Approval Process for Return to Campus (R2C)

START

Dean/AVP Determines requirement to return to campus to support Fall activities

Are there *critical onsite activities?  

NO  Activity continues to be performed remotely until further direction

YES  Operational Plan to be developed using R2C staffing framework principles/guidelines. PR/EHS/HR should be consulted as required through this process.

Operational Plan Approved?

NO  Operational plan to be reviewed with Dean/AVP

YES  Chair/Director to draft Operational Plan

Chair/Director to draft Operational Plan

Approved Plan Presented to Staff/Local Health & Safety Committee (LHSC) for comment

Comments to be reviewed with Dean/AVP

Adjustments to Plan Required?

NO  Operational Plan Implementation

YES  Operational Plan Implementation

END

*A critical onsite activity is generally defined as any position that is required to be onsite for all or a portion of the workweek to support:
- Face to Face learning or in person research activities
- Onsite student experience
- Development, implementation and ongoing support of return to campus planning activities
OR/ when a position cannot be performed effectively or efficiently remotely.

Individual requests for accommodation need to be addressed through a normal process (e.g. medical through OHW, family status through HR or FASR).