general public in writing. |
| Final Exam | 50% | All of the above outcomes. In addition Understand important concepts that reflect the complexity of the integrated Earth system (lithosphere, hydrosphere, atmosphere...).  |
| **Total** | **100%** |  |

### Assessment Descriptions

#### Discussions

Students will be expected to participate in online discussions with the instructor and/or other students in the Geologic Disasters in the News forum in the Discussions section of the course. As the semester progresses we will discuss news reports about current geologic disasters as they happen. These events can be used as a springboard for further discussions. Participation marks will be based on the quality of your postings as well as the quantity.

#### Quizzes

There will be four online quizzes in this course. Each quiz contains 20 questions and will be available for a one-week period.

#### Assignment

You will be assigned a volcano, fault or astrobleme in week four of the semester and you will be required to write a short "newspaper article" on that feature. You will submit the full report to the Assignment **Dropbox** folder (under Tools dropdown menu in the navbar).

#### Final Exam

This course requires you to write a traditional sit-down final exam. Final exams are written on campus at the University of Guelph or at alternate locations for students at a distance. The exam will consist of 100 multiple choice questions that will cover the whole course as evenly as possible.

It is assumed that all DE students will be writing their final examination on campus at the University of Guelph. University of Guelph degree and associate diploma students must check [WebAdvisor](https://webadvisor.uoguelph.ca/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=2188266810) for their examination schedule. Open Learning program students must check the [Open Learning Program Final Examination Schedule](http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule.aspx) for their examination schedule.

If you are studying at a distance, you can request to write your final exam at an alternate location. It is recommended that you make arrangements as early as possible in the semester since changes cannot be guaranteed after the deadline. Exam schedules for off-campus exams will be emailed by Week 9 of the course. For more information, please visit [Final Exams](http://opened.uoguelph.ca/student-resources/final-exams).

https://webadvisor.uoguelph.ca

http://opened.uoguelph.ca/student-resources/Open-Learning-Program-Final-Exam-Schedule

http://opened.uoguelph.ca/student-resources/final-exams

## Course Technologies and Technical Support

### CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](http://spaces.uoguelph.ca/ed/system-requirements/). Use the [browser check](http://courselink.uoguelph.ca/d2l/tools/system_check/systemcheck.asp?ou=6605) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

http://spaces.uoguelph.ca/ed/system-requirements/

https://courselink.uoguelph.ca/d2l/systemCheck

### Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

* Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
* Install software, security, and virus protection;
* Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
* Be comfortable uploading and downloading saved files;
* Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
* Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
* Access, navigate, and search the Internet using a web browser (e.g., Firefox, Internet Explorer); and
* Perform online research using various search engines (e.g., Google) and library databases.

### Course Technologies

#### Ares

The library’s Ares Course Reserve system is a software solution that provides you with access to digital resources used in your course. The system also provides information on print resources placed at the physical reserve desk at the library. Accessibility and privacy policy statements do not exist for this software.

#### CourseLink

Distance Education courses are offered entirely online using CourseLink (powered by D2L's Brightspace), the University of Guelph's online learning management system (LMS). By using this service, you agree to comply with the [University of Guelph's Access and Privacy Guidelines](http://www.uoguelph.ca/web/privacy/). Please visit the D2L website to review the [Brightspace privacy statement](http://www.d2l.com/legal/privacy/) and [Brightspace Learning Environment web accessibility standards](http://www.d2l.com/accessibility/standards/).

http://www.uoguelph.ca/web/privacy/

https://www.d2l.com/legal/privacy/

https://www.d2l.com/accessibility/standards/

### Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

**CourseLink Support**

University of Guelph

Day Hall, Room 211

Email:courselink@uoguelph.ca

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

**Walk-In Hours (Eastern Time):**

Monday thru Friday: 8:30 am–4:30 pm

**Phone/Email Hours (Eastern Time):**

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm
Sunday: 12:00 pm–6:00 pm

## Course Specific Standard Statements

### Acceptable Use

The University of Guelph has an [Acceptable Use Policy](http://www.uoguelph.ca/cio/content/aup-acceptable-use-policy), which you are expected to adhere to.

https://www.uoguelph.ca/ccs/infosec/aup

### Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

* **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
* **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
* **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
* **Skype:** If you have a complex question you would like to discuss with your instructor, you may book a Skype meeting.Skype meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

### Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

* Posting inflammatory messages about your instructor or fellow students;
* Using obscene or offensive language online;
* Copying or presenting someone else's work as your own;
* Adapting information from the Internet without using proper citations or references;
* Buying or selling term papers or assignments;
* Posting or selling course materials to course notes websites;
* Having someone else complete your quiz or completing a quiz for/with another student;
* Stating false claims about lost quiz answers or other assignment submissions;
* Threatening or harassing a student or instructor online;
* Discriminating against fellow students, instructors, and/or TAs;
* Using the course website to promote profit-driven products or services;
* Attempting to compromise the security or functionality of the learning management system; and
* Sharing your username and password.

