Peer Helper Team Descriptions

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This application package was last updated on **July 24, 2019**.

Be sure to check the Peer Helper Program recruitment website leading up to the application deadline to ensure you are viewing the most current package.

**About the Application**

To submit an application, please follow these three steps:

1. Verify you meet the minimum eligibility requirements to be a Peer Helper. These requirements can be found on page 3 of this package.
2. Decide which placement(s) you'd like to apply for by reviewing the Information about Recruiting Teams at the end of this package. Each Peer Helper Team has a separate application form. While you can apply to multiple Teams, in order to accommodate interview scheduling, we request you apply to a maximum of four (4).
3. Complete an application form located in the Peer Helper Program GryphLife page. To access the forms, you will need to log in using your central login credentials.

**Application Deadline**

Applications for the following placements beginning in Fall 2019 are being accepted on a rolling basis, with interviews being offered as successful applications are received. As such, it is recommended that you submit your application as soon as possible to avoid disappointment.

1. Career Services (re-post)
2. International Student Ambassadors (re-post)
3. Supported Learning Groups (re-post)

**About the Application Form on GryphLife**

The online form will lead you through the questions needed to assess your application for an interview. Please be sure to read all pages carefully and complete the information requested to the best of your knowledge.

The application form is broken into multiple pages. Each time you select the "Next" button, your application will be saved. You may return at any time to finish it. After the final page, there will be a "Submit for Approval" button at the bottom. You must select this in order to officially submit your application.

To check the status of your application, select "Submissions" from the menu bearing your name in the top right corner of the GryphLife.ca window. You will need to be logged in to see this menu. A status of "Pending" means it has been submitted successfully. A status of "In Progress" means it has not been submitted.
Resume Help

All Peer Helper Placement applications require uploading a current version of your resume. All PHP Supervisors strongly recommend applicants take advantage of the drop-in Resume Critique service offered by Co-op & Career Services to improve the quality of their application.

Questions

Any questions about any of the content in this document or the application process in general can be directed to Peer Helper Program Coordinator, Cheryl Doran (cdoran@uoguelph.ca).

Questions about the specific roles and responsibilities associated with individual team placements can be directed to the related team Supervisor. Their contact information is included in the “Information about Recruiting Teams” section at the end of this package.

Minimum Eligibility Requirements to be a Peer Helper

In order to be a Peer Helper, you must meet the following minimum eligibility requirements:

- You will be a registered University of Guelph student, pursuing a minimum of 1.0 credits during the semesters you will be involved with the Program.
- You will be enrolled in at least semester level 2 when you start your Peer Helper Placement.
- You have a minimum cumulative academic average of 70%.
  - Some placements require a higher cumulative average and some also require a most recent semester average above 70%. This will be noted as a “Specialized Requirement” in the application team’s information section.
- You are willing to authorize the Peer Helper Program to monitor your academic performance prior to and during each semester of involvement.
- You are able to attend Peer Helper Core Training. This is a full-day on the Saturday before the first week of classes. **For Fall 2019, it is Saturday, September 7th, 2019.**
- You are willing to commit a minimum of three (3) semesters to the Program. Semesters do not need to be consecutive for most Teams.
  - An application may be accepted for a two (2) semester commitment if the student is in their final 2 semesters at Guelph at the discretion of the Team Supervisor. **An application will not be accepted for a one (1) semester commitment.**
Information about Teams Recruiting for Fall 2019

Supported Learning Groups (re-post)

As a Supported Learning Group Peer Helper you will be...

- Attending lectures for assigned classes you have previously succeeded in.
- Facilitating group study sessions that are informal with hands-on learning opportunities.
- Preparing group study activities and resources for sessions, allowing students to employ learning strategies and practice skills.
- Working with other SLG leaders in a fun, team setting.
- Engaging in ongoing training about collaborative learning strategies and group facilitation.

Specialized Requirements

- Cumulative average of 80% or higher.
- Strong academic achievement in one or more of the following courses: BIOC*2580, BIOC*3560, BIOL*1090, CHEM*1040, CHEM*1050, ECON*1050, ECON*1100, ECON*2560, HIST*1010, MATH*1030, MATH*1080, MBG*2040, MCB*2050, PHYS*1300, PSYC*1000, PSYC*1010, PSYC*2040, STAT*2040, STAT*2060. Please note this list may be subject to change.

Skill Development Focus:

- Interpersonal
- Oral Communication
- Listening
- Planning and Organizing
- Leadership
- Time Management
- Learning
- Ability to Conceptualize
- Creativity and Innovation

Required Time Commitment: 10 hours/week (~120 hours/semester)

Placement Supervisors: Jillian Jaworski (jjaworsk@uoguelph.ca) & Kimm Khagram (kkhagram@uoguelph.ca)

Typical Team Size: 43

Department: Learning Commons
Sustainability Office – Zero Waste Squad Lead

As a **Sustainability Office Zero Waste Squad Peer Helper** you will...

- Coordinate meetings (booking, contacts, planning, logistics).
- Create training materials and programming of the Zero Waste Squad volunteers
- Attend designated events to promote responsible waste disposal and to share tips on waste reduction
- Help to organize and advertise Sustainability Week.
- Conduct surveys and market research on sources of waste generated at events
- Network and establishing partnerships with other departments, student clubs, community organizations.
- Assist the Sustainability Office staff in outreach and advertising of the sustainable event guide

**Skill Development Focus:**

- Digital and Technical knowledge
- Visual Communication
- Written Communication
- Creativity and Innovation
- Knowledge integration
- Time management
- Responsibility

**Required Time Commitment:** 5 hours/week (~60 hours/semester)

**Placement Supervisor:** Samantha Casey (sustainability@uoguelph.ca)

**Typical Team Size:** 1

**Department:** Sustainability Office
Wellness Education Centre (re-post)

As a **Wellness Education Peer Helper** you will be...

- Providing information about a range of health and wellness related topics, including but not limited to: mental health, sexual assault, healthy eating/active living, body image and eating disorders, drugs and alcohol, LGBTQ issues and human rights.
- Creating and disseminating information and resources such as pamphlets, resource cards, information kits, condoms, lube.
- Facilitating workshops for on-campus partners on the health and wellness topics listed above.
- Developing and implementing awareness events and programming concerning health and wellness topics, that are effective and based in best-practices.
- Assisting students who drop in looking for information or resources and refer when necessary; however, they will adopt a self-directed approach, assisting any of the teams if needed and integrate programming to incorporate a range of health topics.
- Creating communication materials such as marketing campaigns, online articles, and audio (podcast) content.

**Skill Development Focus:**
- Interpersonal
- Oral Communication
- Listening
- Planning and Organizing
- Personal Strengths
- Problem-Solving
- Ability to Conceptualize

**Required Time Commitment:** 10 hours/week (~120 hours/semester)

**Placement Supervisor:** Jean Thompson (thompsja@uoguelph.ca)

**Typical Team Size:** 20

**Department:** Student Wellness Services

**Prerequisite skills applicants should talk about in application:**
- Leadership, interpersonal and communication skills
- Self-directed approach to learning and development
- Desire to interact with students on campus
- Interest in these issues: mental health, sexual health, sexual assault, healthy eating and active living, body image and eating disorders, drugs and alcohol, LGBTQ issues, human rights