



Application Template

Student Life Enhancement Fund (SLEF)

This template is provided to you as a guide to help you prepare for completing the online SLEF Application Form on GryphLife.

Applications for the 2020-2021 academic year open on Monday, September 14th, 2020. There are two opportunities to submit applications to the Student Life Enhancement Fund for the 2020-2021 academic year:

- **Fall Deadline: 11:59 PM on Thursday, October 8th, 2020**
- **Winter Deadline: 11:59 PM on Thursday, January 14th, 2020**

Before applying, please review the [Funding Parameters and Criteria](#) to ensure you have met all the requirements to be considered eligible for SLEF funding.

When are ready to complete the online SLEF Application Form, please log into [GryphLife](#) before clicking on the direct link to the 2020-21 SLEF Application Form.

All questions regarding SLEF can be directed to slef@uoguelph.ca.

Application Details:

- Name of Department/Group/Organization/Individual
- Name of primary contact submitting application
- Email address of primary contact (@uoguelph.ca)
- Name of the proposed initiative
- Amount of funding requested from SLEF
- Where will your initiative be hosted (location)?
- What time of year will your initiative be held (month)?
- Please select one of the following that best describes your initiative:
 - Capital project and/or renovation
 - Career fair
 - Charitable event
 - Co-curricular programming
 - Competition
 - Conference
 - Equipment (technical or other)
 - Networking and/or community development event
 - Performance based
 - Other:

Application Questions:

Please provide an answer for each question listed below. If a question is not applicable to your application, please type "N/A".

1. Provide a brief description of your initiative
2. Please list the specific objectives for the proposed initiative (i.e. how will the initiative improve the cultural/social/recreational/educational life of students)?
3. What segment of the student community is expected to benefit (directly or indirectly) from the proposed initiative and how many people are expected to attend?
4. From the total estimated attendees, how many will be University of Guelph students?
5. From the total estimated attendees, how many will be members of the public?
6. From the total estimated attendees, how many will be students from other institutions?
7. Provide a list of activities/tasks that are required for the initiative to be delivered with anticipated completion dates for each milestone
8. Describe student involvement in developing the proposal and how students will be involved in designing, implementing, and evaluating the initiative (attach support letters as appropriate)
9. Describe how the proposed initiative will be evaluated in terms of its objectives
10. Have other proposals from your unit been submitted this year?
11. If yes, please rank your proposals (including this project) in the order of the priority that you wish to see each considered for funding
12. Was a similar project submitted to the SLEF last year?
13. If yes, what was the name of the initiative and how much did it receive from SLEF?
14. Was this initiative impacted by COVID-19 in the 2019-2020 academic year?
15. If yes, how was the initiative impacted in the 2019-2020 year (was part or all of the initiative cancelled; was some or all of the funding returned)?
16. Does this organization have access to any other source of funding?
17. Has this initiative requested funds from other University grant competitors?
18. If yes, which grants?
19. Will tickets be sold for admission to this initiative?
20. If yes, what is the anticipated price of each ticket?
21. Using the budget template provided, upload a complete itemized budget that outlines the estimated cost and estimated revenue for this initiative
22. Using the template, indicate the total cost to host the proposed initiative (subtract revenue from costs)
23. Specify how the initiative will be maintained financially after the period of enhancement funding, if that is the intention