

Application for “Designation of Project”



Physical Resources

(Date)

TO: *(Director of Construction Project or Local Regional Program Coordinator for Construction Program, Ministry of Labour)*

FROM: *(Contract Authority, Design, Engineering and Construction)*

RE: **Application for “Designation” of Two Construction Projects as Separate Projects**

The University of Guelph has retained two general contractors as “Constructors”. One “Constructor” will **(describe activity)** and the other “Constructor” will **(describe activity)**. Both activities are in close proximity to each other.

The University of Guelph as the “Owner” will keep the two separate general contractors as separate “Constructors”. Each “Constructor” will file a separate Notice of Project (NOP) and attach with the NOP, a detailed description and outline of geographic location. Each “Constructor” will provide details of separation by time and/or space and carefully maintain control and direction over each project. Separation of the projects will be maintained by **(provide specific details of the manner of separation, i.e. barricades, fences, caution tape, separation of workforces, separate supervision, separate delivery and storage of materials, or separation in time. The Ministry of Labour requires a detailed description and will inspect to review the details of the separation before granting the Application for “Designation”)**.

This is the University’s application for designation of the two construction projects as separate projects.

If you require any further information, please do not hesitate to contact us at **(provide appropriate contact information)**.

Thank You

(Contract Authority)

University of Guelph
Design, Engineering and Construction
Physical Resources
50 Stone Rd. East