



SMC - Canadian Tire

Department: Procurement/ Payables

Please note the University's Supply Managed Contract (SMC) with the Canadian Tire at Stone Road location will be discontinued as of December 31, 2012. Starting January 1, 2013, the Canadian Tire will no longer accept orders by Supply Managed Contract Release Form (also known as System Req's) or Low Value Purchase Order (LVPO).

For supplies purchased from the Canadian Tire, Purchasing Services recommends our existing SMCs as below. These SMCs provide excellent value including competitive price, free delivery, convenient online ordering, and consolidated invoicing and payment process.

Supplies	SMC Supplier	Ordering Methods
Hardware & General Supplies	Fastenal Canada	Order Online: http://www.fastenal.com/web/home.ex [1] Visit supplier info page at Procurement website (see link below) for online account set up or contact sales rep Rob Jones at 519-767-0748 or robjones@fastenal.com [2] for assistance
Custodial & Janitorial Supplies	Swish Maintenance	Order Online: http://www.swishclean.com/ [3] Contact sales rep Rob Watson at 519-465-7999 or watson@swishclean.com [4] for online account set up

To ensure a smooth transition, we ask that you start your online account set up process with above suppliers immediately and begin to order from them as soon as your account is set up.

For ordering procedures and detailed contract information, or to check out SMCs for other commodities, visit Procurement website <https://www.uoguelph.ca/finance/suppliers-by-commodity> [5]

You may still purchase from the Canadian Tire with your Procurement Card (PCard) if you need to. To apply for the PCard, please contact Lynne Harbin at x58482 or lharbin@uoguelph.ca [6]. For detailed information on how to use the PCard, please visit Procurement website <https://www.uoguelph.ca/finance/departments-services/purchasing-services/info-faculty-staff/procurement-credit-card> [7].

If you have any questions regarding these changes, please contact

Randy Graham
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Purchasing Services

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Source URL: <https://www.uoguelph.ca/finance/service-updates/smc-canadian-tire>

Links

[1] <http://www.fastenal.com/web/home.ex>

[2] <mailto:robjones@fastenal.com>

[3] <http://www.swishclean.com/>

[4] <mailto:watson@swishclean.com>

[5] <https://www.uoguelph.ca/finance/suppliers-by-commodity>

[6] <mailto:lharbin@uoguelph.ca>

[7] <https://www.uoguelph.ca/finance/departments-services/purchasing-services/info-faculty-staff/procurement-credit-card>

[8] <mailto:rgraham@uoguelph.ca>