



Equity, Diversity & Inclusion Enhancement Fund

Equity, Diversity & Inclusion Enhancement Fund Application Form To
receive this document in an alternative format, please contact the Office of Diversity and Human Rights by emailing:
ediefa@uoguelph.ca

Applications for committee deliberation are due no later than 11:59pm on September 20, 2021.

Organization Information

Name of Organization:

Name of Primary Contact Submitting Application:

Email Address of Primary Contact:

Initiative Information

Name of the proposed Initiative:

Amount of funding requested:

Where will your initiative be hosted (location)?

What time of year will your initiative be held (month)?

Please **select one** of the following that best describe your initiative:

- Capital Project and/or Renovation
- Career Fair
- Charitable Event
- Co-Curricular Programming
- Competition
- Conference
- Equipment (Technical or Other)
- Networking and/or Community Development Event
- Performance Based
- Travel
- Other:

Application Form

Please provide an answer for each question listed below. If a question is not applicable to your application, please write "NA". If insufficient room, you may attach additional pages.

1. Provide a brief description of your initiative: (600 words max)



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2. Please list the specific objectives for the proposed initiative (i.e. how will the initiative improve the cultural/social/recreational/educational life of campus community members)? (200 words max)

3. What segment of the campus community is expected to benefit (directly or indirectly) from the proposed initiative? (200 words max)

4. Provide a list of activities/tasks that are required for the initiative to be delivered with anticipated completion dates for each milestone: (300 words max)



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5. Describe who will be involved in developing the proposal and who will be involved in designing, implementing and evaluating the initiative (attached support letters as appropriate):

6. Describe how the proposed initiative will be evaluated in terms of its objectives: (200 words max)

7. Have other proposals from your unit been submitted this year?

8. If yes, please rank your proposals (including this project) in the order of the priority that you wish to see each considered for funding:



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9. Does this organization have access to any other source of funding?

10. Has this initiative requested funds from other University grant competitions?

11. If yes to question 10, which grants?

12. If application is for travel, how will the travel experience be brought back and shared with the campus? (if applicable)

13. Please provide an itemized budget listing that outlines each estimated cost (item, price, total) Also indicate any other sources of funding or matching funds if applicable: (300 words max)



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14. Please provide an itemized budget listing that outlines any estimated revenue (item, revenue, total):
(300 words max)

15. Specify how the initiative will be maintained financially after the period of enhancement funding, if that is the intention:

How to Submit Application:

PDF files: Applications including budget information and supporting documents should be saved as a PDF file.

How to label file: Save/name your document using the following format: organization_initiative.

Deadline: Applications must be received before 11:59 p.m., Monday, September 20, 2021.

Submission: email the PDF files (saved as mentioned above) to ediefa@uoguelph.ca

End of Application Form.