



## How to Make an E-pledge for the United Way Campaign as a U of G Staff or Employee

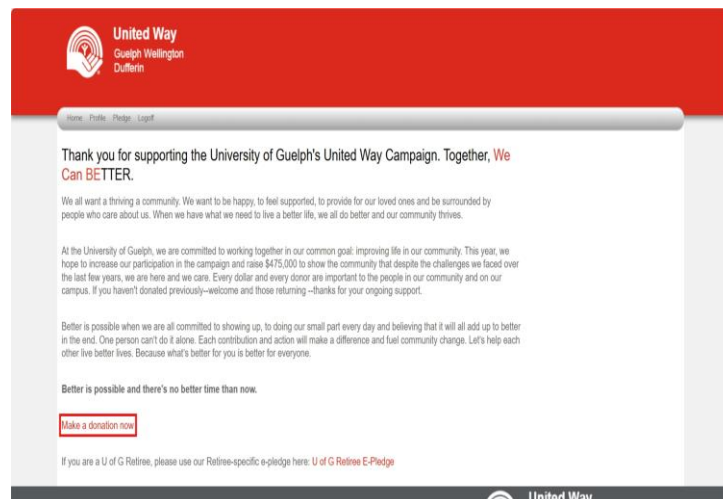
**\*Note:** Any employee ongoing payroll deductions or monthly credit card pledges made in 2023 or 2024 will automatically renew until otherwise stated. Thus, you do not need to enter an e-pledge unless you are making a new pledge or updating an existing one.

1. Make sure you are logged into your U of G account. Then, using the same browser as your U of G account, visit the Campaign Donate Page at <https://www.uoguelph.ca/unitedway/node/584> and click on “**U of G Employees Donate Here**”; or **scan this QR Code**



**\*Note:** e-pledge will automatically link to your account. If you are not already logged and authenticated in, you will be prompted to log into your U of G account.

2. You will be taken to the U of G’s personalized e-pledge portal. Click on “**Make a Donation Now**”.



3. You'll then be taken to a page where you can enter your pledge. Select whether you would like to make a donation through a **Payroll Deduction** (enter the deduction per pay) or **Credit Card** (select and enter either a one-time gift or a monthly donation).

Home Profile Pledge Logout

Type and Amount Designations Preferences Verification Finished

Please select your pledge type.

Your donation to the 2024 United Way Campaign was \$0.00.

The choice is yours, make a single donation or offer sustained support to local organizations by pledging a specific amount per pay or each month.

For donations made through the payroll option, charitable donation amounts will be noted on the T4, for all other payment types, a receipt will be issued through the United Way for amounts of \$20 or more.

☒ Payroll Deduction

I authorize my employer to make the following deductions over 26 pays:

Sample donation amounts:  
\$5 per pay = \$130/year  
\$10 per pay = \$260/year  
\$14 per pay = \$364/year - Every Day Hero Donation Level  
\$30 per pay = \$780/year - Emerging Leader Donation Level  
\$40 per pay = \$1,040/year - Local Leader Donation Level

Deductions will continue until I state otherwise.

Deduction Per Pay: \$0.00

Number Of Deductions To Make: 26 - Each pay period

Total Annual Pledge: \$0.00

☐ Credit Card

or I want to make a one-time gift at this time.

**\*Note:** You can view what your 2024 pledge amount was at the top of this page.

Type and Amount Designations Preferences Verification Finished

Please select your pledge type.

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Deductions will continue until I state otherwise.

Deduction Per Pay: \$14.00

Number Of Deductions To Make: 26 - Each pay period

Total Annual Pledge: \$364.00

☐ Credit Card

or I want to make a one-time gift at this time.

Next Cancel

4. Once you've entered your desired pledge, hit next. Then, you will be brought to the Designation page where you can designate all or a portion of your donation to one of our **5 Focus Areas**. If unsure, we always recommend you allocate the funds where they are needed most in the community.

Type and Amount **Designations** Preferences Verification Finished

With so many deserving causes, it can be hard to know where your donation can do the most good. Carefully reviewed and selected by trained volunteers and staff, United Way's funded programs best respond to community needs and have a real and measurable impact on the lives of people in our community. Allowing United Way to distribute your gift to where it is needed most is the best way to keep our community thriving.

Total Pledge	\$364.00
Total Designated	\$364.00
Total Undesignated	\$0.00

United Way Impact Areas:

Name	Designation Amount
Where NEEDED MOST in the Community	\$364.00
All The Kids Can Be	
Equity, Diversity, Inclusion	
Healthy People, Thriving Communities	
Poverty to Possibility	
Rural Communities	

Next

- Once you've designated as desired, hit Next to the Verification age, where you can **review and, if necessary, update your contact information**. You will also have the option to leave comments relevant to your donation here.

Home Profile Pledge Logout

Type and Amount Designations **Preferences** Verification Finished

Please check your information below.

\* Individual Work Email: campaigncoordinator@unitedwaygwd.com

Work Address

Address Line 1: 85 Westmount Rd

Address Line 2:

\*City: Guelph \*Province: Ontario \*Postal Code:

\*Country: Canada

Items marked with an asterisk (\*) are required

If you want to add details to your donation, please add them here:

Next

- After you hit next, and review information one more time, you can **click to Confirm your pledge**. You should shortly receive a confirmation email from United Way.

[Home](#) [Profile](#) [Pledge](#) [Logout](#)

[Type and Amount](#) [Designations](#) [Preferences](#) [Verification](#) [Finished](#)

Please review your pledge and confirm it below:

Pledge Type	Payroll Deduction
Number of Deductions	25
Deduction Per Pay	\$14.00
Total Current Pledge	\$354.00

Designated to	Amount
Where NEEDED MOST in the Community	\$354.00
Total Designated	\$354.00
Total Undesignated	\$0.00

For donations made through the payroll option, charitable donation amounts will be noted on the 74, for all other payment types, a receipt will be issued through the United Way for amounts of \$25 or more.

[Confirm](#)

[Previous](#)

[Cancel](#)

→ Your pledge will be recorded. Thank you!

↶ Go back and change pledge information

✖ Exit a Pledge (no pledge will be recorded)

Thank you for supporting the United Way campaign! If you have any questions, feel free email [campaigncoordinator@unitedwaygwd.com](mailto:campaigncoordinator@unitedwaygwd.com).