

Office of Graduate Studies

Graduate Student Guaranteed Income/Funding Form

Last Name: _____ First Name: _____
 Student ID: _____ Degree Program: _____
 Department/School: _____ Date: _____

Congratulations! The University has offered you admission to a graduate program:

Doctor of Philosophy, Doctor of Veterinary Science, Masters, Graduate Diploma, or Non-Degree

As you consider accepting this offer, you will need information on all financial aspects of that decision. Please refer to the Graduate Student Financial Information page on the reverse side of this form. All income/funding commitments are **contingent on satisfactory progress** in your program, as defined by your academic unit. The University reserves the right to amend the commitments made herein should satisfactory progress not be achieved.

You can expect to receive the following minimum income/funding: \$ _____

per year for, or total for

_____ semesters of full time study, or part time study.

The source(s) of income/funding will be:

A. Sources of Employment Income: You will be required to work as a:

Graduate Teaching Assistantship(s) (GTA)

_____ GTA(s) each for (List each semester or academic year) _____

Graduate Service Assistantship(s) (GSA)

_____ GSA(s) each for (List each semester or academic year) _____

One (1) appointment, which will replace a GTA or GSA above, as a Sessional Lecturer (as a requirement of your program) in (semester or academic year)

If you are successful in winning a major external scholarship (e.g., OGS, NSERC, SSRC, CIIHR etc.), the source(s) of income indicated above will be adjusted as follows:

There will be no change to the work assignments specified above.

You may not be required to work as a GTA or GSA as part of your guaranteed funding

You will be required to work GTA/GSA assignments as follows:

_____ # GTA(s) each for (List each semester or academic year) _____

_____ # GSA(s) each for (List each semester or academic year) _____

The required GTA/GSA work indicated above defines your "**Job Security Period**" as per the CUPE 3913, Unit 1 Collective Agreement. As per the provisions of the Collective Agreement, you will be appointed to these GTA, GSA and/or Sessional Lecturer position(s). Should you be able to secure further employment income over and above indicated in this letter, such income will be considered as being **in addition** to the funding guaranteed in this letter.

B. Other Sources of Funding (Note: You are expected to apply for internal and external scholarships as appropriate for your background and area of interest.)

Internal Sources

Graduate Research Assistantship(s) (GRA) _____

Internal Scholarship(s) Granted _____

Internal Scholarship(s) Nominated:

Note: If you are successful in winning a major external or internal scholarship the department contribution to the GRA may be reduced.

External Sources

External Scholarship(s) (e.g. OGS, NSERC, SSHRC, CIHR etc.) _____

External Funding (e.g. 3rd Party)
Specify and attach documentation: _____

C. Self-Funded You are responsible for the entire cost of your program

According to our records, you have signed a waiver of your program

We are unable to fund your program. We will contact you at a later date if funding becomes available.

Graduate Coordinator's Signature: _____

Date: _____

Financial Sponsor's Signature (eg. advisor trust fund): _____

Date: _____

Upon acceptance of the enclosed offer of admission and approximately six weeks prior to the beginning of the semester to which you have been accepted, we will send to your University of Guelph email account information on registration procedures.