### Submission of Assignments to Dropbox

All assignments for this course should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that **technical difficulty is not an excuse not to turn in your assignment on time.** Don’t wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](http://spaces.uoguelph.ca/ed/contact-us/).

http://spaces.uoguelph.ca/ed/contact-us/

### Late Policy

If you choose to submit your individual assignments to the **Dropbox** tool late, the full allocated mark will be reduced by 5% per day after the deadline for the submission of the assignment to a limit of six days at which time access to the **Dropbox** folder will be closed.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

### Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time.Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [WebAdvisor](https://webadvisor.uoguelph.ca/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=2526105680) (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](https://courses.opened.uoguelph.ca/portal/logon.do?method=load) to view their final grade (using the same username and password you have been using for your courses).

https://webadvisor.uoguelph.ca

https://courses.opened.uoguelph.ca/portal/logon.do?method=load

### Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](http://opened.uoguelph.ca/student-resources/rights-and-responsibilities).

http://opened.uoguelph.ca/student-resources/rights-and-responsibilities

## University Standard Statements

### University of Guelph: Undergraduate Policies

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp) for information about University of Guelph administrative policies, procedures and services.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Email Communication

#### University of Guelph Degree Students

As per university regulations, all students are required to check their uoguelph.ca e-mail account regularly: e-mail is the official route of communication between the University and its students.

#### Open Learning Program Students

Check your email account (the account you provided upon registration) regularly for important communications, as this is the primary conduit by which the Open Learning and Educational Support will notify you of events, deadlines, announcements or any other official information.

### When You Cannot Meet Course Requirements

When you find yourself unable to meet an in-course requirement due to illness or compassionate reasons, please advise your course instructor **in writing**, with your name, ID number and email contact.

#### University of Guelph Degree Students

Consult the [Undergraduate Calendar](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml) for information on regulations and procedures for Academic Consideration.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

#### Open Learning Program Students

Please refer to the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp) for information on regulations and procedures for requesting Academic Consideration.

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Drop Date

#### University of Guelph Degree Students

The last date to drop one-semester courses, without academic penalty, is indicated on the Schedule section of this course outline. [Review the Undergraduate Calendar for regulations and procedures for Dropping Courses](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml).

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

#### Open Learning Program Students

Please refer to the [Open Learning Program Calendar](http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp).

http://opened.uoguelph.ca/student-resources/open-learning-program-calendar

### Copies of Assignments

Keep paper and/or other reliable back-up copies of all assignments: you may be asked to resubmit work at any time.

### Accessibility

The University of Guelph is committed to creating a barrier-free environment. Providing services for students is a shared responsibility among students, faculty and administrators. This relationship is based on respect of individual rights, the dignity of the individual and the University community's shared commitment to an open and supportive learning environment.

#### University of Guelph Degree Students

Students requiring service or accommodation, whether due to an identified, ongoing disability or a short-term disability should contact Accessibility Services as soon as possible.

For more information, contact Accessibility Services at 519-824-4120 ext. 56208, email Accessibility Services or visit the [Accessibility Services website](https://wellness.uoguelph.ca/accessibility/).

accessibility@uoguelph.ca

https://wellness.uoguelph.ca/accessibility/

#### Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please contact the Academic Assistant to the Director. Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please contact the Academic Assistant to the Director at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to “level the playing field” for students with disabilities.

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### Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](http://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml) is detailed in the Undergraduate Calendar.

https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

### Copyright Notice

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For more information about students’ rights and obligations with respect to copyrighted works, review [Fair Dealing Guidance for Students](http://www.lib.uoguelph.ca/sites/default/files/fair_dealing_policy_0.pdf).

http://www.lib.uoguelph.ca/sites/default/files/fair\_dealing\_policy\_0.pdf

### Plagiarism Detection Software

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

### Recording of Materials

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.