

Contractor Safety Violation Record



Date: _____

This safety violation record may only be used when contracted work is under the control of the University as "Employer" (service contract work), or, when contracted work is under the control of the University as "Constructor" for a construction project. It may not be used when contracted work of a construction project is under the control of a "General Contractor" hired as a "Constructor" (when a "Constructor" is in place the "Constructor" shall address violations).

Note: The Contract Authority must **check** one of the following:

- The incident documented below may affect University faculty, staff and/or students. A report has been given to Environmental Health and Safety (Facilities Safety and Occupational Hygiene), and the responsible University manager(s)/supervisor(s), who in turn, will address the possible health and safety issues with pertinent faculty, staff and/or students.*
- The incident documented below will not affect University faculty, staff and/or students.*

U of G Contract Authority: _____

Department: _____ Phone number: _____

Name of Contractor: _____

Contractor Site Supervisor: _____

Location of Work: _____ Phone number: _____

Description of Work:



Incident	Date/Time	Comments/Corrective Action(s)